Accredited
'A' Grade
- NAAC, Bangalore

HOSTEL PROSPECTUS

GOSWAMI GANESH DUTTA
S.D.College
SECTOR 32-C, CHANDIGARH

A Premier Multi-faculty Postgraduate (Co-Educational) Institution

'A College with Potential for Excellence' - U.G.C., New Delhi .

Selected under 'Star College Scheme'- Department of Biotechnology,Government of India, New Delhi .

Selected under 'FIST Programme' - Department of Science & Technology, Government of India, New Delhi .

Goswami Ganesh Dutta Ji

Late Pt. Mohan Lal Ji

Late Prof. R. L. Verma Ji

Late Mrs. Kaushalya Devi Verma Ji

Late Mrs. Raj Kumari Chadha Ji

Sh. Upkar Krishan Sharma
President

Dr. Bhushan Kumar Sharma
Principal

DOWN THE MEMORY LANE

Established in 1973, Goswami Ganesh Dutta Sanatan Dharma College is a multi-faculty post graduate premier co-educational institution embodying the true Sanatanist spirit of catholicity, austerity and social upliftment. Named after an immortal luminary, Goswami Ganesh Dutta Ji Maharaj, this institution is dedicated to the cause of integral and vital education. Our aim is to produce students who are culturally and spiritually sensitive with a clear vision and goal.
The journey of the college began with mere 30 students accommodated in two rented buildings. But the farsightedness and pragmatism of Late Pandit Mohan Lal Ji and the untiring efforts and dedication of the founder Principal Prof. Roshan Lal Verma, and the unflinching support and dynamism of the members of the managing committee have put this institution at the acme of glory and fame.

The college is fortunate to have an experienced and enlightened management, possessing the ingenuity and caliber to run premier educational institutions. Late Pandit Mohan Lal Ji, Founder President of our college Managing Committee has been the force behind the institution's big leap towards constant progress. He dedicated his entire life to the cause of education and social reforms. After his sad demise, his mission is being shouldered by his illustrious son Shri Upkar Krishan Sharma, the President of the GGDSD College Society, which runs GGDSD College Chandigarh, Pt. Mohan Lal S.D. Public School Chandigarh, Pt. Mohan Lal College for Women Gurdaspur and Pt. Mohan Lal SD College for Girls, Fatehgarh Churian and GGDSD College Kheri Gurna, near Banur.

GENERAL

In order to promote a sense of understanding and foster a feeling of mutual respect among the boarders, a senior student shoulders the responsibility of the proctor for organizing and managing various activities in the hostel. Under the guidance and overall supervision of the Chief Warden hostlers promote a close interaction and bonding among the students coming from different regions of India. The prime aim is to develop a sense of reverence for the composite culture of our motherland.

The hostels for both boys and girls have been designed and furnished to provide homely atmosphere to the boarders. Each hostel has its own air-conditional mess cum dinning hall, reading room, recreational (activity) hall and office area. The calm surroundings of the college campus, spacious and well furnished rooms, well maintained mess and recreation hall, separate study room and nutritious food provide ideal hostel ambience for the students under the guidance and care of the Chief Warden and hostel Wardens. The students develop a feeling of mutual respect and camaraderie are guided to be complete human being.

HOSTEL ADMISSION POLICY

In view of the observations made by the Hon'ble Punjab & Haryana High Court directing the Municipal Corporation to control immoral activities of the students staying as paying guests at Chandigarh, the college has decided that hostel should be made compulsory for all those students who are non-residents of tri-city, (Chandigarh, Mohali and Panchkula). However, the students belonging to following categories will be exempted from the hostel occupancy, if they so desires.

(i) Students who reside within 25 kms of the municipal limits of Chandigarh.

(ii) Student whose family has been transferred/shifted to Chandigarh.

(iii) Students whose first blood relation (father or mother side) is residing in the Tricity of Chandigarh.

Students will be required to furnish documentary proof to claim the above mentioned exemption.

Admission to the hostels are strictly on merit basis.

ADMISSION PROCEDURE

1. All students, old and new seeking hostel accommodation are required to fill in the hostel form at the time of applying for admission to the college.
2. All hostel seekers should first approach their respective class admission committee and later report to the hostel admission committee.
3. The student must fill the hostel Admission Form attached to the prospectus-cum handbook in his own hand in duplicate and submit it on the day of college admission.
4. A photo copy of the college admission slip must accompany the hostel admission form.
5. The student must possess his/her five recent passport size photographs, two photographs of the local guardian and two photographs of parents at the time of admission.
6. Parents or local guardians must accompany the student on the date of hostel admission.
7. The hostel fee must be deposited immediately after the Principal's signature on the hostel form otherwise the admission will stand cancelled.
8. The student must report to the hostel warden along with the hostel fee receipt one day before the commencement of the session.
9. Any hostel resident who fails in the University Examination or who has been found guilty of misconduct and indiscipline in the college/hostel will not be admitted in hostel.
10. Admission is strictly on 'first-cum-first served' basis and will depend on the availability of seats.
11. Mere submission of application form does not ensure admission in hostel.
12. A fitness certificate by an authorized medical practitioner should be attached. The medical certificate should carry the information of the blood group of the student. If a student is suffering from any allergy or sensitivity to any medicine, the same should also be mentioned. Students suffering from any chronic or infectious disease such as asthma, migraine, TB, epilepsy or hysteria will not be admitted. Any wrong declaration will result in the cancellation of hostel seat and/or forfeiture of security on detection.
13. The Principal holds the discretion to refuse admission to the hostel to any student without assigning any reason.

BOYS' HOSTEL RULES

- Boarders must maintain discipline and decorum in the hostel. No one is allowed to jump over the hedges or shout near gates.
- The Block Proctor will take roll call of the hostel inmates everyday at 9 pm and bring absentees to the notice of the Warden and the Principal every day.
- Every boarder must be present in his room and keep the room door open at the time of roll call to avoid inconvenience to the Proctor.
- Residents absent at the time of roll call are liable to be punished (including fine or expulsion from the hostel).
- The hostel gates are closed at 9:30 pm Latecomers are allowed to enter the hostel only with the permission of the chief warden/warden.
- No boarder is allowed to leave his room after 9:30 pm
- All students must remain in their rooms from 9:30 pm to 6 am. Violation of the rule will be seriously dealt with.
- Absence from the hostel at night or late arrival without prior permission of the warden will be considered as act of gross misconduct and shall call for heavy punishment. Such cases will be immediately reported by the warden to the Principal for disciplinary action.
- Any student found disturbing the academic environment of the hostel, shouting, hooting or picking fights with fellow boarders will be punished.
- Any undesirable activity, like keeping or consumption of alcohol, playing cards, etc., will evoke stern action like expulsion.
- The residents of the hostel will be responsible for the safe custody of mobile phones, money, laptop, etc.
- Reports of thefts, if any, will be made to the warden immediately through the Proctor. Students should always take care of their articles and keep valuables under lock & key. The authorities do not own any responsibility in respect of thefts due to carelessness or negligence of students.
- The resident scholars should not entertain day scholars in the hostel room. Those who violate this rule will be punished.
- All routine complaints in the first instance shall be lodged with the Proctor of the block. The Proctor will forward the complaints with his remarks to the warden. The Proctor's remarks will serve as a basis of the punishment to be awarded by the warden. Complaints regarding common room and mess should be lodged through the common room secretary and Mess secretary, respectively. Serious complaints should be made to the warden through Proctor.
- An order of the hostel authority conveyed through the hostel peon must immediately be complied with by every resident scholar.

GIRLS' HOSTEL RULES

- Inmates of the girls' hostel must return to the hostel immediately after their classes. Strict action will be taken against those found loitering on the campus after classes.
- Strict action will be taken against any resident attempting to slip out of the college gate during college hours without the permission of the Warden.
- Residents are allowed to join coaching class(es) for competitive exams. For this they must submit an application duly signed by parents mentioning the specific timings and name/address of the tutor/institute. The parents/guardian must intimate any subsequent change in these particulars to the Warden personally.
- Residents must return to the hostel immediately after the coaching classes. Failing to do so will invite serious action and may lead to expulsion.
- A resident going out of the hostel must get a gate pass signed by the warden.
- Residents must maintain proper decorum and manners and ensure decency of dress while taking meals in the Mess.
- The residents of hostel will be responsible for their valuables like jewellery, mobile, laptop, money, etc.
- Identity cards will be issued to the local guardians and parents of each boarder. Only those possessing the identity card will be allowed to meet the boarders. Students will not be allowed as local guardians.
- Visitors are allowed only on specified days and hours, i.e. on Saturday from 4 pm to 6 pm and on Sunday from 10 am to 12 noon and 4 pm to 6 pm.

RULES FOR OUTING

- Once a student joins the hostel, her first outing will only be after a fortnight.
- The outings will be allowed to the residents (including sports students) with parents/local guardians only and that to with the prior written permission.
- However, students may be given permanent authority only and that too by their parents on a printed pro forma on the basis of which they may be allowed to go out on their own (printed forms are available within the warden's office).
- A boarder can leave the hostel only on specific days and needs to obtain a gate-pass from the warden which is valid for one student only/one day only .
- The Boarders should positively return to the hostel by 6 pm otherwise they will not be allowed to enter the hostel premises.
- Outing will be allowed to the Boarders:
  a) All Gazetted Holidays and Sundays 12 am to 4 pm.
  b) Night-Outs can be availed after 15 days. The departure hours for Night Outs shall correspond to the Saturday visiting hours.
- Residents will strictly adhere to the timings of their return i.e. 5 pm in case of DAY-OUTS and attendance time in case of NIGHT OUTS. The next DAY-OUT/ NIGHT-OUT shall stand cancelled in case of reporting late.
- The warden has the right to deny outing to a resident in case of returning late from NIGHT-OUT/any kind of misconduct.
- Residents will not be allowed to stay in the hostel during the summer vacation, once the University Examinations (theory and practical) are over.
- Students are expected to report on the day of the reopening of the college after the holidays failing which they may lose their hostel seat.
- If a resident is frequent defaulter, her hostel seat may be cancelled and it may also entail refusal of admission to the college in the next session.
- Except for long breaks (autumn, winter and Diwali) the rest of the outings will be considered as local outings which will be sanctioned from 4 pm to 6 pm by their respective hostel wardens.

FOR THE KIND ATTENTION OF

PARENTS/GUARDIANS/VISITORS

Dear Parents (please ensure compliance)

- The parents/guardians are required to submit to the Principal, the name and the address of the local guardians of their wards at the time of joining the hostel on the specified form.
- Identity cards will be issued to the parents and local guardians by the hostel authority.
- Visitors' Identity card should not be left with wards.
- Parents/local guardians are advised to check the attendance card, house tests results and record of the Day-Outs/Night- Outs of their wards. Parents are to sign the Identity card of their wards on monthly basis.
- Students should open a Core Bank Account in their home towns and carry the ATM Cards along for convenient monetary transactions. The same account can be operated from the Central Bank of India Branch in the College.
- Parents should bring their Identity card such as Aadhar, Passport, Driving License, etc., at the time of admission of their respective ward.

Rules Regarding Local Guardians

- Only a married couple above 30 years is eligible to be the local guardian.
- Single male shall not be considered as a local guardian.
- In case of loss of identity card of the local guardians, a duplicate card can be issued only in the presence of the parent on the payment of Rs. 100/-

Rules For Visitors

- Visitors are allowed only on Saturdays from 4pm to 6pm.
- A boarder is allowed to meet a visitor only with the prior permission of the warden and after making an entry in the visitor's register.
- The visitors will meet their wards at the designated place.
- No parents/ guardians will be allowed to go to the resident's room.

WITHDRAWAL FROM THE HOSTEL

1. Application for withdrawal from the hostel should be countersigned by the father/guardian and submitted to the chief warden. Such application should be presented after hostel dues have been cleared.
2. A boarder will be expelled from the hostel if he/she stays away from the hostel without permission or is negligent in studies or is found guilty of gross misconduct.
3. No boarder shall be allowed to stay in the hostel if his/her hostel fees and mess dues are pending for more than one month.
4. No boarder shall leave the hostel without personally handing over charge of the room to the hostel clerk; failing which the loss if any, will be recovered from the security fund deposited by him/her.
5. Even after a boarder has vacated his/her room, he/she will have to pay all the hostel dues and fines outstanding against his/her name up to the date he/she continues to be on rolls and till his/her name is formally withdrawn.
6. Warden can grant leave only on weekends and not during college days and timings. Special permission of the Principal is required to leave the hostel for attending birthday/ engagement/ wedding or visiting relatives. The wedding card and a letter from parents with the proof should be attached with the leave application. In all such cases the parents must write directly to the Principal at least two days in advance. Only 3 days leave will be granted for the wedding of siblings.
7. Residents will be granted permission to attend family functions only if they have the requisite attendance in classes, have appeared in the September and December examinations and have adhered to the rules and regulations of the college.
8. If any student extends his/her leave period of night stay, the parents/ guardians should inform the hostel warden before the student rejoins hostel.
9. Student who remains absent from hostel for 20 days will not be allowed to stay in the hostel.

FURNITURE AND EQUIPMENT

1. Every boarder will be responsible for the safety of the furniture given to him/her. Furniture is not to be shifted from one room to another in any case. Every boarder must see that no damage is done to the hostel furniture provided to him/her.
2. The removal of telephone set, electric holders and curtains from the rooms is prohibited. The defaulters will be punished.
3. If furniture allotted to a resident scholar requires replacement, he should apply in writing to the Warden. Repair charges for any damages will be decided by the Warden and will invariably be borne by the student concerned.

ELECTRIC APPLIANCES

- Lights, fans, geyser, etc., must be switched off when not in use.
- The use of electric heaters, electric rods, electric irons and other similar electric appliances are not allowed in the hostel.
- Boarders are warned against tampering with the electric installations. For all electric repairs, the Warden of the hostel should be requested through the written form.

MEDICAL CARE

All steps have been taken to ensure prompt medical aid to hostel residents. We have qualified doctors on the panel to visit the hostel.

In case of any illness, it shall be the duty of the room partner to inform the Warden/proctor and contact Dr. Gurmet Singh residing at House No. 3844, Sector 47-C, (Ph. 2606368) and Dr. Kiran Bansal residing at House No. 3217, Sector 32-C, Chandigarh. In case of any emergency or serious ailment, the room partner must inform the Proctor, security man and the Warden immediately. Such cases are rushed to Emergency Ward of the G.M.C. Hospital, Sector-32, or General Hospital, Sector 16, or PGI, Sector 12, Chandigarh.

HOSTEL GUESTS

1. Ordinarily, guests are not permitted to stay in the hostel. Exemption can be granted in the case of parents, provided they come from a far off place at odd hours and have intimated the Warden and obtained his/her prior permission.
2. A boarder keeping a guest without prior permission is liable to be expelled from the hostel.

LEAVE RULES

- Leave from the college does not mean leave from the hostel. For leave from the hostel, students must apply on the prescribed leave application forms available at the hostel office.
- Leave should be personally secured before it is availed of. Leave application must be filled and signed by the applicant himself/herself before proceeding on leave.
- Leave from the hostel up to three nights should be secured from the hostel warden. Leave for more than three nights will be granted by the Principal on the recommendation of the Chief Warden.
- Students absenting themselves from the hostel without getting leave can face strict disciplinary action , including expulsion from hostel.
- All boarders going out must make entry in the NIGHT- OUT register. The date and time of arrival and departure should be recorded.

RULES FOR THE HOSTEL MESS

1. A menu/diet-table for the kitchen in hostel shall be prepared in the beginning of the term in consultation with students committee in conformity with terms of the contract.
2. Every resident scholar shall be required to deposit Mess charges including security at the time of admission in the hostel.
3. Claims for the refund of Mess advance will not be entertained after one year of the student's leaving the hostel. There will be no relaxation of this rule.
4. No outsider would be served meals from the hostel kitchen without the prior written permission of the Principal or warden.
5. The hostel authorities shall not be responsible for any money lent to cooks or servants.
6. In order to check the standard of hygiene and quality of food preparation, the hostel kitchen will be frequently visited by the warden.
7. Three meals a day (Breakfast, Lunch, Dinner), morning tea and milk at night will be served by the mess contractor, as under:

All meals, morning tea and milk at night will be served in the dining hall only. Residents may take tea or milk to their rooms in their own flasks or tumblers. Room services will be available only under exceptional circumstances or medical emergencies.

CODE OF CONDUCT

1. No pains are spared to provide all possible facilities and amenities to the resident scholars so that they may develop their overall personality to become useful citizens of the country. The congenial atmosphere of the entire campus of the hostel is conducive to the establishment of a true academic community with full opportunity for social, cultural and intellectual development
2. Every assistance is given to the individual student to adjust himself/herself effectively to all the aspects of college and community living. He/she is made to learn how to lead a group-life in the hostel so that he/she has a feeling of belongingness and sharing as in a family.
3. The College expects its resident scholars to observe the code of conduct laid down for college students and inculcate in them the habit of self- discipline during their stay in the hostel. They are expected to become disciplined and useful citizens.
4. The resident scholars are expected to attend their classes regularly. If a student remains absent from his/her classes for more than three days without any cogent reason, he/she will be asked to leave the hostel and his/her guardian will be informed in this regard.
5. The resident scholars should observe perfect discipline in the rooms, lawns, common room, mess and canteen. They will not stand near the hostel gates or sit on the stairs.
6. Students are expected to be polite and courteous in their dealings with one another and also with the contractor in the mess and his staff, tuck-shop owner, watchmen and other staff members.
7. Proper respect must be shown to the hostel functionaries, guardians and guests of fellow students.
8. Perfect silence should be maintained in the hostel during study hours.
9. Students should help in keeping the hostel campus neat and clean. They must co-operate with hostel authorities in maintaining cleanliness.
10. Students should help the sick and wounded in case of emergency.
11. Students should understand that hostel property is an asset and its maintenance is as much their duty as that of the hostel authorities. Therefore, nobody should disfigure or damage the furniture or walls with pencil or with any sharp edged object.
12. Students are expected to keep aloof from active politics and concentrate on their academic pursuits.
13. Boarders are not permitted to read or possess any obscene book, journal or picture. They are not allowed to paste obscene photographs or those of film stars on the walls of their rooms, etc.
14. All quarrels and disputes with fellow resident scholars should be avoided and in no case should a student take the law in his /her own hands. In case of a dispute, a complaint in writing should be made at once to the warden. Students are expected to live in peace and harmony.
15. Before leaving their rooms, boarders must switch off lights and fans or any other electricity point.
16. Student found guilty of the infringement of the above rules of conduct and discipline will be liable for severe punishment in the form of expulsion from the hostel and the college, and heavy fine depending upon the seriousness of the offence.
17. Use of radio or sound system or tape recorder is strictly prohibited in the hostel rooms. Walkman with earphones, however, is allowed.

ATTENTION HOSTELLERS

1. Residents are not allowed to visit any block/room other than their own.
2. Residents are not permitted to stay in the hostel during the teaching hours. In case of any emergency, prior permission from the Warden must be taken.
3. Parents are not allowed to visit the hostellers at the main gate. In case they wish to hand over anything to the residents, they should leave it at the gate between 9 am and 5 pm, specifying the particulars of their ward.
4. Attendance in the evening assembly is compulsory for all residents.
5. Any kind of shouting, screaming, rumor mongering, knocking or any other act likely to create disturbance is strictly prohibited within the hostel premises.
6. Residents should observe proper discipline in the common room and mess and follow a formal dress code.
7. Meals and eatables should not be taken to the rooms.
8. Mobile phones can be used in the rooms only.
9. Any mater of dispute with fellow boarders should be reported immediately to the Warden/Principal.
10. Residents must observe study hours strictly from 10 pm to 11 pm. Lights must be switched off after study hours.
11. Residents must be in their rooms from 10 pm to 6 am. Action will be taken against the student found absent from her room or moving about during the above mentioned hours.
12. Residents must switch off fans and lights before leaving for night-out, day-out and during college hours.

FACILITIES

1. Air-conditioning facility in the common areas of hostels.
2. All the rooms are well lit, well furnished and spacious enough to make the stay comfortable.
3. Recreation hall with arrangement of indoor games like Table Tennis, Carom and Chess provides a cheerful and healthy ambience.
4. Filtered water and water cooler facilities are adequately in place.
5. Each hostel has a large Mess hall and a neat and clean kitchen. The residents are provided with all the three meals, tea and snacks. Apart from this, the students have the facility of fruit and juice shop, coffee, tea and snacks shop on the campus itself.
6. The Central Bank of India has its extension branch and ATM facility on the campus.
7. All the hostels have dedicated Internet facility to help students in their studies.
8. In case of emergency, students are immediately taken to Govt. Medical College and Hospital located in Sector-32 itself.
9. The college has made sufficient security arrangements by installing CCTV cameras in all the hostels and by deputing security personnel specially outsourced to a security agency in hostels and in college.
10. 24-hour power back -up system is in place. Still the students are advised to keep torch and candle with them.

HOSTEL BODIES

It has been the policy of the administration of the college to encourage the resident scholars to plan and administer their activities in a proper democratic set up. For this purpose, a separate hostel students' committees are set up in each hostel.

FUNCTIONS

The functions of this committee are:-

- To make suggestions to the hostel authorities in all matters pertaining to hostel life.
- To infuse community spirit among the resident scholars.
- To assist in the maintenance of proper discipline.
- To regulate the proper conduct of the cultural activities in the hostel.
- To provide an atmosphere of security and friendship.
- To encourage self-reliance and leadership among the resident scholars.

Hostel students' committee will consist of the following members:

CHAIRPERSON

1. The Chief Warden as Chairperson will preside over the meetings of the hostel students' committee.
2. In the absence of Chief Warden; Deputy Chief Warden/Warden will act as chairperson.
3. The Principal, on the recommendation of the Chief Warden, will nominate the following members of hostel students' committee.

- Chief Proctor
- Proctor
- Secretaries: Discipline, Common Room, Cultural, Mess and Sports (Indoor and Outdoor)
- Three student representatives: meritorious students of the hostel.

SECRETARY

The Chairperson will nominate one of the members of the hostel students' committee as its Secretary.

MEETINGS

The Secretary will call a meeting of the hostel students' committee with the written permission of the Chairperson and will record its proceedings. Ordinarily a meeting will be held once a month, but an emergency meeting can be called at any time.

POWERS

The members of the hostel students' committee will assist the hostel authorities in the following matters.

- Implementation of hostel rules and regulations.
- Avoidance of misuse of Water and Electricity.
- Check on any maltreatment or uncivilized behaviour with the residents of the hostel.
- Reporting Complaints regarding (a) noise; (b) howling; (c) spoiling of the lawn; (d) playing cards inside the rooms; (e) disturbing the decorum of the hostel.
- It should be clearly borne in mind that the members of the hostel students' committee have to co-operate with administration in the hostel affairs and have to function in advisory capacity.

RECOMMENDATIONS

Hostel students' committee will go through various complaints and forward them with recommendations to the Principal. The recommendation will serve as basis for decision by the authorities.

REMOVAL FROM MEMBERSHIP

Hostel students' committee member will be removed from its membership if he/she fails in any of the college house examinations or is guilty of misconduct.

ANTI RAGGING RULES

(RAGGING IS TOTALLY BANNED)

'RAGGING' means the following

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Punishable Ingredients of Ragging

• Abetment to ragging; • Criminal conspiracy to rag; • Unlawful assembly and rioting while ragging; • Public nuisance created during ragging; • Violation of decency and morals through ragging; • Injury to body, causing hurt or grievous hurt; • Wrongful restraint; • Wrongful confinement; • Use of criminal force; • Assault as well as sexual offences or unnatural offences; • Extortion; • Criminal trespass; • Offences against property; • Criminal intimidation; • Attempts to commit any or all of the above mentioned offences against the victim(s); • Physical or psychological humiliation; • All other offences following from the definition of 'Ragging'

ANTI RAGGING COMMITTEE

1. Dr. Bhushan K. Sharma
2. Dr. Jagwant Singh
3. Dr. Ashok Mahajan
4. Dr. Anil K Parti
5. Ms. Madhu Sharma
6. Ms. Suman Sharma
7. Dr. Safri Lal
8. Mr. Gagandeep Sharma
9. Dr Navneet Batra
10. Mr. Gurpreet Singh
11. Mr. Puneet Sharma
12. Ms. Usha Sawal

Punishments

At the institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1. Suspension from attending classes and academic privileges.
2. Withholding / withdrawing scholarship / fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ranging from 1 to 4 semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
10. Fine ranging between ` 25,000/- to ` 1 lakh.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Note: Students have to submit Anti Ragging affidavit of Self & Parents.

COLLEGE COMMITTEE AGAINST SEXUAL HARASSMENT

In compliance to the Act of Parliament and Policy of Panjab University, Chandigarh, GGDSD College, Sector 32-C, Chandigarh has constituted the College Committee Against Sexual Harassment (CCASH), which has the following members:-

1. **Dr. Sunila Sharma,** Chairperson
   sunila.sharma2601@gmail.com
   Mobile - 9501016631

2. **Dr. Jagwant Singh,** Member
   jagwant2008@gmail.com
   Mobile - 9815947500

3. **Mr. Gagandeep Sharma,** Member
   gagandeep.sharma@ggdsd.ac.in
   Mobile - 9872998585

4. **Mrs. Usha Sawal,** Member

5. **Dr. Uma Joshi,** Member

6. **Dr. Santosh Singh,** Member

7. **Dr. Jyoti Seth,** Member

8. **Member**
   Girl representative from girls hostel(to be nominated)

9. **Member**
   One student from the college (to be nominated)

Definition of Sexual Harassment:

Sexual harassment includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:-

i) Physical contact and advances or
ii) A demand or request for sexual favours or
iii) Making a sexual coloured remarks or
iv) Showing pornography or
v) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Functions of the Committee

A) Committee shall assist in resolving the cases on the campus through mediation of crises arising out of such incidents.
B) Committee shall coordinate with the security staff to devise ways and means by which a system of crises management that is gender sensitive is put in place.
C) Committee shall organize training workshops for students, academic staff, non-teaching staff, employees and service providers to sensitize them against sexual harassment of women at workplace.

The complaint may be reported within 3 months from the date of incident and in case of a series of incidents, within a period of three months from date of last incident.

For more details: see the policy document and refer to the Sexual Harassment of Women at workplace (Prevention, Prohibitions and Redressal) Act, 2013

HEALTHY PRACTICES

In order to sharpen the intellectual, analytical, cultural and organisational skills of the students , the hostel is abuzz with activities throughout the year. To foster solidarity and a feeling of oneness among hostellers, the wardens welcome the residents of the hostel with an informal ice breaking session.

Beginning with a 'havan' to herald the new session, activities like Freshers' Night, talent search contest, inter-hostel quizes, declamation contests in-house discussions on varied topics, personality development seminars, Diwali, lohri celebrations etc. are held throughout the year. Principal/chief warden regularly hold interactive sessions with hostel residents, providing them an opportunity to give valuable suggestions and feedback.

To infuse moral and spiritual values, prayers are offered every evening at the hostel. Sandhya Aarti is the time when all the residents assemble at the small temple in the hostel, light a lamp and invoke the blessings of the Divine. Such activities coupled with the celebration of festivals and discussions and seminars help in the all round development of the residents.

HOSTEL ALLOTMENT

- Permanent allotment of seat to a resident scholar will be done only after he has paid full hostel dues for the session.
- Merit alone is taken into consideration at the time of allotment of seats. Marks obtained in the previous University examination will be taken into consideration for allotment. The criterion to determine merit in studies and co-curricular activities can be modified by the college authorities.
- The applicant must be personally present at the time of allotment of seats. Rooms are allotted after admission.
- The room-mates must be the students of the same class. This rule, however, does not apply to real brothers and first cousins & can be modified by the warden as required.
- No resident scholar is allowed to change his room without the permission of the warden. Ordinarily, no change of room is permitted after the allotment.

HOSTEL SECURITY

The security of the hostel and its inmates is primarily looked after by the security staff under the overall supervision of the chief warden. Adequate measures have been taken to ensure the personal safety of hostel residents. The Principal may inspect the hostel any time to verify that the residents are comfortable. The warden ensures proper discipline and encourages students to utilise their time for their effective studies.

HOSTEL CHARGES

For hostel fees contact office.

DISCIPLINE AND COMPLAINTS

In order to look into the various problems of the resident scholars, the hostel officials give them requisite guidance.

The boarders should bear in mind that due to shortage of electric supply, sometimes the electric power supply is switched off by the electricity department without prior notice. They therefore, should not create noise or disturbances in the hostel, as and when the electric supply either fails due to sudden fault or switched off by the electricity department. Any resident found guilty of indiscipline will be expelled from the hostel.

HOSTELS' ADMINISTRATIVE STAFF

Mr. Gagandeep Sharma, Chief Warden

Dr. Yash Pal Taneja, Deputy Chief Warden
Mr. Gurpreet Singh, Deputy Chief Warden
Boys' Hostel

Dr. Sumeet Kaur Sibal, Deputy Chief Warden
Ms. Savita Sindhu, Deputy Chief Warden
Girls' Hostel

Ms. Usha Sawal, Warden (Girls' Hostel)
Mr. Parveen Sharma, Warden (Boys' Hostel)
Ms. Manpreet Kaur, Medical Assistant
Mr. Bajrang Bahadur Singh, Caretaker
Mr. Bhuri Singh, Attendant
Mr. Ajay Shukla, Caretaker
Mr. Brinder Yadav, Assistant Warden
Mr. Rajan Kumar, Driver

ACHIEVEMENTS

Kartik Yadav of B.Sc. Ist class cleared National Defence Academy (NDA) Exam 2014-15 and is going to become defence officer. He was a hostel boader during session 2014-15.

DISCLAIMER

All though every effort has been made to provide reliable and accurate information, the Principal doesn't warrant or assume any legal liability or responsibility for any error at any stage of printing and compilation. Various contents in this prospectus are subject to change by Panjab University or DHE, UT, Chandigarh or College authorities from time to time.

SPORTS MEET
BOYS' HOSTEL
WINNERS

GOSWAMI GANESH DUTTA

S.D.College

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