

**Proforma for the application to the post of Director,
PML SD BUSINESS SCHOOL, Chandigarh**

1. General information

I	Name of the candidate	
II	Date of birth(in figure and words)	
III	Address for correspondence	
IV	Permanent address	
V	Landline & mobile telephone	
VI	E-mail	

2. Educational Qualifications

S. No.	Qualification	Year/University/ Institute/Board	Percentage / Grade	Subject(s)/Specialization
I	Post Doctoral			
II	PhD			
III	Post Graduation			
IV	Graduation			
VI	School			

3. Positions held (Beginning with the present post/assignment)

Name of the post /dates of joining and leaving	Name of the Organization	Description of duties	Special nature of assignment , if any and key action taken	Experience in years & months

4. Academic posts (On full time basis)

S.No.	Post	Organization	Duration		Experience (In years and months)
			From(Date)	To(Date)	
I	Professor or equivalent				

II	Associate Professor or equivalent				
III	Assistant Professor or equivalent				

5. Teaching Experience

Please list courses taught at different levels

A. Under Graduate Level

S.No.	Year	Title of the course/number of students	PGP/MPhil/PhD/FPM/Other	Core or elective	Student's rating of teaching faculty
I					
II					
III					

B. Post Graduate Level

S.No.	Year	Title of the course/number of students	PGP/MPhil/PhD/FPM/Other	Core or elective	Student's rating of teaching faculty
I					
II					
III					

C. Executive Education

- I. List & describe courses or programmes of which you have been the course Director
- II. List & describe executive education programmes in which you have taught.
- III. Please provide details of overseas teaching assignments undertaken.

S.No	Name of the programme/ year	Duration of the Programme	Title/content of session	Overall rating of teaching faculty
I				
II				
III				

D. Students Supervised for M.Phil/Phd or FPM Degree

6. Administrative Post (On full time basis)

S.No.	Name of the Post held/ Organization	Description of duties	Duration		Experience (In years and months)
			From(Date)	To(Date)	
I					
II					

III					
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Additional pages may be appended for giving details on (i) significant recognition by learned Societies or professional associations for demonstrated achievements or leadership (ii) positions held over last 5 years as chair or Member of any Government of India or other Committee (iii) List any public service activities engages in by the applicant.

7. Awards received

S.No	Name of the Award/ year of Award	Awarded by
I		
II		

8. Research projects undertaken (number) and brief description (Details to be annexed)

9. Books published

S.No.	Name of the Book/ Publisher/ year of publication	Subject / Description
I		
II		
III		

10. Research paper published

S.No.	Subject / title of the Research paper	Published in (Name, year and edition of the Journal etc.)
I		
II		
III		
IV		
V		
VI		
VII		
VIII		
IX		
X		

11. Applicant's vision on how she/he proposes to develop the institution.

(Maximum 250 words)

12. Applicant's experience in Institution Building (if any)

13 Declaration

I, hereby declare that all the statements / particulars made / furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application / candidature is liable to be summarily rejected and if I am already appointed, my services are liable to be terminated without any notice from the post.

Signature of the applicant

(Name of the applicant)

Date:

Place

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