

# FAQs

## **Q 1. Is the Aadhaar Card compulsory for every applicant?**

**Ans 1.** AADHAAR card is compulsory for every Applicant except Foreign Applicant.

## **Q 2. What should Foreign applicants do in case they do not have Aadhaar Card?**

**Ans 2.** Foreign Applicant who do not have an Aadhaar card, can, in Step 1, choose Option "No"



- i. Please fill all the details about Nationality, Passport Number, Visa No., Visa Validity, and Mobile Number in Step 1.
- ii. Please upload your scanned Passport in Step 6.

## **Q 3. How can one access the Anti-Ragging Affidavit?**

**Ans 3.** Anti Ragging Affidavit : Applicant can download Anti Ragging Affidavit for both the applicant and the parents from the college website for both Old Student and New Applicants from the following link:

<http://ggdsd.ac.in/wp-content/themes/ggdsd/images/antiragging.pdf>

Upload both the attested affidavit in .jpg or .pdf format.

## **Q 4. What should students seeking admission in B.Com-I, BBA-I, BCA-I, B.Sc-I (Non-Medical), B.Sc-I (Medical), B.Sc (Hons) Biotechnology-I, B.Sc (Hons) Bioinformatics-I, M.Com-I year do?**

**Ans 4.** For seeking Admission in B.Com-I, BBA-I, BCA-I, B.Sc-I (Non-Medical), B.Sc-I (Medical), B.Sc (Hons) Biotechnology-I, B.Sc (Hons) Bioinformatics-I, M.Com-I year, kindly check Department of Higher Education website i.e. [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in)

## **Q 5. What should students seeking admission through the UT Pool do?**

**Ans 5. UT Pool :** Applicant must submit the proof of 10+2 from schools situated in Chandigarh.

## **Q 6. Who would be eligible for the General Pool?**

**Ans 6. General Pool :** Candidates who have not studied 10+2 at Chandigarh are eligible for general pool.

## **Q 7. What should be the mode of payment (online filling e-form)?**

**Ans 7.** For making payment: There are two modes of payment:

- a) Online/Debit/Credit Card
- b) Scratch Card : There are different types of Scratch Cards i.e. (For College only, For Hostel only, for both Hostel and College). The scratch cards are also available for New Applicant and Old Students. Kindly clarify at the college counter.

## **Q 8. When will the merit list be available on the website?**

**Ans 8.** Merit List : Merit list will be available at college Website in the **1st week of July 2019.**

## **Q 9. When can Honours students choose Honours subject?**

**Ans 9.** For Honours Subject: In the old system, a student can choose Honours subject in 3<sup>rd</sup> Semester. (After declaration of 2nd Semester result). In case, the Panjab University enforces CBCS, the honours subject can be opted from 1st semester onwards.

## **Q 10. Where should an applicant go for counseling at the time of Admission?**

**Ans 10.** For counseling, an applicant can go to College Digital library personally.

## **Q 11. What is the procedure for seeking admission in the 3rd semester?**

**Ans 11.** For seeking Admission in 3<sup>rd</sup> Semester:

- i) For **New Applicant**, kindly fill form as **New Applicant** on College Website.
- ii) For **Old Student**: Kindly fill form as **Old Student** on College Website.

**For Uploading document Applicant/Student can upload latest result either of 1<sup>st</sup> Sem or of 2<sup>nd</sup> Sem (whichever is later).**

**Q 12. What is the procedure for seeking admission in the 5th semester?**

**Ans 12.** For seeking Admission in **5th Semester**:

- i) For **New Applicant** Kindly fill form as **New Applicant** on College Website.
- ii) For **Old Student**: Kindly fill form as **Old Student** on College Website.

**For Uploading document Applicant/Student can upload latest result either of 3rd Sem or of 4th Sem (whichever is later).**

**Q 13. What is Centralized Admission Process?**

**Ans 13.** Admission through DHE, Chandigarh for some courses are called Centralized Admission Process. Course Like B.Com-I,BBA-I,BCA-I,B.Sc-I (Non-Medical),B.Sc-I (Medical), B.Sc (Hons) Biotechnology-I,B.Sc (Hons) Bioinformatics-I, M.Com-I needs to go through this process. And they required to choose "Yes" and enter their Registration/Form No.

**Screenshot from College E-form**

\* Have You Taken Admission through Centralized Admission Process ?  Yes  No

\*Registration/Slip/Form No.

**BUT FOR OTHER COURSES, THEY ARE REQUIRED TO CHOOSE "NO"**



*Ph.D. (Chemistry/Biotechnology/Physics/Commerce), M.Sc.(Physics/Information Technology) , M.Sc.(Biotechnology/Bioinformatics) , M.A.(Economics/English), M.Sc.(Applied Chemistry - Pharmaceutical) , Masters in Entrepreneurship and Family Business, PGDMM (Marketing Management), PGDPM & LW (Personnel Management & Labour Welfare), PGDCA (Computer Applications), PGDMC (Mass Communication), **B.A.(General)** , B.Voc. (Retail Management), B.Voc. (Food Processing & Preservation), B.Voc. (Fashion Technology & Apparel Design), B.Voc. (Hardware and Networking), B.Voc. (Agri Business & Agrarian Entrepreneurship), Diploma in Medical Lab Technology (DMLT)*

**Print Screen from College E-form**

\* Have You Taken Admission through Centralized Admission Process ?  Yes  No

**For Any type of issue you may Contact on the following no. :**

<i>General Query</i>	<i>Payment Related Issue</i>	<i>Technical Related Issue</i>
Mr. Anubhav Sharma : 9872212948 Mr. Manish Kumar : 9888104127 Ms. Shalika Sharma:0172-2662816	Mr. Vishavjeet Sofat : 9872665484 Mr. Manish Sharma : 8559025569 Mr. Neeraj Prajapati: 7009798228	Mr. Shamim A. Khan : 9815596786 Mr. Keshu Prasad : 8427406043 Mr. Sumant Dutta : 8968811516

Kindly Note: 1. Preferable Browser: **Mozilla Firefox**

2. Email id will not change until applicant becomes a student

The screenshot shows a web browser window with several tabs: "M.A. Economics", "SDCC", "GGDSD College Cl", "Welcome: Shamim", and "New Tab". The address bar shows the URL "www.digialm.com/EForms/configuredHtml/1082/2342/application.html".

The main content area of the form includes the following sections:

- \*Upload Signature here.**
- \*Upload Anti Ragging affidavit from**
- \*Upload Character Certificate here.**
- \*Upload Aadhar card Parent (Mother)**
- \*Payment Mode**
  - Net Banking/Debit Card/Credit Card
  - Scratch Card
- Anti Ragging Declaration**

I, S/o d/o Mr./Mrs./Ms applying for admission to have read a copy of the UGC Regulations (available on www.ggdsd.ac.in) on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations. 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging. 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging. 4) I hereby solemnly aver and undertake that a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

I Agree

A dialog box from "www.digialm.com" is overlaid on the form, containing the text "Please Print Screen from College E-form" and a checkbox labeled "Prevent this page from creating additional dialogs." with an "OK" button. A red arrow points from the dialog box to a red text annotation: "Don't Click here, while submitting the e-form".

At the bottom of the form, there is a CAPTCHA image showing the text "4 p 8 n c y 3" on a colorful background. Below the image is a text input field and a "Submit" button. Instructions for the CAPTCHA are: "Type the text shown in the image above. Enter 7 characters. No spaces. No special characters.No UPPER CASE." There is also a "Get New Image" button and a "Help" button.

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