

Utilization Of Physical, Academic And Support Facilities

The institute is spread over 16.5 acres of land with a beautifully landscaped campus offering a charming ambience easy accessible facilities.

Hostel facility - A home away from home separately for boys' and girls' provides a healthy environment for mental and physical growth of its inmates. Well furnished rooms with a gymnasium and recreation hall are the prized possessions being utilized by the students anytime

Library facility - The elegant Library Resource Centre consists of Digital Library, a Reading Hall, a Periodical Section, a Reference Section, a Journal section and a screen reading software facility-JAWS for the visually impaired students

Wi-fi campus - High speed internet connectivity is provided throughout the campus and both the hostels.

E- Surveillance - Whole campus is under Surveillance Camera System with more than 80 IP based high definition CCTV cameras

Banking facility - College has in-campus branch of Central Bank of India with an ATM outlet to provide round the clock banking services

Other infrastructural facilities - The campus offers ultra-modern laboratories, IT infrastructure, teaching facilities, a fully equipped ambulance for medical emergencies and a medical room with two qualified visiting doctors, one pharmacist and one dispenser, who are available round the clock

Maintenance of physical, academic and support facilities

- Caretaker is appointed for taking care of maintenance of physical, academic and support facilities within the campus

- Separate care takers for Girls' and Boys' hostel to look after the infrastructural requirements
- Laboratory Assistants take care of the equipments and maintain log books/records of usage of major equipments and facilities in their respective laboratories
- Repair and maintenance of the physical assets undertaken at the end of each academic session
- Submission of budgetary requirements for next academic session to the Principal at the end of session by HODs
 - Procedure for purchase of equipments/chemicals:
 - Formulation of a Purchase Committee by Principal for the academic session
 - Calling of quotations by the committee from dealers
 - Opening of sealed quotations by Principal in presence of HOD and member of purchase committee
 - Raising of on-line purchase requisition
 - Comparative statement of Quotations
 - Issuing of Purchase order to dealer/vendor quoting minimum rates as per the specifications and terms
 - Compliance by the Compliance committee after the delivery of items/articles
 - Stock Register Entry
 - Submission of bills to A/C dept. for clearance and payment
- AMCs of high-end equipment is done annually for their maintenance from authorized dealers or corresponding service providers
- Maintenance of UPS, Servers and generators is through AMC or proper technicians
- Maintenance of basic amenities in campus, by competent plumbers, electricians hired round the clock; maintenance of ATM facilities and extension counters by respective service providers
- A facility services agreement has been signed with G4S facility Services (India) Pvt. Ltd. For housekeeping and cleanliness of the infrastructure of the college campus