

Guidelines Pertaining to Academics

CHANGE OF SUBJECT B.A. /B.Sc. 1st SEMESTER

Candidates seeking admission to B.A./ B.Sc (1st Semester) are advised to select subjects carefully after due consideration. Change of subjects will be allowed in B.A. /B.Sc. (1st Semester) only **once** and that too depending on the availability of seats in that particular subject. This option can be exercised by the students of B.A./B.Sc. (1st Semester) within the stipulated time decided by the respective college after the commencement of the academic session. Applications on the prescribed form for subject change must be routed through the concerned teachers and the In-charge, Change of Subjects.

Note: The change of subject in next semesters is as per provisions laid down by Panjab University, Chandigarh.

ELIGIBILITY CRITERIA TO APPEAR IN UNIVERSITY EXAMINATIONS

Attendance Requirement:

As per the University Regulations, a student is required to attend at least:

1. **75%** of the lectures delivered to his/her class in theory as well as practical subject opted by him/her.
2. **75%** of the tutorials/ practicals for B.Com. classes in each of the subject offered by him/her.

Marks Requirement:

1. A student is required to obtain a minimum of **25% marks in aggregate of all subjects** in the Mid- Semester Tests.

MID-SEMESTER TESTS AND INTERNAL ASSESSMENT FOR UG AND PG COURSES

As per the instructions of Panjab University, Chandigarh, Internal Assessment is based on the result of Mid-Semester Tests conducted by the college in each paper of all the subjects as well as co-curricular activity and attendance (75% minimum).

Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks. A student attending NCC/NSS Camps/Sports/Cultural Activities will seek prior permission for remaining absent in Mid-Semester Tests. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.