

## CHECKLIST FOR BIDDERS / APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with an official seal wherever applicable.
2. The following documents form part of the BID and should be submitted with the BID:

Sr. No	Documents to be submitted	Documents Submitted	
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	Y / N	Page No. at which Document Attached
2.	A statement indicating experience of supplying such items & working with Govt. Ministries/ Departments/PSUs/College/Univ.		
3.	General Power of attorney in favour of the signatory signing the BID documents. It is not required in the case of a proprietary firm if the proprietor himself signs the documents.		
4.	Attested copy of Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.		
5.	Attested copy of GSTIN Registration number, if applicable.		
6.	Attested copy of the PAN Number.		
7.	Attested copy of the return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT if applicable.		
8.	Details of turnover for the last three years		
9.	BID security/EMD of Rs.50,000/- to be submitted in the form of Demand Draft in favour of Principal, GGSDS College, Chandigarh.		
10.	Bank Account No. of the Firm with IFS code & Bank Branch Name along with the cancelled cheque		
11.	Bid Form		
12.	Financial Bid (Separate envelope)		
13.	Authorization certificates from the company		

*Signature of the Bidder*

**GGDSD COLLEGE  
SECTOR 32-C, CHANDIGARH**

**TENDER DOCUMENTS FOR PROCUREMENT OF  
HEMATOLOGY ANALYZER, ESR ANALYZER, SPECTROPHOTOMETER,  
CENTRIFUGE, ELISA MICROPLATE READER, MINI AMP THERMAL CYCLER AND  
OTHER REQUIRED EQUIPMENT**

1. Sealed tenders are invited from reputed Companies/supply agencies for procurement of CLINICAL DIAGNOSTIC LABORATORY EQUIPMENTS (Branded). The interested Company/ Supplier/Agency may submit their technical and financial bid documents in the prescribed format in a separate sealed cover. The detailed specification of the equipments and estimated quantities are as follows:-

S.NO	ITEM	MINIMUM SPECIFICATION	QTY.
1.	Hematology Analyzer	<p>Preferred Brands: Beckman Coulter / Abbott/ or Equivalent</p> <ul style="list-style-type: none"> <li>• Full 5 Part Differential analysis</li> <li>• Automatic / Semi-Automatic</li> <li>• Sample Volume: 17µl to 25µl</li> <li>• Test Parameters: RBC, HGB, HCT, MCV, MCH, MCHC, RDW-SD, RDW-CV, PLT, MPV, WBC, LYM%, LYM#, MO%, MO#, NE%, NE#, EO%, EO#, BA%, BA#</li> <li>• Throughput: 40 – 60 samples per hour (Suitable for Low/ Mid Volume Laboratories)</li> <li>• Data Storage (External) &amp; Printing Facility</li> <li>• Colour Touch Panel User Interphase</li> <li>• Must provide cost for all consumables, reagents, calibrators etc.</li> </ul>	01
2.	Automatic Erythrocyte Sedimentation Rate (ESR) Analyzer	<p>Preferred Brands: Beckman Coulter / Abbott/ or Equivalent</p> <ul style="list-style-type: none"> <li>• Fully Automatic</li> <li>• Analysis from Closed EDTA tubes</li> <li>• Throughput: 40 – 60 samples per hour (Suitable for Low/ Mid Volume Laboratories)</li> <li>• Facility for Build-in Printer</li> <li>• Must provide cost for all consumables, reagents, calibrators etc.</li> </ul>	01
3.	UV/ Visible Spectrophotometer	<p>Preferred Brands: Eppendorf / or Equivalent</p> <ul style="list-style-type: none"> <li>• Double Beam UV/Visible</li> <li>• Wavelength Range Absorption: 200-830 nm at 1nm increment</li> <li>• Scanning: Yes</li> <li>• Light Source Absorption: Xenon Flash Lamp</li> <li>• Spectral Bandwidth: &lt;4nm</li> <li>• Applications: Nucleic Acid and Direct Protein quantification, Bacterial Growth Measurement, Microvolume measurement, Transmission measurement, Colorimetric Assays etc.</li> </ul>	01
4.	High Speed Centrifuge	<p>Preferred Brands: Eppendorf / Thermofisher/ Biorad / or Equivalent</p> <ul style="list-style-type: none"> <li>• Speed: 14000 rpm</li> <li>• Temperature Control Range: -9<sup>0</sup>C to 40<sup>0</sup>C</li> </ul>	01

5.	ELISA Microplate Reader	<p>Preferred Brands: Beckman Coulter / GE Healthcare/ Perkinelmer/ Thermofisher/ Bio-rad / or Equivalent</p> <ul style="list-style-type: none"> <li>• Plate Type: 96-well plate</li> <li>• Detector Type: Photodector</li> <li>• Wavelength Range: 340 to 850 nm</li> <li>• Light Source: Quartz Halogen Lamp</li> <li>• Measurement speed: 7s to 13s for 96-well plate</li> <li>• Filters: Standard filters: 405nm, 450nm, 492nm, 620nm (8 position filter)</li> <li>• Interface: On Board or PC Control</li> </ul>	01
6.	Mini Amp Thermal Cycler (PCR)	<p>Preferred Brands: Thermofisher/ Bio-rad / or Equivalent</p> <ul style="list-style-type: none"> <li>• Plate Type: 96-well plate</li> <li>• Thermal Range: 0<sup>0</sup>C to 100<sup>0</sup>C</li> <li>• Thermal Accuracy: ±0.25<sup>0</sup>C (35<sup>0</sup>C to 99.9<sup>0</sup>C)</li> <li>• Voltage: 100/240V</li> <li>• Capacity: 1x 96-well, 0.2 mL</li> </ul>	01
7.	ECG Machine	<p>Preferred Brands: GE Healthcare/ Beckman Coulter or Equivalent</p> <ul style="list-style-type: none"> <li>• ECG Recording with 12 Leads</li> <li>• Built-in ECG auto-measurement</li> <li>• Option of on-screen EGC results display and Printing facility</li> <li>• Weight: &lt;4 kg</li> <li>• Power Supply: 220-240V. 50/60Hz</li> <li>• Li-ion Rechargeable battery with built-in charger</li> </ul>	01

## 2. Delivery Place:

Bidder will supply and deliver the materials in the requisite number at the office of **Principal, GGSDS College Sector 32, Chandigarh, India.**

## 3. Qualification Conditions:

- a) The bidder should be the authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
- b) Bidder should have experience in supplying such items and will have to furnish details of previous supplies.
- c) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. Certificate and other taxes (whichever applied)

## 4. Bid Price:

- a) The contract shall be for a period of One Year.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- c) All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in the total price.
- d) Each bidder shall submit only one quotation in the format supplied

with Invitation for Quotation (IFQ). Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information must be filled in the supplies Format.

#### **5. Submission of Quotations/Bid:**

- a) Each bidder should submit sealed quotations (in two separate parts i.e. **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.
- b) The following documents will form the Technical part (Part –I) of the bid (Photocopy duly self-attested to be compulsorily enclosed)
  1. Establishment Registration Certificate
  2. Current Return of Income Tax.
  3. Commercial Tax Clearance Certificate
  4. Certification of authorization of the company.
  5. Bid Security as stipulated in the bid document.
  6. Details of Work Experience.
- c) The Financial part (Part – II) of the bid shall consist of only Rate/Price in Performa supplied with the IFQ on the company's /Firm's letter pad. All the columns and requisite information must be filled in the prescribed format. Bidder must quote item-wise.
- d) Award of contract based on lowest evaluated price for which the bidder must quote the rate per item. Bidder can quote one or more items.

#### **06. Performance Security:**

- a) 5% of total bid/contract value will have to be deposited as performance security in form of Bank Guarantee/ Demand Draft in favour of Principal, GGSDS College payable at Chandigarh by the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.
- b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. are infringed or the bidder fails to complete the supply in time.

#### **07. Earnest Money Deposit (Deposit) :**

Each Bidder will have to submit EMD 50,000/- (Rupees Fifty thousand only), in the form of a Demand Draft in the name of the Principal, GGSDS College payable at Chandigarh.

The EMD shall be forfeited

- a) In case a bidder withdraws its bids after the opening of Technical (part – I) and before the validity period of the Bid.
- b) If the bidder fails to deposit performance security within the specified period as per intimation/ request from GGSDS College, Chandigarh
- c) If the bidder fails to execute the agreement within the specified time as intimated/ requested.

#### **08. Validity tender:**

The tender shall remain valid for a period not less than 90 days after the deadline date specified for submission.

#### **09. Evaluation of Quotations:**

The Principal will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed
- b) Confirm to terms, conditions, specifications, qualifications and conditions.

#### **10. Award of Contract:**

The Principal will award the contract to the bidder whose quotations have been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

- 10.1 Notwithstanding the above, the Principal reserves the right to accept or reject any quotations and cancel the bidding process and reject all quotations at any time before the award of the contract.

10.2 The bidder whose bid is accepted will be notified of the award of the contract by the Principal. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the Principal by another 15 days in exceptional cases.

**11. Other Terms & Conditions :**

- (a) The college reserves the right to preponed/postponed/cancelled the bid, the bidder will have to abide by the decision.
- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder or class of bidders, either for the price or for other terms and conditions.
- (d) The quotation may be submitted on the printed letterhead of the bidder in the prescribed format supplied with IFQ.
- (e) The successful bidder will have to enter into an agreement with GGSDS College for timely execution of the Purchase order.
- (f) No payment will be made for any damaged goods that are supplied.
- (g) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost or loss of revenue or loss of other benefits to the implementing agency.

You are requested to send your offer during working hours on or before **12.00 PM** of 01-08-2022 in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical – (Part – I) and Financial (part – II) bids /quotations to the Principal, GGSDS College, Sector 32-C, Chandigarh Sealed quotations received till then will be opened in the office on the same day i.e. **01.08.2022 at 2:00 PM** in the presence of bidders or their authorized representatives who desire to be present.

We look forward to receiving your quotations and thank you for your interest in this project.

**Authorized Signatory**

**PROFORMA FOR TECHNICAL BID FOR  
GGDSD COLLEGE, SECTOR 32-C, CHANDIGARH  
(PART - I)**

<b>S.NO</b>	<b>ITEM</b>	<b>SPECIFICATION</b>	<b>QTY.</b>
1.	Hematology Analyzer		01
2.	Automatic Erythrocyte Sedimentation Rate (ESR) Analyzer		01
3.	UV/ Visible Spectrophotometer		01
4.	High Speed Centrifuge		01
5.	ELISA Microplate Reader		01
6.	Mini Amp Thermal Cycler (PCR)		01
7.	ECG Machine		01

Place:  
Date:

Signature of the Bidder  
Office Seal

**PROFORMA FOR TECHNICAL BID FOR  
GGSDS COLLEGE, SECTOR 32-C, CHANDIGARH**

**(Part – II)**

**Name of the Firm :** .....

Quotation for purchase of Computer Desktop

Sl. No.	Name of Item	Features & Specifications	Brand	Qty.	Rate Per Unit (including GST)	Amount (in Rs.)
1.	Hematology Analyzer					
2.	Automatic Erythrocyte Sedimentation Rate (ESR) Analyzer					
3.	UV/ Visible Spectrophotometer					
4.	High Speed Centrifuge					
5.	ELISA Microplate Reader					
6.	Mini Amp Thermal Cycler (PCR)					
7.	ECG Machine					
<b>Total</b>						

(Total Amount in Rupees).....only)

1. We agree to supply the above-mentioned items in accordance with technical specifications.
2. We also confirm that the normal commercial warranty/guarantee shall apply to the supplied items.
3. We also agree and abide by the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal) Name :  
Designation:  
Address:  
Contact No.:  
Date: