

# STUDENT HANDBOOK

2024-25

Re-Accredited  
**'A+'**  
Grade by  
NAAC

'Deen Dayal  
Upadhyay  
Kaushal Kendra'  
UGC,  
New Delhi

'A College  
with Potential  
for Excellence'  
UGC,  
New Delhi

**NIRF**  
All India  
Ranking  
MHRD, GoI

'Star College  
Scheme'  
DBT,  
New Delhi

Institution  
Innovation  
Council  
MHRD, GoI

'FIST  
Programme'  
GoI,  
New Delhi

National  
Education  
Policy (2020)  
Compliant



**Goswami Ganesh Dutta  
Sanatan Dharma College, Chandigarh**

A PREMIER MULTI FACULTY DOCTORAL RESEARCH & POST GRADUATE (CO-EDUCATIONAL) INSTITUTION

Affiliated to Panjab University, Chandigarh (India)

## COLLEGE RANKINGS



The college has been ranked on the National Institutional Ranking Framework (NIRF), Ministry of Education, Govt. of India in the

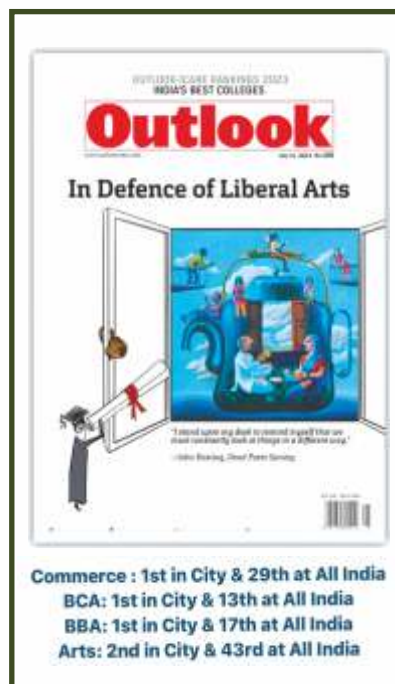
bracket of 101-150 rank band, a distinction achieved by 0.002% colleges of pan-India.

With a whopping 2746 colleges participating throughout the length and breadth of India, as compared to 2270 colleges that participated last year, the college has consistently maintained its tradition of excellence and holistic education seen in the NIRF ranking, seventh time in a row.

The National Institutional Ranking framework outlines a methodology to rank institutions across the country. The methodology draws from the overall recommendations broad understanding arrived at by a Core Committee set up by MHRD, to identify the broad parameters for ranking various universities and institutions. The parameters broadly cover "Teaching, Learning and Resources," "Research and Professional Practices," "Graduation Outcomes," "Outreach and Inclusivity," and "Perception".

### India Today Ranking

India Today-MDRA Survey 2023, "The Best Colleges of India" in its July Edition 2023 issue has ranked the college 1<sup>st</sup> in Commerce, 1<sup>st</sup> in BCA, 1<sup>st</sup> in BBA, 1<sup>st</sup> in Science (B.Sc.) and 3<sup>rd</sup> in Arts (B.A.) in the city. In North India (Except, NCR) the ranking of the college is 1<sup>st</sup> in Commerce, 1<sup>st</sup> in BCA, 1<sup>st</sup> in BBA, 1<sup>st</sup> in Science (B.Sc.) and 3<sup>rd</sup> in Arts (B.A.). In the All India Ranking the college stands 17<sup>th</sup> in BCA, 24<sup>th</sup> in BBA, 25<sup>th</sup> in Commerce, 25<sup>th</sup> in Science (B.Sc.) and 39<sup>th</sup> in Arts (B.A.).





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## About the Handbook

At GGSDS College we believe knowledge is power. Our faculty and management work hard to empower students with information about the latest innovations and developments in their chosen field of study. The college runs diverse range of projects that offer industry exposure, give opportunities to develop entrepreneurial and team spirit among students as well as provide platforms to discuss and receive knowledge about the relevant issues of the day. It also offers incentives, awards and concessions to students based on various criteria.

The Student Handbook has been specially written to help students understand and effectively utilize all the facilities offered by the college.

The Handbook contains comprehensive information about all the aspects of the college such as international collaborations and MoU

signed with eminent national, international organizations; the clubs and societies that work on honing different talents of the students; the rules and code of conduct; the activities of the Placement Cell along with the Institution Innovation Council, Incubation Centre and all the other programs being run under the aegis of various departments of the Government of India; special distinctions and awards conferred on the college and much more.

It also contains detailed information about the admission procedure for all undergraduate and post graduate classes, important dates, the various eligibility criteria along with the subject combinations offered by the college, information about the faculty and whom to contact in case you need help regarding specific areas.

The Handbook lists information about various cultural, sports and other outreach activities undertaken by our students. It appraises students about the remedial and merit classes that are held to help both the gifted students as well as those that need special attention besides information about the other special initiatives taken by the college to give our students an edge in their fields.

As Principal of the college, I am positive that your time here will enrich your personality in more ways than one. You have chosen an alma mater that offers the best in terms of academic and research environment together with sports and extra-curricular activities. The Handbook will guide you and help you understand how to make constructive use of your time and benefit from the facilities offered here.



**Dr Ajay Sharma**  
Principal

## OUR VISION

To emerge as a centre of excellence in the country imparting quality education, providing research facilities and consultancy services that meet the requirements of today's global market and societal needs.

## OUR MISSION

To disseminate knowledge that nurtures students to meet the highest standards of competence and professionalism along with grounding them firmly in a sound value system.

## RARE DISTINCTIONS

- Re-accredited with **'A+' Grade** in the fourth cycle by NAAC, Bangalore.
- The college ranked among the **country's top 100 to 150 institutions** in 2023 in NIRF (The National Institutional Ranking Framework), MHRD, Government of India.
- Sanctioned an amount of **₹5 crores** under **PM-USHA Scheme of Education** for development of infrastructure.
- Sanctioned **'Deen Dayal Upadhyay Knowledge Acquisition and Upgradation of Skilled Human Abilities and Livelihood (KAUSHAL) Kendra'** status by the UGC to run B.Voc. courses.
- Bestowed with the status of **'A College with Potential for Excellence'** by the UGC.
- Departments of Commerce and Management, Bio Sciences and Economics are declared as **'High Rated Departments'** by the UGC.
- Conferred **Research Centre status** by PU in the subjects of Biotechnology, Chemistry, Physics, Commerce and Economics.
- Sanctioned **DBT BUILDER SCHEME** and **Skill Vigyan Programme** and selected under **'Star College Scheme'** by the DBT, Government of India, New Delhi.
- The Institution Innovation Council (**IIC**), recognised by MHRD, has a **3.5 Star Ranking**.
- The college has established an Incubation centre named **SDC-IC** to promote innovative ideas an entrepreneurship among the students. MoU with IM, Punjab; Atal Incubation Centre; Indian School of Business, Mohali.
- The College runs **four innovative programmes** recognised by the UGC: **M.Sc. Applied Chemistry** (Pharmaceutical), **M.Com.** (Entrepreneurship and Family Business), **M.Sc. Bioinformatics** and **M.Voc.** (Fashion Technology and Apparel Design).
- **Industrial tie-ups with** Big Bazar, ITC Retail, TCS, HPMC, Metro Cash, Shikar Infotel, Omkar Infotech, Galatic Infotech Solution, NIELIT, MyFM, Gauri India Ltd. and Black Industries Pvt. Ltd. etc. to run B.Voc. Programmes.
- Ranked **1st in BCA, BBA, Commerce and Science** and **3rd in Arts** in the city in **'The Best Colleges of India'** by **India Today - MDRA Survey 2023**. **Outlook- ICARE Survey 2023** ranks the **BBA, BCA and Commerce Department** as the **top most destination** for education for students in the city. **The Week-Hansa Research Survey 2023** ranked the College **1st in Commerce and Science** and **2nd in Arts** in North India (except Delhi-NCR). The **Open Magazine** ranks the College **1st in Science and Commerce, 2nd in BBA, 3rd in Arts and BCA in City** amongst the best colleges of India 2023
- Granted **INFLIBNET facility** by the UGC.
- Awarded **Certificate of Appreciation** from **The Ministry of Education** for successfully conducting **entrepreneurship activities** to promote innovation.
- Conferred with **Certificate of Recognition** from the **Ministry of Education** for being a **Sustainable Campus**, for participating in largest plantation drive, for making the campus sustainable in areas of sanitation, hygiene, waste management, water management, energy management, and greenery management.
- **MoU with acclaimed University of the Fraser Valley (UFV), Canada**, for running academic programmes.
- **MoU with National Stock Exchange (NSE)** to run NSE Certified Capital Market Professional Course and **NSE SMART**. **MoU with ICT Academy** to train and enhance the skills of teachers and students through a seven-pillar programme in the areas of Faculty Development, Skill Development, Entrepreneurship Development, Youth Empowerment, Industry-Institute Interaction, Digital Empowerment and Research & Publications.
- **MoU with IBM** to run job-oriented management and IT courses.
- **MoU with Tata Consultancy Services (TCS iON)** for automation solutions and developing Enterprises Resource Planning (**ERP**). The College is successfully using learning exchange (LX) module of TCS for sharing e-contents/audio/video/web-links with the students.



## PROGRAMMES OFFERED

### DOCTORATE PROGRAMMES

- Ph.D. Biotechnology
- Ph.D. Chemistry
- Ph.D. Physics
- Ph.D. Commerce
- Ph.D. Economics\*

### POST GRADUATE DEGREE PROGRAMMES

- M.Com.
- M.A. Economics
- M.A. English
- M.A. Sociology
- M.Sc. Biotechnology
- M.Sc. Information Technology
- M.Sc. Physics

### POST GRADUATE INNOVATIVE PROGRAMMES OF UGC

- M.Sc. Applied Chemistry (Pharmaceutical)
- M.Sc. Bioinformatics
- M.Com (Entrepreneurship & Family Business)
- M.Voc. (Fashion Technology and Apparel Design)

### POST GRADUATE DIPLOMA PROGRAMMES

- PGDCA (Computer Applications)
- PGDMC (Mass Communication)
- PGDMM (Marketing Management)
- PGDPM & LW (Personnel Management & Labour Welfare)

### UNDERGRADUATE DEGREE PROGRAMMES WITH HONOURS/RESEARCH

- B.Com (HONOURS)/B.COM (HONOURS WITH RESEARCH)
- BBA (HONOURS)/BBA (HONOURS WITH RESEARCH)
- BCA (HONOURS)/BCA (HONOURS WITH RESEARCH)\*
- B.A. (HONOURS)/BA (HONOURS WITH RESEARCH)
- B.A. (HONOURS) ENGLISH
- B.A. (HONOURS) ECONOMICS/B.A.(HONS. WITH RESEARCH) ECONOMICS\*
- B.A. (HONOURS) HISTORY\*





- B.A. (HONOURS) SOCIOLOGY
- B.A. (HONOURS) PSYCHOLOGY\*
- B.A. (HONOURS) POLITICAL SCIENCE\*
- B.SC (HONOURS) BIOINFORMATICS
- B.Sc (HONOURS) BIOTECHNOLOGY/B.Sc (HONOURS WITH RESEARCH) BIOTECHNOLOGY
- B.Sc (HONOURS)/B.Sc (HONOURS WITH RESEARCH)\*
- B.Sc (HONOURS) PHYSICS/B.Sc (HONOURS WITH RESEARCH) PHYSICS
- B.Sc (HONOURS) CHEMISTRY/B.Sc (HONOURS WITH RESEARCH) CHEMISTRY

*\*Subject to approval by Panjab University, Chandigarh*

#### **UNDERGRADUATE VOCATIONAL DEGREE PROGRAMMES UNDER DEEN DAYAL UPADHYAY 'KAUSHAL' KENDRA (UGC)**

- B.Voc. (HONOURS) (FASHION TECHNOLOGY AND APPAREL DESIGN)
- B.Voc. (FOOD PROCESSING AND PRESERVATION)
- B.Voc. (HARDWARE AND NETWORKING)
- B.Voc. (RETAIL MANAGEMENT)
- B.Voc. (LOGISTICS MANAGEMENT)
- B.Voc. (MEDICAL LAB TECHNOLOGY)
- B.Voc. (MEDIA AND ENTERTAINMENT)

#### **COURSE UNDER UGC COMMUNITY COLLEGE SCHEME**

- Diploma in Medical Lab Technology (DMLT)

#### **CERTIFICATE COURSES**

1. NSE Certified Course: NCCMP  
(National Stock Exchange Certified Capital Market Professional Programme)
2. NSE SMART  
(Simulation Training Program)



## MULTIDISCIPLINARY / INTERDISCIPLINARY COURSES (03 CREDITS)

For Admission to Undergraduate Programme 1st year (under NEP)

### FACULTY OF SCIENCE (including COMPUTER SCIENCE AND APPLICATION)

|       | SEMESTER I                                    | SEMESTER II                            |
|-------|---|--|
| S.No. | Course  | Course                                 |
| 1.    | Foundations of Biotechnology                  | General Microbiology                   |
| 2.    | Basic Analytical Techniques-I                 | Basic Analytical Techniques-II         |
| 3.    | Statistics –I                                 | Statistics –II                         |
| 4.    | Health and Hygiene                            | Understanding Human Body               |
| 5.    | Introduction to Biochemistry                  | Introduction to Biochemistry           |
| 6.    | Plants-Importance and Propagation             | Utilization and Conservation of Plants |
| 7.    | Basic Mathematics-I                           | Basic Mathematics-II                   |
| 8.    | E-Commerce                                    | Management Information System          |
| 9.    | Elements of Modern Physics                    |  |
| 10.   | Maths and Computer Fundamentals for Biologist | Statistical Methods in Bioinformatics  |

### FACULTY OF COMMERCE

|       | SEMESTER I                            | SEMESTER II                       |
|-------|---------------------------------------|-----------------------------------|
| S.No. | Course                                | Paper Name                        |
| 1.    | Commercial Law                        | Business Law                      |
| 2.    | Fundamental of International Business | Foreign Trade Policy & Procedures |

### FACULTY OF B.Voc.

|       | SEMESTER I                             | SEMESTER II                             |
|-------|--|---|
| S.No. | Course                                 | Paper Name                              |
| 1.    | Fundamentals of Information Technology | Soft Skills And Personality Development |



### FACULTY OF ARTS AND LANGUAGES

|       | SEMESTER I   | SEMESTER II   |
|-------|--|---|
| S.No. | Course   | Course  |
| 1.    | Geography and Environment (Geography)                              | Fundamentals of Disaster Management (Geography)               |
| 2.    | Punjab up to c. 1000 CE (History)                                  | Punjab from c. 1000 to 1799 CE (History)                      |
| 3.    | Constitution of India: Reading the Text (Political Science)        | Foreign Policy of India (Political Science)                   |
| 4.    | Understanding Contemporary Social Issues (Sociology)               | Social Institutions in India (Sociology)                      |
| 5.    | Communication and Legacy Media (Journalism and Mass Communication) | Digital and Social Media (Journalism and Mass Communication)  |
| 6.    | Principles of Micro Economics (Economics)                          | Indian Economy (Economics)                                    |
| 7.    | Introduction to Public Administration (Public Administration)      | Introduction to Indian Administration (Public Administration) |
| 8.    | Basic Mathematics - I (Mathematics)                                | Basic Mathematics - II (Mathematics)                          |
| 9.    | Modern Lifestyle and physical Education (Physical Education)       | Health and Hygiene (Physical Education)                       |
| 10.   | Statistics –I (Statistics)   | Statistics –II (Statistics)                                   |
| 11.   | Basics of Fashion Designing-I (Fashion Designing)                  | Basics of Fashion Designing-II (Fashion Designing)            |
| 12.   | Literature and Ethics (English)                                    | Literature and Society (English)                              |
| 12.   | Literature and Society (Punjabi)                                   | Literature and Politics (Punjabi)                             |
| 14.   | भक्ति-काव्य, आदिकाल एवं व्याकरण (हिन्दी)                           | हिन्दी-कहानी, भक्तिकाल एवं व्यवहारिक हिन्दी (हिन्दी)          |



**SKILL ENHANCEMENT COURSES (SEC) (03 CREDITS)****For Admission to Undergraduate Programme 1st year (under NEP)****List of Skill Enhancement Courses (SEC) offered in Semester I**

| Sr. No. | Paper Name                                   |
|---------|--|
| 1.      | Public Speaking                              |
| 2.      | Business Communication                       |
| 3.      | Digital Marketing                            |
| 4.      | Data Analytics                               |
| 5.      | Security Analysis                            |
| 6.      | Tally Prime Applications In Accounting       |
| 7.      | Fitness and Conditioning                     |
| 8.      | Basics of Social Research-I                  |
| 9.      | Data Collection and Handling-I               |
| 10.     | Basic Administrative Skills                  |
| 11.     | Physics Instrumentation Skills -I            |
| 12.     | Biosafety                                    |
| 13.     | Statistical Data Analysis using MS-EXCEL     |
| 14.     | Vermiculture and Vermicompost                |
| 15.     | Organic Farming                              |
| 16.     | Entrepreneurship in Millet Processing        |
| 17.     | Tools for Biological Data Analysis           |
| 18.     | Maths Based Practicals                       |
| 19.     | Fabric Painting                              |
| 20.     | Hands - On Chemistry Lab Skills- 1           |
| 21.     | Business Intelligence and Data Visualisation |
| 22.     | Fundamentals of Web Designing                |
| 23.     | Basic Research Methodology                   |
| 24.     | Basics of Beauty Care                        |

**List of Skill Enhancement Courses (SEC) offered in Semester II**

| Sr. No. | Paper Name  |
|---------|---|
| 1.      | Academic Writing  |
| 2.      | Translation Studies   |
| 3.      | E-Commerce  |
| 4.      | Computer Applications in Accounting and Finance             |
| 5.      | Financial Market Simulation Trading Course                  |
| 6.      | Digital Banking   |
| 7.      | First Aid   |
| 8.      | Archive and Record Management                               |
| 9.      | Basics of Social Research-II                                |
| 10.     | Event Management  |
| 11.     | Data Collection and Handling-II                             |
| 12.     | Office Executive Skills                                     |
| 13.     | Physics Instrumentation Skills -II                          |
| 14.     | Biostatistics   |
| 15.     | Apiculture  |
| 16.     | Biofertilizers  |
| 17.     | Entrepreneurial Skills in Microbiology                      |
| 18.     | Computational Tools for Biomolecules and Chemical Compounds |
| 19.     | Discrete Mathematics  |
| 20.     | Desktop Publishing using GIMP                               |
| 21.     | Decorative Dyeing   |
| 22.     | Hands - on Chemistry Lab Skills – 2                         |
| 23.     | Digital Marketing   |
| 24.     | Python Programming  |



**B.Voc.**  
**List of Skill Enhancement Courses  
(SEC) offered in Semester I**

| Sr. No. | Paper Name                  |
|---------|-----------------------------|
| 1       | Basics of Fashion Designing |
| 2       | Data Analytics              |
| 3       | Biosafety                   |
| 4       | Digital Marketing           |
| 5       | Security Analysis           |

**B.Voc.**  
**List of Skill Enhancement Courses  
(SEC) offered in Semester II**

| Sr. No. | Paper Name                             |
|---------|--|
| 1       | Python Programming                     |
| 2       | Entrepreneurial Skills in Microbiology |
| 3       | Desktop Publishing using GIMP          |
| 4       | Biostatistics                          |
| 5       | E-Commerce                             |
| 6       | Event Management                       |

**B.Voc.**  
**List of Value Added Courses (VAC)  
offered in Semester I**

| Sr. No. | Paper Name                   |
|---------|------------------------------|
| 1.      | Financial Literacy           |
| 2.      | Understanding Human Rights-I |



## VALUE ADDED COURSES (VAC) (02 CREDITS)

For Admission to Undergraduate Programme 1st year (under NEP)

### List of Value Added Courses (VAC) offered in Semester I

| Sr. No. | Paper Name   |
|---------|--|
| 1.      | Heritage of Punjab   |
| 2.      | Understanding India through Literature                     |
| 3.      | Literature and New Media                                   |
| 4.      | Understanding Human Rights -I                              |
| 5.      | Health and Wellness  |
| 6.      | Understanding India- 1                                     |
| 7.      | Constitutional Morality as a Value in Contemporary Society |
| 8.      | Indian Traditions and Values                               |
| 9.      | Press, Nationalism and India's Freedom Struggle            |
| 10.     | Introduction to Health Economics                           |
| 11.     | Information and Communication Technology and Governance    |
| 12.     | Vedic Mathematics  |
| 13.     | Fundamentals of Solar Energy and Applications              |
| 14.     | Physics in Everyday Life                                   |
| 15.     | Environmental Science                                      |
| 16.     | Introduction to Computer Hardware                          |
| 17.     | Introduction to Cyber Laws                                 |
| 18.     | Financial Literacy   |
| 19.     | Environment Education**                                    |

### List of Value Added Courses (VAC) offered in Semester II

| Sr. No. | Paper Name                                |
|---------|---|
| 1.      | Partition of Punjab                       |
| 2.      | Partition Literature in India             |
| 3.      | Indian Science Fiction                    |
| 4.      | Yoga                                      |
| 5.      | Understanding India- 2                    |
| 6.      | Indian Knowledge Traditions –I            |
| 7.      | Human Rights and Value Education          |
| 8.      | Artificial Intelligence in your Life      |
| 9.      | Introduction to Environmental Economics   |
| 10.     | Vedic Algebra                             |
| 11.     | Right to Information and Human Rights -II |
| 12.     | Introduction to Block Chain Technology    |
| 13.     | Introduction of IPR                       |
| 14.     | Issues in Indian Commerce                 |
| 15.     | Environment Education**                   |

\*Subject to approval by Panjab University, Chandigarh.

#### Note:

1. The number of students for any VAC/SEC/MDC courses shall not be less than 30. Wherever the number of students enrolled is less than 30, the college will enrol students to other available courses.
2. \*\*Environment Education will be compulsory in Semester I for students of B.Com., BBA, B.Voc. and B.Sc. For students of B.A. Environment Education will be compulsory in Semester II.





## ADMISSION DETAILS OF PROGRAMMES OFFERED

| Programmes          | Admission Incharge Enquiry | Email id        |
|---------------------|----------------------------|-----------------|
| Ph.D. Biotechnology | Dr. Navneet Batra          | phd@ggdsd.ac.in |
| Ph.D. Chemistry     | Dr. Jasamrit Nayyar        | phd@ggdsd.ac.in |
| Ph.D. Physics       | Dr. Neelu Mahajan          | phd@ggdsd.ac.in |
| Ph.D. Commerce      | Dr. Rajiv Mohan Behl       | phd@ggdsd.ac.in |
| Ph.D. Economics*    | Dr. Gagandeep Sharma       | phd@ggdsd.ac.in |

### POST GRADUATE DEGREE PROGRAMMES

| Name of the Course                      | No. of Seats | Admission Criteria   | Minimum Eligibility for Admission at Entrance Level  | Admission Incharge Enquiry Email id                          |
|---|--------------|--|--|--|
| <b>M.Com. 1st Semester</b>              | 80           | Merit Basis  | A bachelor degree in commerce or BBA or equivalent degree with at least 50% marks.   | Dr. Yash Pal Taneja<br>mcom@ggdsd.ac.in                      |
| <b>M.A. Economics 1st Semester</b>      | 60           | As per PU admission guidelines   | A Bachelor degree in commerce or BBA or BA with Hons. in Economics/ Mathematics or Statistics with at least 45% marks.   | Mr. Ashutosh Sharma<br>maeco@ggdsd.ac.in                     |
| <b>M.A. English 1st Semester</b>        | 40           | As per PU admission guidelines   | Graduation in any stream with at least 50% marks or equivalent CGPA or B.A. with elective english with at least 45%  | Mr. Harender Kumar<br>Dr. Poorva Trikha<br>maeng@ggdsd.ac.in |
| <b>M.A. Sociology 1st Semester</b>      | 60           | Merit basis  | BA with Honours in Sociology/50% marks in graduation/BA general with 45% marks with sociology as elective subject/Masters Degree in any subject obtaining atleast 50% marks in aggregate. Candidates with Sociology (hons) will be rewarded additional 50% weightage | Dr. Mona Arora<br>masoc@ggdsd.ac.in                          |
| <b>M.Sc. Biotechnology 1st Semester</b> | 40           | Entrance Test PU-C.E.T (P.G.) + Merit (50% weightage to entrance 50% weightage to qualifying exam) | A Bachelor's degree in Physical, Biological, Pharmaceutical, Agricultural, Veterinary or Fishery Sciences or in Engineering/Technology, Home Science, Medicine (MBBS) with at least 55% marks.   | Dr. Navneet Batra<br>mscbiotech@ggdsd.ac.in                  |



| Name of the Course                               | No. of Seats | Admission Criteria  | Minimum Eligibility for Admission at Entrance Level   | Admission Incharge Enquiry Email id         |
|--|--------------|---|---|---|
| <b>M.Sc. Information Technology 1st Semester</b> | 40           | Merit Basis   | A person who has passed one of the following examinations (i) BCA examination from the Panjab University. OR (ii) B.E./B.Tech in Information Technology from the Panjab University. OR (iii) BCA/B.Sc. (Hons) in C o m p u t e r Science/Information Technology from Panjab University (iv) any other examination of another university recognized by PU as equivalent to any of the above examination. | Dr. Rina<br>mscit@ggdsd.ac.in               |
| <b>M.Sc. Physics 1st Semester</b>                | 40           | Entrance Test PU-CET (PG) + Merit (50% weightage to entrance 50% weightage to qualify | B.Sc. degree with Physics and Mathematics   | Dr. Neelu Mahajan<br>mscphyscis@ggdsd.ac.in |

### POST GRADUATE INNOVATIVE PROGRAMMES OF UGC

| Name of the Course   | No. of Seats | Admission Criteria  | Minimum Eligibility for Admission at Entrance Level  | Admission Incharge Enquiry Email id          |
|--|--------------|---|--|--|
| <b>M.Sc. Applied Chemistry (Pharmaceutical) 1st Semester</b> | 40           | Merit Basis   | A B.Sc. with Chemistry, B.Tech (Chemical Engg. & Technology), B.Pharma. With not less than 55% marks in aggregate.   | Dr. Jasamrit Kaur<br>mscappchem@ggdsd.ac.in  |
| <b>M.Sc. Bioinformatics 1st Semester</b>                     | 40           | Entrance Test PU-CET (PG) + Merit (50% weightage to entrance 50% weightage to qualify | A Bachelor's degree in Science (General or Honours) with Bioinformatics, B i o t e c h n o l o g y, Biochemistry/ B O t a n y, Chemistry, Electronics, Genetics, Life Science, Mathematics, Mathematics & Computing, Microbiology, Physics, Statistics, Zoology, Agriculture, Computer Science, Engineering, Medicine, Pharmacy and Veterinary Science with at least 50% marks (45% for SC/ST/BC Category) | Mr. Varinder Kumar<br>mscbioinfo@ggdsd.ac.in |



|  |    |  |   |  |
|--|----|--|---|--|
| <b>M.Com (Entrepreneurship &amp; Family Business) 1st Semester</b> | 40 | Entrance Test PU-CET (PG) + Merit (50% weightage to entrance 50% weightage to qualify) | A Bachelor/Master degree in any discipline with not less than 50% marks in aggregate. Or pass in final examination conducted by Institute of Chartered Accounts of India or ICWA or ICSI. | Dr. Monika Mittal<br>mefb@ggdsd.ac.in    |
| <b>M.Voc. (Fashion Technology and Apparel Design) 1st Semester</b> | 25 | Merit Basis  | A B.Voc or Equivalent degree in relevant discipline with not less than 45% marks in aggregate.  | Dr. Sumita Sikka<br>mvocftad@ggdsd.ac.in |

### POST GRADUATE DIPLOMA PROGRAMMES

| Name of the Course  | No. of Seats | Admission Criteria | Minimum Eligibility for Admission at Entrance Level  | Admission Incharge Enquiry Email id          |
|---|--------------|--------------------|--|--|
| <b>PGDCA (Computer Applicants) 1st Semester</b>                               | 60           | Merit basis        | (i) Graduate (BA/B.Sc/ B.Com/ BCA under 10+2+3 system of examination) having Mathematics as a subject upto 10+2 level. OR (ii) BE/ B.Tech. (iii) B.Voc (Software Development), B.Voc (Hardware and Networking) and B.Voc Multimedia (Graphics & Animation) and (iv) Must have mathematics as main subject up to 10+2 level OR (v) Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above | Dr. Paramjit Singh<br>pgdca@ggdsd.ac.in      |
| <b>PGDMC (Mass Communication) 1st Semester</b>                                | 30           | Merit basis        | A Bachelor /Postgraduate degree in any discipline from Panjab University or any other recognized university.   | Dr. Divya Jyoti Randev<br>pgdmc@ggdsd.ac.in  |
| <b>PGDMM (Marketing Management) 1st Semester</b>                              | 60           | Merit basis        | A Bachelor /Postgraduate degree in any discipline with at least 45% marks in aggregate.  | Dr. Geeta Sharma<br>pgdiplomacom@ggdsd.ac.in |
| <b>PGDPM &amp; LW (Personal Management &amp; Labour Welfare) 1st Semester</b> | 60           | Merit basis        | A Bachelor /Postgraduate degree in any discipline with at least 45% marks in aggregate.  | Dr. Geeta Sharma<br>pgdiplomacom@ggdsd.ac.in |





### UNDERGRADUATE DEGREE COURSES

| Name of the Course   | No. of Seats | Admission Criteria | Minimum Eligibility for Admission at Entrance Level   | Admission Incharge Enquiry Email id                        |
|--|--------------|--------------------|---|--|
| BA (HONOURS)/<br>BA (HONOURS WITH RESEARCH)*                 | 580          | Merit Basis        | Must have passed 10+2 examination with English as one of the subjects.  | Dr. Ruchi Sharma<br>Dr. Devi Singh<br>ba1@ggdsd.ac.in      |
| BA (HONOURS) ENGLISH   | 70           |                    |   | Ms.Pooja Sarin<br>ba1@ggdsd.ac.in                          |
| BA (HONOURS) ECONOMICS/BA (HONOURS WITH RESEARCH) ECONOMICS* | 140          |                    |   | Dr. Vivek Sharma<br>ba1@ggdsd.ac.in                        |
| BA (HONOURS) PSYCHOLOGY*                                     | 70           |                    |   | Dr. Tarundeep Kaur<br>ba1@ggdsd.ac.in                      |
| BA (HONOURS) HISTORY*  | 70           |                    |   | Dr. M.Pramod<br>ba1@ggdsd.ac.in                            |
| BA (HONOURS) SOCIOLOGY                                       | 70           |                    |   | Dr. Mona Arora<br>ba1@ggdsd.ac.in                          |
| BA (HONOURS) POLITICAL SCIENCE*                              | 70           |                    |   | Dr. Seema Kumari<br>ba1@ggdsd.ac.in                        |
| BBA (HONOURS)/BBA (HONOURS WITH RESEARCH)                    | 120          |                    |   | Merit basis  |
| B.COM (HONOURS)/B.COM (HONOURS WITH RESEARCH)                | 350          | Merit basis        | 10 + 2, merit for this purpose shall be determined on the basis of the score of a candidate as follows 1) Percentage of marks in the qualifying examination 2) Add score of 2 for each of the subjects passed as per the list of subjects modified by PU not exceeding 8 in total. The score is to be added even if the papers are an additional paper. | Dr. Amit Mohindroo<br>Dr. Meenu Gupta<br>bcom1@ggdsd.ac.in |



| Name of the Course  | No. of Seats | Admission Criteria | Minimum Eligibility for Admission at Entrance Level  | Admission Incharge Enquiry Email id                      |
|---|--------------|--------------------|--|--|
| <b>BCA (HONOURS) / BCA (HONOURS WITH RESEARCH)*</b>                             | 120          | Merit basis        | (i) A person who has passed +2 examination in any discipline with at least 50% marks and passed Mathematics as one of the subjects at Matriculation examination level shall be eligible to join the first-year class of B.C.A. Course<br>OR<br>(ii) Any other examination recognized by the Syndicate as equivalent.<br>(iii) 5% weightage to be given for subject of (Mathematics/Statistics) or equivalent to the candidate who studied the subject at 10+2 level. | Dr. Virender Singh<br>bca1@ggdsd.ac.in                   |
| <b>B.SC (HONOURS)/ B.SC (HONOURS WITH RESEARCH)*</b>                            | 280          | Merit basis        | Must have passed 10+2 examination with at least 35% marks in aggregate of the qualifying examination and has studied any science subject or any allied subject from recognized board<br><br>Student must have passed 10+2 examination with English as one of the subjects  | Dr. Jasveen Dua<br>Dr. Jyoti Kataria<br>bsc1@ggdsd.ac.in |
| <b>B.SC (HONOURS) BIOTECHNOLOGY /B.SC (HONOURS WITH RESEARCH) BIOTECHNOLOGY</b> | 30           |                    |  | Dr. Neetu Thakur<br>bscbiotech1@ggdsd.ac.in              |
| <b>B.SC (HONOURS) BIOINFORMATICS</b>  | 30           |                    |  | Mr. Varinder Kumar<br>bscbioinfo@ggdsd.ac.in             |
| <b>B.SC (HONOURS) PHYSICS/B.SC (HONOURS WITH RESEARCH) PHYSICS</b>              | 70           |                    |  | Dr. Neelu Mahajan<br>bsc1@ggdsd.ac.in                    |
| <b>B.SC (HONOURS) CHEMISTRY/B.SC (HONOURS WITH RESEARCH) CHEMISTRY</b>          | 70           |                    |  | Dr. Jasamrit K. Nayyar<br>Bsc1@ggdsd.ac.in               |
|   |              |                    |  |  |



| Name of the Course                                      | No. of Seats | Admission Criteria | Minimum Eligibility for Admission at Entrance Level | Admission Incharge Enquiry Email id       |
|---|--------------|--------------------|---|---|
| B.VOC (RETAIL MANAGEMENT)                               | 50           | Merit basis        | 10 + 2 in any Stream with 45% marks                 | Mr. Sureet Singh<br>bvocrm@ggdsd.ac.in    |
| B.VOC (LOGISTIC MANAGEMENT)                             | 50           |                    |   | Mr. Sureet Singh<br>bvoclm@ggdsd.ac.in    |
| B.VOC (HARDWARE AND NETWORKING)                         | 50           |                    |   | Dr. Monika Sethi<br>bvochn@ggdsd.ac.in    |
| B.VOC (FOOD PROCESSING & PRESERVATION)                  | 50           |                    |   | Dr. Ashima Pathak<br>bvocfpp@ggdsd.ac.in  |
| B.VOC (HONOURS) (FASHION TECHNOLOGY AND APPAREL DESIGN) | 50           |                    |   | Dr. Sumita Sikha<br>bvocftad@ggdsd.ac.in  |
| B.VOC (MEDICAL LAB TECHNOLOGY)                          | 50           |                    |   | Mr. Varinder Kumar<br>bvocmlt@ggdsd.ac.in |
| B.VOC (MEDIA AND ENTERTAINMENT)                         | 50           |                    |   | Dr. Gurjeet Kaur<br>bvocme@ggdsd.ac.in    |

\*Subject to approval by Panjab University, Chandigarh

### COURSE UNDER UGC COMMUNITY COLLEGE SCHEME

| Name of the Course  | No. of Seats | Admission Criteria | Minimum Eligibility for Admission at Entrance Level | Admission Incharge Enquiry Email id    |
|---|--------------|--------------------|---|--|
| Diploma in Medical Lab Technology 1st Semester  | 50           | Merit Basis        | 10 + 2 in any Stream with 45% marks                 | Mr. Varinder Kumar<br>dmlt@ggdsd.ac.in |
| <p><b>Note:</b> B.Voc. is a skill based 3 years degree course (6 semesters) with exit point facility after 1st and 2nd year. If a student exits after 1st year, he/she will be given a Diploma; if a student exits after 2nd year, he/she will be given Advanced Diploma; after 3 years, he/she will be awarded the Degree.</p> |              |                    |   |  |



## PROGRAMMES OUTCOMES AND AVENUES :

### POST GRADUATE DEGREE COURSES

#### 1. M.Com.

##### Programmes Outcomes:

- To provide a systematic and rigorous learning and exposure to Banking and Finance related disciplines.
- To become acquainted with conventional as well as contemporary areas in the discipline of Commerce.
- To enable a student well versed in national as well as international trends.
- To facilitate the students for conducting business, accounting and auditing practices, role of regulatory bodies in corporate and financial sectors, nature of various financial instruments.
- To provide in-depth understanding of all core areas specifically Advanced Accounting, International Accounting, Management, Security Market Operations and Business Environment, Research Methodology and Tax planning.

##### Avenues/Future Prospects:

- Develop an ability to apply knowledge acquired in problem solving.
- Ability to work in teams with enhanced interpersonal skills and communication.
- The students can work in different domains like Accounting, Taxation, HRM, Banking and Administration.
- Ability to start their own business.
- Ability to work in MNCs as well as private and public companies.
- To develop team work, leadership and managerial and administrative skills.
- Students can go further for professional courses like CA/CS/CMA/CFA.

#### 2. MA Economics

##### Programmes Outcomes:

- The student will have adequate competency in the frontier areas of economic theory and methods.
- The student will acquire additional specialisation through optional courses. They will be able to use common software for analysis of economic data.
- Student will be able to execute in-depth analysis of economic issues based on their understanding of economic theory, which will not only widen their opportunities for employment, but also help them to pursue their doctoral studies.
- Understanding the basic assumptions in various economic theories and enhance capabilities of developing ideas based on them.
- Prepare and motivate students for research studies in economics especially by developing questionnaire, collecting primary data through field surveys.
- Provide knowledge of a wide range of econometric techniques using excel or other statistical software.
- Motivate students to extract or utilize different website for secondary data collection, generating concepts for various facets of economic studies and gather latest information



provided by various Universities, UGC, ICSSR.

**Avenues/Future Prospects:**

- Competitive examinations, NET, SET, Indian Economic Service etc.
- Research degrees like M.Phil. and Ph.D.

### 3. M.A. English

**Programmes Outcomes:**

- Demonstrate an advanced knowledge of the subject, including the knowledge of literary history, genre criticism, literary theory, critical theory and research methodology.
- Exhibit knowledge of journalism and mass communication and writing for media.
- Use communication skills and rhetorical skills while writing essays, articles, and project reports.
- Respond to literature aesthetically and critically as informed readers.
- Appreciate and analyze gender relations and gender-oriented writing.
- Evaluate and judge works available in translation.
- Apply linguistic theories in the teaching of English, depending on the learner's needs.

**Avenues/Future Prospects:**

- Competitive examinations, NET, SET, Indian Administrative Services etc.
- Research degrees like M.Phil. and Ph.D.
- ELT teachers, Editors, Copy-writers, Reviewers, Content Writers, Creative Writers, etc.

### 4. M.Sc. Biotechnology

**Programmes Outcomes:**

- Technical Knowledge: Substantial multi-disciplinary knowledge about mathematics, basic sciences, related to specialization for solving various complex scientific problems.
- Development of critical analytical approach in identifying, understanding various problem in the present world, that can be solved with the help of basic scientific knowledge and its applications.
- Ability to contribute towards innovative thinking, scientific approach, and trouble-shooting skills for various problems by utilizing scientific knowledge in accordance with health-environment safety, cultural and social aspects.
- Critically evaluate appropriate tools and techniques as well as high competency and multi-disciplinary experience for obtaining accurate results within limited resources.
- Inculcate managerial skills specifically finance management, team building capacity, individual approach along with existing scientific multi-disciplinary knowledge for handling projects and better-quality outcomes.
- Aware of recent scientific updates and advanced technologies for quality work and to fulfill the need of the hour throughout life.

**Avenues/Future Prospects:**

- Career in biotechnology industry.
- Research in the field of Biotechnology.
- Enable students to design, conduct experiment, analyze and interpret data for investigating problems in Biotechnology and allied fields.





## 5. M.Sc. Information Technology

### Programmes Outcomes:

- Computer Science and Technology Knowledge: Apply the knowledge of computer science, and fundamentals, specialization to the solution of complex coding problems.
- Problem formulate and Identifications: Identify, formulate, research literature of computer language and analyze computer oriented problems to arrive at substantiated conclusions using first principles of programming language, natural, and computer science.
- Design/development of Software Product: Design solutions for complex algorithmic problems and design system components, processes to meet the specifications with consideration for the multi-disciplinary environmental considerations.
- Analysis of complex problems: Use research-based knowledge including design of experiments, coding and testing analysis and interpretation of data, and synthesis of the information to provide valid conclusions for the real life or real time problems.
- Professional ability: To focus the ability to design and develop hardware and software based systems, evaluate and recognize potential risks and provide creative solutions.

### Avenues/Future Prospects:

- The graduates exhibit knowledge of diverse software engineering practices and project management and can work as a team leader/team member in developing software of multidisciplinary nature.
- The graduates possess the ability to explore emerging technologies and provide innovative solutions to real time problems within constraints such as financial, environmental, social and ethical.

## 6. M.Sc. Physics

### Programmes Outcomes:

- To impart high quality education in Physical Sciences.
- To prepare students to take up challenges as globally competitive physicists/ researchers in diverse areas of theoretical and experimental physics.
- To make the students technically and analytically skilled.
- To provide opportunity of pursuing high end research as project work.
- To give exposure to a vibrant academic ambience.
- To create a sense of academic and social ethics among the students.
- To prepare them to take up higher studies of interdisciplinary nature.

### Avenues/Future Prospects:

- The students will obtain good knowledge in Physical Sciences. They will be trained to compete national level tests like UGC-CSIR NET, JEST, GATE, etc., successfully.
- Prepared to take up challenges as globally competitive physicists/ researchers in diverse areas of theoretical and experimental physics.
- Technically and analytically skilled enough to pursue their further studies.

## 7. M.A. Sociology

### Programmes Outcomes:

- Provide advanced sociological knowledge, perspectives and skills to a wide set of learners.



- To provide opportunities to the students to go beyond the boundaries of their own discipline and think over the interdisciplinary and multi-disciplinary approaches.
- To provide basic and advanced theoretical as well as methodological knowledge of sociology for application.

**Avenues/Future Prospects:**

- Students could pursue job opportunities in the field of teaching, research, NGO, corporate sector and Governmental sector.
- To help students to qualify the NET/JRF/SET and competitive exams.
- This course is designed in such way that it equips the student to apply sociological knowledge in the different fields such as Public Policies, social sectors and developmental sectors.

**POST GRADUATE INNOVATIVE PROGRAMMES OF UGC**

**8. M.Sc. Applied Chemistry (Pharmaceutical)**

**Programmes Outcomes:**

Students are equipped with knowledge of basic chemistry, specialised chemical knowledge of drugs and medicines, their synthesis and usage.

**Avenues/Future Prospects:**

- Chemical Engineer
- Chemist
- Research Scientist

**9. M.Sc. Bioinformatics**

**Programmes Outcomes:**

- To manage data in such a way that it allows easy access to the existing information and to submit new entries as they are produced;
- To develop technological tools that help analyze biological data; and
- To use these tools to analyze the data and interpret the results.
- Instigate confidence to develop hypothesis, design experiments and interpret the results.

**Avenues/Future Prospects:**

- Prospects in the field of bioinformatics include its future contribution to a functional understanding of the human genome, leading to the enhanced discovery of drug targets and individualized therapy.

**10. M.Com (Entrepreneurship and Family Business)**

**Programmes Outcomes:**

- Understanding the knowledge, skills and attitudes required for entrepreneurship within a family business.
- Integrating entrepreneurial and professional management concepts for strengthening their family business performance.
- Identify and describe the potential tensions involved in developing entrepreneurial capability in family businesses.
- Critically evaluate and discuss the types of support that can stimulate entrepreneurship and an enterprise culture in family businesses.

**Avenues/Future Prospects:**



- This course focuses on determining entrepreneurial skills and finds a profile that fits the skills and interests of the students. Through this course, the student will gain valuable insight and hands-on experience that can help him to work professionally either in SME or in a family business. Also, this course helps the students to become job givers instead of job seekers through innovation and entrepreneurship.

### 11. M.Voc. (Fashion Technology and Apparel Design)

#### Programmes Outcomes:

- Emphasis given to sustainable methods by involving refashion, deconstruction, handloom technology, functional clothing and fashion blogging in the curriculum.
- The course maintains industrial tie-ups with leading organizations in the fashion industry for training and placement, which are renewed from time to time.
- To prepare entry level and experienced executives and designers for a career in the fashion, apparel and home furnishing sector.
- General education and skill development components having extensive practical and on-the job training along with periodic industrial visits and industry interactions.

#### Avenues/Future Prospects:

- Fashion Show Organizers, Jewelry Houses, Textile Mills, Media Houses, Leather Companies, Boutiques, Garment Store Chains, Several Export Houses.
- Pattern Cutter and Grader, Fashion Merchandiser, Quality Controller, Production Manager, Design Manager, Fashion Stylist, Retail Manager, Assistant Designer, Stylist, Entrepreneur, Fashion Coordinator, Accessory Designer, Designer, Pattern Maker, Fashion Choreographer.

### POST GRADUATE DIPLOMA PROGRAMMES

### 12. PGDCA (Computer Applications)

#### Programmes Outcomes:

- To analyze a problem, and identify and define the computing requirements appropriate to its solution.
- To design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
- An ability to apply Computer Applications / Tools into various domains such as Banking, Finance, Retail, hospitality, Health, Travel and Tourism.
- An ability to apply design and development principles in the construction of software systems of varying complexity.
- Equip the students with skills required for designing, developing applications in Information Technology.
- Students will able to learn the latest trends in various subjects of computers & information technology.

#### Avenues/Future Prospects:

- Software Engineer
- Computer Programmer & Analyst
- Interface Engineer
- Java Developer
- Project Manager



- Information Security Analyst
- IT Consultant

### 13. PGDMC (Mass Communication)

#### Programmes Outcomes:

- Understanding the fundamental relations between society, culture and communication.
- Introduce students to the practical arena of exploring the potential of communication tools to become an able communicator.
- To develop the learner into competent and efficient Media & Entertainment Industry ready professionals.
- To inculcate professional ethics, values of Indian and global culture.

#### Avenues/Future Prospects:

- Carrier in print & electronic media.
- Assist students in preparing for competitive all India entrance exams e.g. NET, SET, etc.
- Students may choose to become New Reporters, Anchors, Radio Jockey, Programme Producer & Researcher, Scriptwriter, PR in Business & Corporate Houses, Creative Visualiser, Event Planner, Editor, Proofreader, Content Developer, Media Planner, Media Marketing, Photographer and much more.

### 14. PGDMM (Marketing Management)

#### Programmes Outcomes:

- Gain broad knowledge about fundamentals, principles, and practices of marketing management.
- Develop a theoretical base for sales and promotion.
- Learn fundamentals of the subject 'Service marketing' and 'Retailing Management'
- Get inclined to develop research skills related to international marketing and 'Retailing Management'
- Learn the practical application of various concepts, theories, and principles related to consumer behavior.

#### Avenues/Future Prospects:

- Market Research Analyst
- Marketing Manager
- Manager of Business Development
- Sales Manager
- Financial Services
- Carrier in advertising business, travel and tourism, mass media

### 15. PGDPM & LW

#### Programmes Outcomes:

- To develop managerial skills among students
- To prepare students with analytical, conceptual, and entrepreneurial skills required to handle business operations
- To provide basic understanding about management, personnel management, industrial



relations and labour laws.

**Avenues/Future Prospects:**

- The programme produces Skilled Professionals, Entrepreneurs, HR Officer, Employee Relation / Industrial Relation Manager, Labour Laws Consultant, Labour Welfare- Incharge etc. to perform their functions efficiently at their work place through new knowledge, with the use of ICT and to maintain continuous improvement in their day to day work.

**UNDERGRADUATE DEGREE PROGRAMMES (HONOURS/ HONOURS WITH RESEARCH)**

**16. Bachelor of Arts (B.A.)**

**Programmes Outcomes:**

- To develop an understanding of Concepts, theoretical frameworks, perspectives and methods of inquiry.
- Students are trained to think rationally and critically.
- To appreciate diversity and develop cultural sensitivity.

**Avenues/Future Prospects:**

- Post graduate degree in M.B.A., M.A. etc.
- Civil service examinations and Bank PO exams.
- Law
- Masters in professional courses like hotel management, fashion designing, mass communication and journalism or social work.
- Computer certified courses
- Post Graduate Diplomas

**17. Bachelor of Business Administration (B.B.A.)**

**Programmes Outcomes:**

- To provide knowledge regarding the basic concepts, principles and functions of management.
- To develop business and entrepreneurial aptitude among the students.
- To provide knowledge and requisite skills in different areas of management like human resource, finance, operations and marketing to give a holistic understanding of a business system.
- To equip the students with knowledge related to qualitative and quantitative techniques for critical thinking and problem solving.
- To develop IT skills in the areas of information search, word processing, office management software, and presentation software needed to excel in business.
- To provide practical industrial exposure to the students to hone their managerial competencies and business acumen while attaining a holistic understanding of a business/industry.
- To prepare the students to deliver effective oral business presentations using a variety of appropriate technologies and achieve excellence in written communications.
- To inculcate global view of the industrial and organizational establishments and their functions for taking viable decisions in international business setting.

**Avenues/Future Prospects:**





- Project management
- Marketing
- Banking and Finance
- Human resources
- Information systems
- Sales
- Customer relations
- Member services
- Real estate
- Entrepreneurship
- Research and development
- Nonprofit management

### **18. Bachelor of Computer Applications**

#### **Programmes Outcomes:**

- Demonstrate the ability to adapt to technological changes and innovations in the discipline.
- Analyze, design, implement and evaluate computerized solutions to real life problems, using appropriate computing methods.
- Proficiency in the basic mathematics employed in computer science.
- Differentiate among essential data structures used in computer programming, and explain how they work.
- Gain knowledge of algorithms and their role in computer science.
- Identify, explain and apply fundamental structured programming techniques.
- Utilize important data structures and associated algorithms in the development of computer programs.
- Develop computer programs using functional programming and object-oriented programming paradigms.
- Apply techniques of software validation and reliability analysis to the development of computer programs.

#### **Avenues/Future Prospects:**

- Job profiles like Database Administrator, Computer Programmer, System Administrator or Computer Support Service Specialist in reputed IT companies like
- Infosys, Wipro, ITC Info Tech Limited etc.
- Master level degree or Post Graduate Diploma courses.

### **19. Bachelor of Commerce**

#### **Programmes Outcomes:**

- Enable students to develop business acumen, managerial skills and abilities, and be capable of maintaining business accounts.
- To communicate effectively both in terms of business as well as social interaction.
- Encourage entrepreneurship spirit among students and encourage them to participate effectively in social, commercial and civic issues ultimately leading to national development.



- An ability to think critically and independently translating into a well developed personal value system.

**Avenues/Future Prospects:**

- Occupations such as Manager, Accountant, Management Accountant, cost Accountant, Bank Manager, Auditor, Company Secretary, Teacher, Professor, Stock Agents, Government employments and so on.
- Professional exams like CA, CS, CMA, MPSC, UPSC. As well as other coeres.
- Practical skills to work as accountant, audit assistant, tax consultant, and computer operator.

**20. Bachelor of Science****Programmes Outcomes:**

- Gain the knowledge of systematic observations, model making, theoretical predications thereby understanding various phenomenon in nature.
- To develop a qualitative and quantitative approach.
- To provide hands on experience on sophisticated instruments and programming skills.
- To design and construct instruments and make them research orientation.
- Develop scientific attitude and temperament and give emphasis on the development of experimental skills, data analysis, calculation, measurements and also on the limitations and precautions about the experimental method data and results obtained.
- Understand the conceptual development of the subject and its application in emerging areas of Physics, Chemistry and Mathematics.
- Understand the scientific theories and its relevance in present context.
- Study mathematical tools to solve the problems in various branches in Physics
- To enhance experimental skill through experiments in diverse fields.

**Avenues/Future Prospects:**

- Post graduate degree
- Nuclear Medicine Technologist
- Pharmaceutical and Medicine Manufacturing Industries
- State and Central Government Jobs
- X-Ray Technician
- Jobs in Teaching and Education
- Scientific and Research Development Services
- Eligible to join as Quality Control Manager in private Sector (Industries) as well as government sector.
- Medical Representatives.
- M.Sc. in Physics, Chemistry, Mathematics, Information Technology and Nuclear Medicines.
- Eligible to serve in DRDO, defense, public sector and private Sector.

**21. Bachelor of Science (Hons.) Bioinformatics****Programmes Outcomes:**

- To specialise in collecting and analysing complex biological data like genetic codes
- To increase understanding of biological processes by applying computationally intensive



techniques like pattern recognition, data mining, machine learning algorithms etc

**Avenues/Future Prospects:**

- Application Support Specialist
- Bio-Analyst
- Bioinformatic Programmer & Analyst
- Bioinformatic Trainer
- Clinical Pharmacologist
- Computational Chemist

**22. Bachelor of Science (Hons.) Biotechnology**

**Programmes Outcomes:**

- Demonstrate knowledge for in-depth analytical and critical thinking to identify, formulate and solve the issues related to Biotechnology Industry, Pharma industry,
- Medical or hospital related organizations, Regulatory Agencies, & Academia.
- Develop an ability to solve, analyze and interpret data generated from experiments done in project work or practical courses.
- Demonstrate skills to use modern analytical tools/software/equipments and analyze and solve problems in various courses of biotechnology.
- Appreciate and execute their professional roles in society as biotechnology professionals, employers and employees in various industries, regulators, researchers, educators and managers.

**Avenues/Future Prospects:**

- Post Graduate Degree in Biotechnology
- Career in biotechnology industry.
- Research in the field of Biotechnology.
- Enable students to design, conduct experiment, analyze and interpret data for investigating problems in Biotechnology and allied fields.

**UNDERGRADUATE VOCATIONAL DEGREE PROGRAMMES UNDER DEEN DAYAL UPADHYAY  
'KAUSHAL' KENDRA (UGC)**

**23. B.Voc. (Food Processing and Preservation)**

**Programmes Outcomes:**

- An understanding of concepts and principles of working of Food Industry.
- The procedure of making Quality Control Standards.
- The concepts and principles used in Plant and Sanitation Equipments.
- Testing the performance of various equipment's and instruments.

**Avenues/Future Prospects:**

- Research scientists
- Food technologists
- Food engineers
- Organic chemists
- Biochemists



- Analytical chemists
- Home economists
- Managers and accountants

#### 24. B.Voc. (Fashion Technology and Apparel Design)

##### **Programmes Outcomes:**

- To be able to understand concepts & apply in the field of fashion and apparel technology, textile and apparel engineering, analysis, packaging, hygiene.
- To be able to associate the learning from the courses related to technology, processing, preservation, engineering, analysis, packaging, hygiene to arrive at solutions to real world problems.
- To have the ability to comprehend technological advancements to analyses & design processes for a variety of applications.
- To have adaptability to function in multi-disciplinary work environment, good interpersonal skills, professional ethics & societal responsibilities

##### **Avenues/Future Prospects:**

- Apparel Designers
- Production Supervisors
- Quality Controllers
- Pattern Makers in Garment/Apparel Industries
- Teacher in Fashion Technology
- Garment Technology Institutions as Craft Teachers
- Instructors and Technical Operators
- Work contractor for Apparel/Garment Industries
- Fashion Designers-Media/Film/Boutiques
- Fashion coordinator in export/domestic industry

#### 25. B.Voc. (Hardware and Networking)

##### **Programmes Outcomes:**

- Learn the proper techniques of maintenance of hardware and networking devices
- Study the science of hardware and networking
- Diagnose and repair all major problems regarding hardware, PC peripheral devices

##### **Avenues/Future Prospects:**

- Network administrator, Network technician, Network technologist, Network engineer, Network Designer
- System manager, System administrator, System Engineer
- Router Operator
- Technical Support Executive
- Hardware Executive, Hardware Consultant
- Storage Specialist
- Back-up Operator
- Cabling Designer



## 26. B.Voc. (Retail Management)

### Programmes Outcomes:

- Link theory with practice in the context of competency development for retail employees.
- Identify and acquire such skills related to different job roles such as sales associate, team leader, departmental manager and store manager.
- Acquire skills for efficiently using different software, interpret and use various acts and laws related to retail sector demonstrate as trained professionals with better understanding on social justice and excellence.

### Avenues/Future Prospects:

- Entrepreneurship
- Job prospectus in shopping malls, super markets and retail outlets (of various firms)
- Employment opportunities in supply chain firms and logistics firms

## 27. B.Voc. (Logistics Management)

### Programmes Outcomes:

- To cope with the emerging trends and challenges in the logistics management sector.
- To equip students with the fundamentals of the logistics industry.

### Avenues/Future Prospects:

- Career in logistics and supply chain management.
- Work in the domain of e-commerce, FMCG, manufacturing and retail.

## 28. B.Voc. (Media and Entertainment)

### Programmes Outcomes:

- Understanding the fundamental relations between society, culture and communication.
- Introduce students to the practical arena of exploring the potential of communication tools to become an able communicator.
- To develop the learner into competent and efficient Media & Entertainment Industry ready professionals.
- To inculcate professional ethics, values of Indian and global culture.

### Avenues/Future Prospects:

- Executive Producer
- Producer/Project Manager
- Creative Writer
- Multimedia Designer
- Art Director
- Visual Designer
- Artist
- Interface Designer
- Subject Matter Expert
- Instructional Designer/Training Specialist
- Script Writer





- Animator 2D, 3D and Sound Producer

## 29. B.Voc. (Medical Lab Technology)

### Programmes Outcomes:

- To operate various laboratory instruments, testing kits and apparatus.
- Develop the ability to utilize computers for data handling and good practices in a diagnostic lab.
- Expertise in performing medical laboratory tests.
- Develop skills to deal with the diagnosis of diseases in patients referred by doctors.
- Perform routine clinical laboratory procedures within acceptable quality control parameters in Hematology, Chemistry, Immuno-hematology, and Microbiology under the general supervision of a Clinical Laboratory Scientist or Pathologist.
- Operate and maintain laboratory equipment, utilizing appropriate quality control and safety procedures.

### Avenues/Future Prospects:

- Lab Manager
- Lab Assistant
- Instructor/Tutor
- Lab Analyst
- Lab Technician
- Lab Technologist
- Lab Supervisor
- Higher Education in medical lab technology

## COURSE UNDER UGC COMMUNITY COLLEGE SCHEME

### Diploma in Medical Lab Technology

#### Programmes Outcomes:

Medical Lab Technology (MLT) is a branch of science or allied paramedical course that is concerned with the treatment, diagnosis and prevention of diseases using clinical laboratory tests. In this program candidates will get the knowledge of operating various laboratory instruments, testing kits and apparatus and the ability to utilize computers for data handling and good practices of a diagnostic lab. The Healthcare sector is growing at a rapid pace in India. To keep up with this phase of growth, the industry requires skilled medical and allied healthcare workers. Medical lab workers fall under the category of allied healthcare workers. This course creates various opportunities for the Medical Laboratory Technician graduate. It also builds overall expertise in performing medical laboratory tests. It mainly deals with the diagnosis of diseases in patients referred by Doctors.

**Avenues/Future Prospects:** The future of laboratory medicine will be inclined toward more testing at point-of-care (or near to the patient). It would also involve the integration of point-of-care testing into patient management strategies and pathways of care and more testing at home.



## ADD ON (CAREER ORIENTED) PROGRAMMES

(Certificate, Diploma & Advanced Course Levels)

### (FOR EXISTING STUDENTS ONLY)

The UGC, under the modern scenario of globalization of education and economy, has been striving to make the current Indian higher education system more career oriented. In an endeavour to open up a variety of job opportunities in the service sector, industry and self employment sectors for the young graduates, the UGC has reoriented and reformed its policies towards introducing vocational courses. Such courses help upgrade the quality of students and equip them with an in-depth knowledge of their core discipline, thereby enhancing their demand in the applied fields of all basic/core disciplines. As part of this modified scheme, our college too has introduced numerous career orientated 'Add-On' courses, through an innovative and flexible system of certificate/diploma /advanced diplomas. These are parallel to the conventional B.A./B.Sc./B.Com./B.B.A./B.C.A. degrees.

Under this programme, each student along with his/her conventional degree would be awarded an additional Certificate/Diploma/Advanced Diploma in the 'Add On' course opted for. Each student would earn a Certificate, a Diploma, an Advanced Diploma after the successful completion of first year, second year and third year respectively. A special feature of this system is the flexibility that it offers. The students have the complete freedom to diversify their field of education, and the courses that they opt for, which need not even necessarily be related to their core discipline. The college offers as many as 12 'Add on' courses. Furthermore, it is required that the student should opt for that 'Add On' course, which he/she has not opted as an elective subject.

| NAME OF ADD ON COURSE          | COORDINATOR            | EMAIL                      |
|--------------------------------|------------------------|----------------------------|
| Event Management               | Dr. Geeta Sharma       | geeta.sharma@ggdsd.ac.in   |
| Computer Based Accounting      | Dr. Shallu Sharma      | shallu.sharma@ggdsd.ac.in  |
| Advertising & Sales Management | Dr. Jyoti Jindal       | jyoti.jindal@ggdsd.ac.in   |
| Cosmetology                    | Ms. Ritika Sinha       | ritika.sinha@ggdsd.ac.in   |
| Animation and Graphics         | Dr. Pooja Mohan        | pooja.mohan@ggdsd.ac.in    |
| Journalism                     | Dr. Priya Chadha       | priya.chadha@ggdsd.ac.in   |
| Fashion Designing              | Dr. Sumita Sikka       | sumita.sikka@ggdsd.ac.in   |
| Child Psychology               | Dr. Nidhi Chadha       | nidhi.chadha@ggdsd.ac.in   |
| Guidance and Counselling       | Dr. Tarundeep Kaur     | tarundeep.kaur@ggdsd.ac.in |
| French                         | Dr. Kamna Singh        | kamna.singh@ggdsd.ac.in    |
| Tourism and Travel             | Dr. Sheetal Sharma     | sheetal.sharma@ggdsd.ac.in |
| Video Reporting                | Dr. Divya Jyoti Randev | divya.jyoti@ggdsd.ac.in    |



## Programme Objectives

### Event Management

- To acquaint the student with the novel and creative practices in event planning.
- Provide real world exposure to event management.
- Develop organisational and execution abilities in the student.

### Computer Based Accounting

- To help in the development of efficient accounting acumen.
- Provide exposure to computerized accounting practices.
- To motivate the youth for self-employment especially in computer and accounting related sector.

### Advertising and Sales Management

- To develop better understanding of customers.
- Acquaint the students with successful customer acquisition practices.
- To bridge gap between education and employment and help in the efficient use of resources including human capital.
- Nurture creativity and develop marketing acumen.

### Cosmetology

- To develop a better understanding of beauty and wellness.
- Acquaint students with standard practices in styling, colouring, hair and skincare and make-up application.
- Develop analytical tools to advise clients on total look concepts.

### Animation and Graphics

- Develop understanding of critical and aesthetic issues in computer graphics and mixed media..
- To help in the promising choice of careers in the IT sector.
- To hone the computing skills and creative acumen of the student.

### Journalism

- Apply and understand the principles and practices of the press.
- Develop an understanding of the significance of mass communication in the global society.
- Think critically, creatively and independently.
- To help in the proper choice of career in the field of mass media.

### Fashion Designing

- To promote an understanding of fashion and textile design in relation to the needs of the fashion industry, home textiles and B2B textile products.
- Exposure to complex industry technologies to address current needs of the market.
- To help the student in the vocational development in the field of fashion technology.



### **Child Psychology**

- Guiding students in understanding various stages of child development.
- To gain an insight into various patterns of child psycho-pathology and childhood disorders.
- Exposure to child psychology practices in different applied settings.

### **Guidance and Counselling**

- Exposure to various comprehensive guidance programmes.
- Develop interpersonal skills and promote positive relationship with peers, adults and community.
- To motivate the youth for self employment in the counselling sector.

### **French**

- Demonstrate proficiency in spoken and written French.
- Exposure to Francophone cultures.
- Exposure to opportunities in translation and teaching of French language.

### **Tourism and Travel**

- Understand the basic concept of tourism and prevalent practices of tourism industry.
- To help in the choice of career specially in the field of tourism management.
- Access and appropriately disseminate accurate product knowledge and destination information to different types of tourists.

### **Video Reporting**

- To get hands-on experience on how to write for a new script, documentary/short film script etc.
- To get knowledge of pre-production, production and post-production work.
- To understand the basic techniques of handling camera in the studio and in the field.
- To impart the knowledge of communication and presentation skills related to different fields of media industry.



## CERTIFICATE COURSE by National Stock Exchange (NSE)

| NAME OF COURSE   | NO. OF SEATS | ADMISSION CRITERIA | MINIMUM ELIGIBILITY  | ADMISSION INCHARGE ENQUIRY EMAIL ID         |
|--|--------------|--------------------|--|---|
| <b>NSE CERTIFIED COURSE: NCCMP (National Stock Exchange Certified Capital Market Professional Programme)</b> | 40           | Merit Basis        | Minimum Requirement is 10+2 Pass. Entry is open for both students as well as working professionals having at least one year experience | Dr. Yash Pal Taneja<br>yash.pal@ggdsd.ac.in |

### Course Details-

**Duration:** 4-6 months

**Timings:** 8:00 am to 9:00 am, Five days in a week (Monday to Friday- Online mode);

**Fees:** Rs. 20,000/- plus 18% GST for the whole course which includes mentoring and complete material.

**Examination:** An online objective type examination will be held at the end of the course by NSE, Mumbai. (Mid semester evaluation by college after two months)

### Career Opportunities:

- A first step towards the profession of Investment Banker.
- Crucial in GDPI and making combinations who are willing to pursue MBA (Finance).
- Helpful in managing personal investments.
- Self-employment by setting up own investment management enterprise.
- Opportunity at a brokerage firm.
- Fund managing activities in banks, mutual fund companies, insurance organization etc.
- Crucial for those who are willing to pursue a career particularly in stock exchanges.

| NAME OF COURSE  | NO. OF SEATS | ADMISSION CRITERIA | MINIMUM ELIGIBILITY   | ADMISSION INCHARGE ENQUIRY EMAIL ID         |
|---|--------------|--------------------|---|---|
| <b>NSE SMART (Simulated Market Trading Programme)</b> | 40           | Merit Basis        | Minimum Requirement is 10+2 Pass. Entry is open for both students as well as working professionals. | Dr. Yash Pal Taneja<br>yash.pal@ggdsd.ac.in |

### Course Details-

**Duration:** 2 months (30 hours program)

**Timings:** 02:00-03:30p.m. (Three days in a week- Offline mode);

**Fees:** Rs. 2500/-plus 18% GST

**Examination:** Exam on strategies of investment practically.

### Benefits of the Course:

- Virtual money-based real stock market trading.
- How to protect investments from market losses.
- Multiple segments (Equity, Equity Derivatives, and Currency Derivatives).
- Fundamental Analysis.
- Technical Analysis.
- Earn certification authorized by NSE.





## ADMISSION FOR ONGOING CLASSES

| PG CLASSES   | ADMISSION INCHARGE/<br>EMAIL ID  |
|--|--|
| M.SC. INFORMATION TECHNOLOGY 3RD SEM                     | Dr. Rina<br>rina@ggdsd.ac.in   |
| M.SC. BIOTECHNOLOGY 3RD SEM                              | Dr. Samriti Dhawan<br>samriti.dhawan@ggdsd.ac.in   |
| M.SC. BIOINFORMATICS 3RD SEM                             | Mr. Varinder Kumar<br>varinder@ggdsd.ac.in   |
| M.SC. PHYSICS 3RD SEM                                    | Dr. Neelu Mahajan<br>neelu.mahajan@ggdsd.ac.in   |
| M.SC. APPLIED CHEMISTRY<br>(PHARMACEUTICAL) 3RD SEM      | Dr. Shweta Wadhawan<br>shweta.wadhawan@ggdsd.ac.in   |
| M.COM (ENTREPRENEURSHIP AND FAMILY<br>BUSINESS) 3RD SEM  | Dr. Monika Mittal<br>monika.mittal@ggdsd.ac.in   |
| M.COM 3RD SEM  | Dr. Yash Pal Taneja<br>yash.pal@ggdsd.ac.in  |
| MA ECONOMICS 3RD SEM                                     | Mr. Ashutosh Sharma<br>ashutosh.sharma@ggdsd.ac.in   |
| MA ENGLISH 3RD SEM                                       | Mr. Harender Kumar<br>harender@ggdsd.ac.in<br>Dr. Poorva Trikha<br>poorva.trikha@ggdsd.ac.in |
| MA SOCIOLOGY 3RD SEM                                     | Dr. Mona Arora<br>mona.arora@ggdsd.ac.in   |
| M.VOC (FASHION TECHNOLOGY AND<br>APPAREL DESIGN) 3RD SEM | Dr. Sumita Sikka<br>sumita.sikka@ggdsd.ac.in   |



| UG CLASSES                         | ADMISSION INCHARGE/<br>EMAIL ID  |
|------------------------------------|--|
| B.COM 3RD SEM                      | Dr. Mani Parti<br>mani.parti@ggdsd.ac.in   |
| B.COM 5TH SEM                      | Dr. Diksha Kakkar<br>diksha@ggdsd.ac.in  |
| BBA 3RD SEM                        | Dr. Shallu Sharma<br>shallu.sharma@ggdsd.ac.in   |
| BBA 5TH SEM                        | Dr. Rinkey Bali<br>rinky.bali@ggdsd.ac.in  |
| BCA 3RD SEM                        | Dr. Shailja Agnihotri<br>shailja@ggdsd.ac.in   |
| BCA 5TH SEM                        | Dr. Himani Mittal<br>himani.mittal@ggdsd.ac.in   |
| B.SC. 3RD SEM (NON-MEDICAL)        | Dr. Kriti Sharma<br>kriti.sharma@ggdsd.ac.in   |
| B.SC. 5TH SEM (NON-MEDICAL)        | Dr. Samandeep Sharma<br>samandeep.sharma@ggdsd.ac.in   |
| B.SC. 3RD SEM (MEDICAL)            | Dr. Nidhi Mittal<br>nidhi.mittal@ggdsd.ac.in   |
| B.SC. 5TH SEM (MEDICAL)            | Dr. Indu Mehta<br>indu.mehta@ggdsd.ac.in   |
| B.SC. (HONS) BIOTECH 3RD & 5TH SEM | Dr. Ashima Pathak<br>ashima.pathak@ggdsd.ac.in   |
| B.SC. (HONS) BIOINFO 3RD & 5TH SEM | Mr. Varinder Kumar<br>varinder@ggdsd.ac.in   |
| BA 3RD SEM                         | Dr. Mahak Sharma<br>mahak.sharma@ggdsd.ac.in<br><br>Dr. Monika Soni<br>monika.soni@ggdsd.ac.in             |
| BA 5TH SEM                         | Dr. Arvuda Sharma<br>arvuda.sharma@ggdsd.ac.in<br><br>Dr. Manisha Gangahar<br>manisha.gangahar@ggdsd.ac.in |



## College Calendar 2024-25

### Admission Schedule for UG classes (New Admission) 1st year

| Particulars  | From                    | To                        |
|--|-------------------------|---------------------------|
| Admission Process*   | 03.06.2024<br>(Monday)  | 13.07.2024<br>(Saturday)  |
| Normal Admission for New UG classes up to  | 15.07.2024<br>(Monday)  | 22.07.2024<br>(Monday)    |
| Commencement of Teaching for UG Classes(Fresh Admission)   | 15.07.2024<br>(Monday)  |                           |
| Late admission to be allowed by the Principal of the college with late fee of Rs. 2000/- per student                   | 23.07.2024<br>(Tuesday) | 10.08.2024<br>(Saturday)  |
| Late admission in the affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 5000/- per student | 12.08.2024<br>(Monday)  | 31.08.2024<br>(Saturday)  |
| Academic Term-I (Odd semesters)  | 15.07.2024<br>(Monday)  | 18.11.2024<br>(Monday)    |
| End Semester Examinations  | 19.11.2024<br>(Tuesday) | 26.12.2024<br>(Thursday)  |
| Semester Vacation (Winter Break)   | 27.12.2024<br>(Tuesday) | 09.01.2025<br>(Thursday)  |
| Academic Term-II (Even semesters)  | 10.01.2025<br>(Friday)  | 26.04.2025<br>(Saturday)  |
| End Semester Examinations  | 28.04.2025<br>(Monday)  | 04.06.2025<br>(Wednesday) |
| Summer Vacation (Tentative)  | 01.06.2025<br>(Sunday)  | 13.07.2025<br>(Sunday)    |



## College Calendar 2024-25

### Admission Schedule for PG classes (New Admission) 1st year

| Particulars  | From                     | To                        |
|--|--------------------------|---------------------------|
| Admission Process  | 10.06.2024<br>(Monday)   | 13.07.2024<br>(Saturday)  |
| Normal Admission for New PG classes up to  | 15.07.2024<br>(Monday)   | 25.07.2024<br>(Thursday)  |
| Commencement of Teaching for PG Classes (Fresh Admission)  | 15.07.2024<br>(Monday)   |                           |
| Late admission to be allowed by the Principal of the college with late fee of Rs. 2000/- per student                   | 26.07.2024<br>(Friday)   | 09.08.2024<br>(Friday)    |
| Late admission in the affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 5000/- per student | 10.08.2024<br>(Saturday) | 31.08.2024<br>(Saturday)  |
| Academic Term-I (Odd semesters)  | 15.07.2024<br>(Monday)   | 18.11.2024<br>(Monday)    |
| End Semester Examinations  | 19.11.2024<br>(Tuesday)  | 26.12.2024<br>(Thursday)  |
| Semester Vacation (Winter Break)   | 27.12.2024<br>(Friday)   | 09.01.2025<br>(Thursday)  |
| Academic Term-II (Even semesters)  | 10.01.2025<br>(Friday)   | 26.04.2025<br>(Saturday)  |
| End Semester Examinations  | 28.04.2025<br>(Monday)   | 04.06.2025<br>(Wednesday) |
| Summer Vacation  | 01.06.2025<br>(Sunday)   | 13.07.2025<br>(Sunday)    |



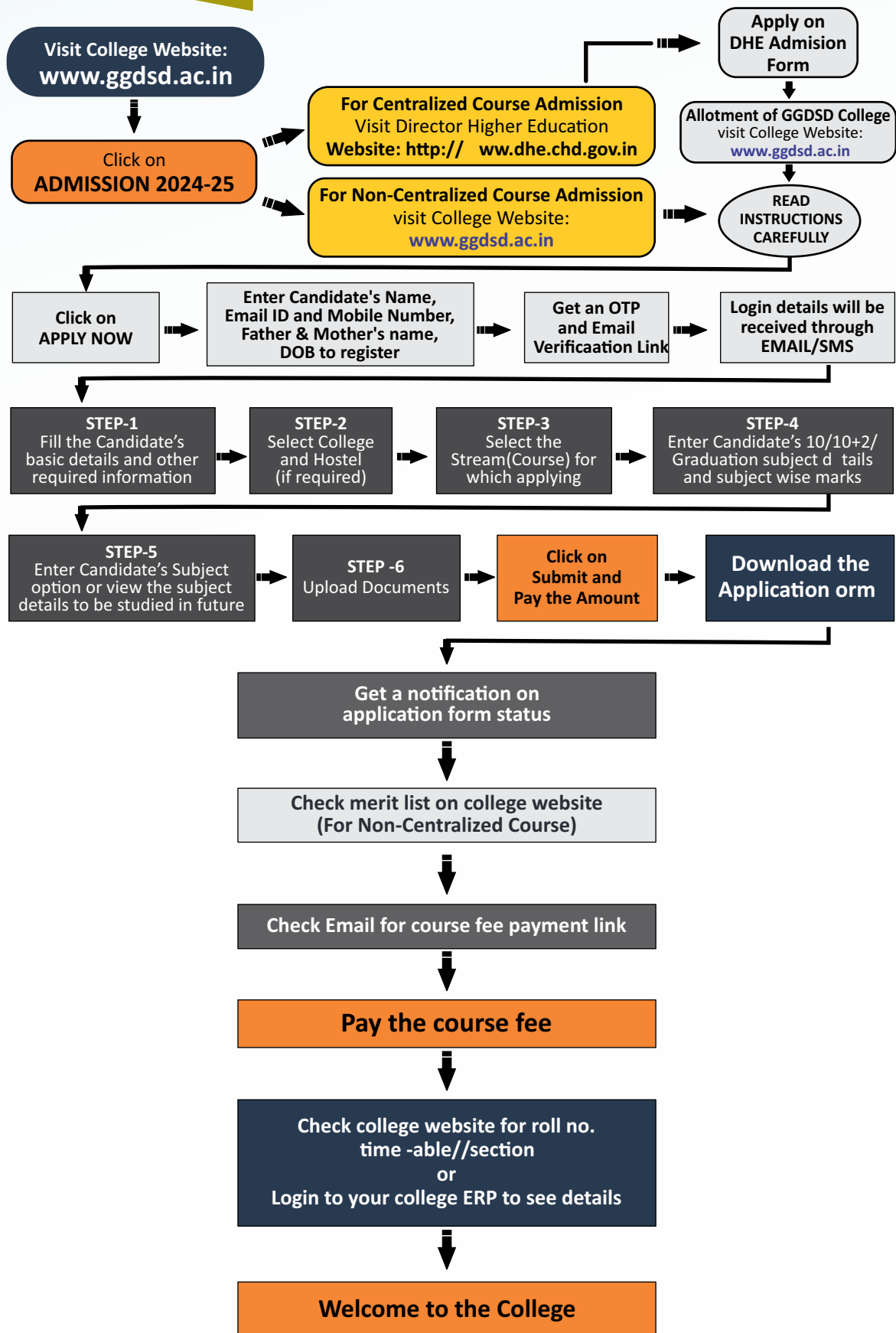
## College Calendar 2024-25

### Admission Schedule for UG/PG classes (Ongoing classes)

| Particulars  | From                     | To                        |
|--|--------------------------|---------------------------|
| Admission Process  | 10.06.2024<br>(Monday)   | 13.07.2024<br>(Saturday)  |
| Normal Admission for UG/PG (Ongoing classes) up to   | 15.07.2024<br>(Monday)   | 25.07.2024<br>(Thursday)  |
| Commencement of Teaching for UG/ PG Ongoing Classes  | 15.07.2024<br>(Monday)   |                           |
| Late admission to be allowed by the Principal of the college with late fee of Rs. 2000/- per student                   | 26.07.2024<br>(Friday)   | 09.08.2024<br>(Friday)    |
| Late admission in the affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 5000/- per student | 10.08.2024<br>(Saturday) | 31.08.2024<br>(Saturday)  |
| Academic Term-I (Odd semesters)  | 15.07.2024<br>(Monday)   | 18.11.2024<br>(Monday)    |
| End Semester Examinations  | 19.11.2024<br>(Tuesday)  | 26.12.2024<br>(Thursday)  |
| Semester Vacation (Winter Break)   | 27.12.2024<br>(Friday)   | 09.01.2025<br>(Thursday)  |
| Academic Term-II (Even semesters)  | 10.01.2025<br>(Friday)   | 26.04.2025<br>(Saturday)  |
| End Semester Examinations  | 28.04.2025<br>(Monday)   | 04.06.2025<br>(Wednesday) |
| Summer Vacation (Tentative)  | 01.06.2025<br>(Sunday)   | 13.07.2025<br>(Sunday)    |



## A ROADMAP TO COLLEGE ADMISSIONS







## ADMISSION PROCESS AND GUIDELINES

### IMPORTANT NOTE FOR CENTRALISED ADMISSION

- For details visit the DHE website [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in) for online admission/application process.
- Download Online Joint Prospectus of Government and Privately Managed Aided Colleges, 2024-25
- Read Prospectus carefully before applying for any course.
- Last date of applying is 1st July 2024, 2024 (Monday).

### CENTRALIZED ADMISSION COURSES

- B.Com (HONOURS)/B.Com (HONOURS WITH RESEARCH)
- BBA (HONOURS)/BBA (HONOURS WITH RESEARCH)
- BCA (HONOURS) / BCA (HONOURS WITH RESEARCH)\*

### IMPORTANT DATES

| Particulars   | Date                          | Time                    |
|---|-------------------------------|-------------------------|
| Start of Submission of Online Admission Forms   | 13th June 2024<br>(Thursday)  | 01:00 p.m.              |
| Last date for Online Submission of Admission Forms for all centralized courses                              | 1st July 2024<br>(Monday)     |                         |
| Display of List of all Applicants   | 2nd July 2024<br>(Tuesday)    | 05:00 p.m.              |
| Reporting of Discrepancies by Applicants to SPIC  | 4th July 2024<br>(Thursday)   | 05:00 p.m.              |
| Display of Provisional List of All Eligible Candidates  | 8th July 2024<br>(Monday)     | 05:00 p.m.              |
| Display of Provisional list of Applicants who have been allotted colleges                                   | 10th July 2024<br>(Wednesday) | 02:00 p.m.              |
| <b>1st Online Admission Counselling</b>   |                               |                         |
| General Category<br>• UT Pool<br>• General Pool (Outside UT)  | 12th July 2024<br>(Friday)    | 10:00 a.m.<br>(onwards) |
| Reserve Categories and<br>Over & Above Seats (Additional Seats)<br>• UT Pool<br>• General Pool (Outside UT) | 13th July 2024<br>(Saturday)  | 10:00 a.m.<br>(onwards) |



| <b>2nd Online Admission Counselling</b>   |                              |                         |
|---|------------------------------|-------------------------|
| General Category<br>• UT Pool<br>• General Pool (Outside UT)  | 18th July 2024<br>(Thursday) | 10:00 a.m.<br>(onwards) |
| Reserve Categories and<br>Over & Above Seats (Additional Seats)<br>• UT Pool<br>• General Pool (Outside UT)   | 19th July 2024<br>(Friday)   | 10:00 a.m.<br>(onwards) |
| <p><b>Note:</b> Admission in BBA/ BCA/ B.Com. will be done at the college level for seats left vacant in each course from 20th July 2024 (Saturday) onwards. For details refer to the website of respective colleges.</p> |                              |                         |
| <p>Application form submitted after due date or incomplete in any respect will not be accepted.</p>   |                              |                         |

#### **Important Note**

1. Applicant whose online admission form has been verified and has been allotted GGSDS College must fill the college e-form and deposit the fees as per the detailed Online Centralized Admission Schedule.
2. For admission under **SPORTS CATEGORY** the applicant has to choose the sports reservation while applying in the online admission form. The admissions under SPORTS Category will be done after the issuance of Gradation Certificate (whenever) by the Sports Department, Chandigarh Administration. The schedule for the same will be uploaded on DHE website [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in)
3. Admission to all centralized courses in all city colleges during the 1st and 2nd Online Centralized Admission Schedule will be done online through the DHE website [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in). There will be **NO PHYSICAL COUNSELLING**.
4. Online Centralized Admission Schedule mentioned in the prospectus should be adhered to and there will not be any additional Centralized Online Admission Schedule.
5. If an applicant, having reserved category, falls under GENERAL CATEGORY in the merit list, the applicant will be given admission in the GENERAL CATEGORY only. So the applicant must follow the admission schedule of General Category on the date and time specified under General Category.



## ONLINE ADMISSION FOR NON-CENTRALIZED PROGRAMMES

(New students to be admitted at the college level)

### DOCTORATE PROGRAMMES

- Ph.D. Biotechnology
- Ph.D. Chemistry
- Ph.D. Physics
- Ph.D. Commerce
- Ph.D. Economics\*

### POST GRADUATE DEGREE PROGRAMMES

- M.Com.
- M.A. Economics
- M.A. English
- M.A. Sociology
- M.Sc. Biotechnology
- M.Sc. Information Technology
- M.Sc. Physics

### POST GRADUATE INNOVATIVE PROGRAMMES OF UGC

- M.Sc. Applied Chemistry (Pharmaceutical)
- M.Sc. Bioinformatics
- M.Com (Entrepreneurship & Family Business)
- M.Voc. (Fashion Technology and Apparel Design)

### POST GRADUATE DIPLOMA PROGRAMMES

- PGDCA (Computer Applications)
- PGDMC (Mass Communication)
- PGDMM (Marketing Management)
- PGDPM & LW (Personnel Management & Labour Welfare)

### UNDERGRADUATE DEGREE PROGRAMMES WITH HONOURS/RESEARCH

BA (HONOURS)/ BA (HONOURS WITH RESEARCH)

| (MAJOR/MINOR)  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• COMPUTER SCIENCE AND APPLICATION</li> <li>• ECONOMICS</li> <li>• ENGLISH</li> <li>• GEOGRAPHY</li> <li>• HINDI</li> <li>• HISTORY</li> <li>• JOURNALISM AND MASS COMMUNICATION</li> <li>• MATHEMATICS</li> <li>• HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)</li> </ul> | <ul style="list-style-type: none"> <li>• PUNJABI</li> <li>• PHYSICAL EDUCATION</li> <li>• PHILOSOPHY</li> <li>• POLITICAL SCIENCE</li> <li>• PSYCHOLOGY</li> <li>• PUBLIC ADMINISTRATION</li> <li>• SANSKRIT</li> <li>• SOCIOLOGY</li> <li>• STATISTICS</li> <li>• FASHION DESIGNING (MINOR ONLY)</li> <li>• ADVERTISING &amp; SALES PROMOTION &amp; SALES MANAGEMENT (MINOR ONLY)</li> </ul> |



B.A. (HONOURS) ENGLISH  
 B.A. (HONOURS) ECONOMICS/B.A. (HONS. WITH RESEARCH) ECONOMICS\*  
 B.A. (HONOURS) HISTORY\*  
 B.A. (HONOURS) SOCIOLOGY  
 B.A. (HONOURS) PSYCHOLOGY\*  
 B.A. (HONOURS) POLITICAL SCIENCE\*  
 B.SC (HONOURS)/ B.SC (HONOURS WITH RESEARCH)

| <b>(MAJOR/MINOR)</b>  |  |
|---|--|
| <ul style="list-style-type: none"> <li>• BIOCHEMISTRY</li> <li>• BOTANY</li> <li>• BIOTECHNOLOGY</li> <li>• BIOINFORMATICS</li> <li>• CHEMISTRY</li> <li>• COMPUTER SCIENCE AND APPLICATIONS</li> </ul> | <ul style="list-style-type: none"> <li>• FASHION DESIGNING</li> <li>• INDUSTRIAL CHEMISTRY</li> <li>• MICROBIOLOGY</li> <li>• MATHEMATICS</li> <li>• PHYSICS</li> <li>• STATISTICS</li> <li>• ZOOLOGY</li> </ul> |

B.SC (HONOURS) PHYSICS/B.SC (HONOURS WITH RESEARCH) PHYSICS  
 B.SC (HONOURS) CHEMISTRY/B.SC (HONOURS WITH RESEARCH) CHEMISTRY  
 B.SC (HONOURS) BIOINFORMATICS  
 B.SC (HONOURS) BIOTECHNOLOGY/B.SC (HONOURS WITH RESEARCH) BIOTECHNOLOGY

### **Non-Centralized Online Admission Schedule for B.A.I/B.Sc.I & B.Voc.I (All Courses)/ DMLT**

| Particulars  | Date                         | Time                   |
|--|------------------------------|------------------------|
| Start of Submission of Online Admission Forms                                  | 13th June 2024<br>(Thursday) | 01:00 p.m.             |
| Last date for Online Submission of Admission Forms for all centralized courses | 5th July 2024<br>(Monday)    |                        |
| Display of List of all Applicants  | 6th July 2024<br>(Saturday)  | 05:00 p.m.             |
| Reporting of Discrepancies by Applicants to college                            | 8th July 2024<br>(Monday)    | 05:00 p.m.             |
| Display of Provisional List of All Eligible Candidates                         | 12th July 2024<br>(Friday)   | 05:00 p.m.             |
| Start of Online Admission  | 15th July 2024<br>(Monday)   | 9:00 a.m.<br>(onwards) |



### ADMISSION SCHEDULE FOR B.A. I (NON-CENTRALIZED)

| Particulars  | Date                       | Time                   |
|--|----------------------------|------------------------|
| 70% and above  | 15th July 2024<br>(Monday) | 9:00 a.m.<br>(onwards) |
| 60% and above  | 17th July 2024<br>(Monday) | 9:00 a.m.<br>(onwards) |
| 50% and above  | 19th July 2024<br>(Friday) | 9:00 a.m.<br>(onwards) |
| All Reserved Categories (UT Pool and General Pool (Outside UT) and over and above (Additional Seats) | 22nd July 2024<br>(Monday) | 9:00 a.m.<br>(onwards) |

### ADMISSION SCHEDULE FOR ADMISSION TO PG COURSES (M.A.I/ M.Com.I/ M.Sc. I/ PG Diplomas)

| Particulars  | Date                         | Time                    |
|--|------------------------------|-------------------------|
| Start of Submission of Online Admission Forms      | 13th June 2024               | 01:00p.m.               |
| Last date for online submission of admission forms | 5th July 2024<br>(Friday)    |                         |
| Display of list of all applicants                  | 6th July 2024<br>(Saturday)  | 05:00 p.m.              |
| Reporting of discrepancies by students to college  | 8th July 2024<br>(Monday)    | 05:00 p.m.              |
| Display of final list of applicants                | 13th July 2024<br>(Saturday) | 05:00p.m.               |
| Start of Online Admission                          | 15th July 2024<br>(Monday)   | 09:00 a.m.<br>(onwards) |

## STEPS TO FILL ONLINE ADMISSION E-FORM FOR NON-CENTRALIZED COURSES

1. Visit College **website:www.ggdsd.ac.in**
2. Click the link “Online Admission 2024-25”
3. Click on “Apply Now”, fill and upload personal and academic information along with registration fee of Rs. 1100/- (non-refundable) for College & additional Rs. 900/- (non-refundable) for Hostel (if required)
4. For registration fee, there are following modes of payment: Internet Banking/Credit Card/ Debit Card /UPI/ Wallets\*
5. For Uploading the documents, following scanned original certificates are required, so keep those handy (in case of new admission/hostel admission) \*\*:
  - i. 10th DMC (Marks Sheet)
  - ii. 10+2 DMC (Marks Sheet)
  - iii. Detail marks certificate (DMC) of last exam
  - iv. Character Certificate
  - v. Migration Certificate
  - vi. Latest COVID Vaccination Certificate
  - vii. Gap Year Certificate (if applicable)
  - viii. Reservation Certificate (if applicable)
  - ix. UDID card (if applying under PwD Category)
  - x. Voter Card (If available)
  - xi. Sub Category Certificate (One Girl Child, Defence, Cancer Patient, Thalassemia Patient, AIDS Patient, 1984 Riot Victim of Punjab, Sports, Wards of Martyrs/Permanently Disabled of Kargil War, Rural Area Student, Border Area Student, Any Other)\*\*
  - xii. P.U.(CET) Entrance Exam Result (if applicable)\*\*
  - xiii. Sports Gradation Certificate from Chandigarh Sports Department (if applicable).
6. Applicants will receive a notification regarding the details, in order to deposit the fee\*. The applicant shall have to deposit the fee within 24 Hours. Thereafter, the applicant will receive the confirmation of his/her admission (once the fee is received)
7. Admission will be granted for the applied course and the hostel (if required) on merit basis. **ONLY ONE FORM WILL BE ACCEPTED PER COURSE.**
8. All the admitted applications are required to submit the Anti-Ragging Undertaking online at the Anti-Ragging Web Portal of Government of India ([www.antiragging.in](http://www.antiragging.in)) and submit the unique ID/copy of undertaking generated online in the college office.

**\*Service Charges Applicable as per Banking Terms and Conditions**

**\*\*Upload the required and relevant certificates**





## ADMISSION PROCESS FOR EXISTING STUDENTS

- The students seeking admission in ongoing classes will be able to apply online from **17th June, 2024**. Last Date to Apply online for Existing Students (2nd & 3rd Year) - **25th July 2024**.
- Old student should apply for the admission to college as per the following steps:
  1. **Click on “Apply for 2nd & 3rd Year” for filling existing Student e- form**
  2. Fill your registration number (from college ID card) to fill the form.
  3. For registration fee, there are following modes of payment: Internet Banking/Credit Card/Debit Card/UPI/Wallets\*
  4. For Uploading the documents, following scanned certificates are required, so keep those handy
    - Scanned passport size photograph and signature
    - Scanned copy of latest mark sheet
    - Latest COVID vaccination certificate
- The students are also required to submit his/ her unique ID/ copy of undertaking generated online, in the college office.
- Fill the e form by 25th July, 2024 and upload the relevant documents. Student will receive SMS/email regarding the acceptance of form.
- After document verification, the student will get notification of confirmation. Student can deposit the academic fee\* online by using college log in ID and password.
- After the admission, students are required to fill their particulars at Anti-Ragging Web Portal of Government of India as per the regulations of Hon'ble Supreme Court and UGC/MHRD, Govt. of India regarding Anti Ragging in the Institution.

**\*Service Charges Applicable as per Banking Terms and Conditions**

All admissions done will be provisional and subject to the verification of documents by Panjab University, Chandigarh. If any document or information is found to be false /incorrect/ concealed at any stage, the admission may stand cancelled. There will be no fund of fees in that case.

### HOSTEL ADMISSION (OLD STUDENTS)

1. Old student should apply separately for the admission in hostel.
2. Click on “Apply Hostel”, if hostel accommodation is required
3. Fill your registration number (from college ID card) to fill the form.
4. For registration fee, there are following modes of payment - Internet Banking/ Credit Card/ Debit Card/ UPI/Wallets\*
5. For Uploading the documents, following scanned certificates are required, so keep those handy:
  - Scanned passport size photograph and signature
  - Scanned copy of your father's photograph
  - Scanned copy of your mother's photograph
  - Scanned copy of local guardian's photograph
  - Scanned copy Driving License/Passport/Voter ID
  - Latest COVID Vaccination Certificate
6. After document verification, the student will get notification of confirmation.
7. Student can deposit the hostel fee\* through demand draft in favour “Principal, GGSDS College payable at Chandigarh” or they can pay online from college website using college log in ID and password

**\*Service Charges Applicable as per Banking Terms and Conditions**

For any query contact 0172-5001046 (Girls Hostel), 0172-5001047 (Boys Hostel) OR [hostels@ggdsd.ac.in](mailto:hostels@ggdsd.ac.in)



## RESERVATION OF SEATS/ADDITIONAL SEATS

Reservation of seats in different categories viz, Sports, Scheduled Castes, Scheduled Tribes, Physically Challenged Persons, Wards of Freedom Fighters and Wards of Defence and Paramilitary Personnel will be made in accordance with the rules and instructions framed by the Chandigarh Administration, whereas in case of Wards of Kashmiri Migrants and Kashmiri Pandit/ Kashmiri Hindu Families, Victims of November 1984 Riots and Terrorism, Kargil Martyrs, Single Girl Child/One out of Two Girl Children, Cancer/ AIDS/ Thalassemia, Rural Area Students, Border Area Students, Excellence in Youth Festival and Economically Weaker Section will be made as per instructions issued by Panjab University, Chandigarh from time to time.

### NOTE:

1. All the affiliated colleges of Chandigarh (U.T.) shall follow the reservation policy of Union Territory Administration.
2. All affiliated colleges of Punjab State shall follow the reservation policy of the Punjab Government.

### General Information:

- a. Every candidate applying for admission against reserved seats, belonging to any category, could also be considered for admission against the open seats of the respective quota, as per his/her merit. Depending on his/her preference for a college/course, **a candidate may take admission against his/her reserved category or against the open category.**
- b. Any candidate who applies in more than one reserved category will be considered in each reserved category in which he/she applies for admission, maintaining his/her internal seniority in each reserved category on the basis of merit in that category. In such a case, the candidate will get the benefit in one category of his/her choice.
- c. In case, seats belonging to any reserved category (except for additional seats) remain unfilled for want of eligible candidates, the same may be filled from amongst open category candidates belonging to the same quota.

**As per letter no. 19/1/93/IH (3) 5311 dated 18th March, 1999 from Home Secretary, Chandigarh Administration, the following policy shall be followed w.r.t. reservation of seats:**

In continuation of this Administration's circular letter no. 19/1/93/IH(3-99/11136) dated 9th June, 1999 on the above subject, which inter alia provides that **85% seats of the total sanctioned intake of an institution (after excluding sports reservation)** will be filled up from amongst the students who pass their qualifying examination from schools/colleges recognized by the Chandigarh Administration and situated in the Union Territory, Chandigarh, as regular students of the said school/college, which will be termed as **UT POOL**. The **remaining 15% seats (after excluding sports reservation)** will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as **GENERAL POOL**.

### NOTE:

- i) **UT Pool Candidates:** Those who have passed lower qualifying examination as regular candidates from schools and colleges in UT, Chandigarh.
- ii) **General Pool Candidates:** Those who have passed lower qualifying examination from schools and colleges outside UT, Chandigarh.

**Amendment, if any, in the reservation policy of Chandigarh Administration/ Panjab University, Chandigarh will be followed upto the date of admission for each course.**



### RESERVED SEATS

| S. No. | Category  | Number of Seats   |  |
|--------|---|---|--|
| A.     | Sports  | 2% of the total number of seats in each course<br>UT POOL (85% of total remaining seats after excluding sports reservation) | GENERAL POOL (15% of total remaining seats after excluding sports reservation) |
| B.     | Scheduled Caste   | 15% of Seats in UT Pool   | 15% of Seats in General Pool   |
| C.     | Scheduled Tribe   |   | 7.5% of Seats in General Pool  |
| D.     | Differently Abled/<br>Physically Challenged<br>Persons* | 5% of Seats in UT Pool  | 5% of Seats in General Pool  |
| E.     | Wards of Freedom<br>Fighters                            | 2% of Seats in UT Pool  | 2% of Seats in General Pool  |
| F.     | Wards of Defence /Para-<br>Military Personnel**         | 5% of Seats in UT Pool  |  |

### ADDITIONAL SEATS (over and above the sanctioned intake)

| S. No. | Category  | Number of Seats  |
|--------|---|--|
| G.     | Wards of Kashmiri Migrants and<br>Kashmiri Pandit/ Kashmiri Hindu<br>Families | 5% of total seats in each course   |
| H.     | Victims of November 1984 Riots<br>and Terrorism                               | 2% of total seats in each course   |
| I.     | Wards of Permanently Disabled<br>and Martyrs of Kargil War                    | 1% of total seats with minimum of one (01)<br>seat in each course except in partially<br>financed/self-financing courses |
| J.     | Single Girl Child/ One Girl Child<br>out of the only Two Girl Children        | Two (02) additional seats per unit per course<br>subject to maximum limit of four (04) seats                             |
| K.     | Cancer/ Aids/ Thalassemia<br>Patients   | One (01) additional seat each for the student<br>suffering from Cancer/AIDS/Thalassemia                                  |
| L.     | Rural Area Students   | Two (02) additional seats per course   |
| M.     | Border Area Students  | One (01) additional seat per course  |
| N.     | Excellence in Youth Festi al  | One (01) additional seat per unit in each<br>course  |
| O.     | Economically Weaker Sections  | 10% of total seats in each course  |
| P.     | Transgender Students  | One (01) additional seat   |

\* The rights of persons with Disabilities Act, 2016

\*\*According to the letter vide Home Department, Chandigarh Administration order no. 19/1/3-IH(3)-2008/20352 dated 27/10/2008, endorsed by DHE vide no. 2778-dhe-ut-c5-26(i)92-11 dated 6/11/2008, it has been decided to consider the wards i.e. sons/daughters of both UT Pool and General Pool (serving defence personnel/ex-servicemen) under 85% quota only for calculation of seats.



## RESERVED SEATS: CRITERIA AND DOCUMENTS REQUIRED

### A. Reservation for Sports

This will be as per rules and regulations of Sports Department of the Chandigarh Administration vide Home Secretary letter no. 8493, dated 05-05-2003 (endorsed vide letter no. 2081 dated 06.04.2018 from the Sports Department, Chandigarh Administration). Implementation of the policy will be as under:

- i. 2% of the total number of seats in each course shall be filled up by sportsmen/sportswomen. These 2% seats shall be reserved in each branch of Engineering/Non-Engineering courses in the institutions on the basis of total intake of each branch. Fraction of 0.5 or above shall be rounded off to the next higher number. This category shall not be divided into UT pool/General pool. The inter merit of the candidates seeking admission in any course in the Reserved Category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned. In case any of the seats in the sports category in any branch remains vacant, the same shall be thrown open to the candidates of General Category. This policy is for the players of Chandigarh only.
- ii. Benefit of reservation under this category shall be available only to the following category of students:
  - a. Those who pass their qualifying examination from Schools/Colleges, recognized by the Chandigarh Administration in the Union Territory of Chandigarh as regular students for at least two years before applying for Gradation Certificate will be given admission subject to the condition that such students must represent Chandigarh State/Schools etc. in the National/other recognized tournaments.
  - b. Where the Chandigarh Administration has adopted the notification of other States/U.T.'s on reciprocal basis, to give benefit of reservation to admission in sports category in Chandigarh, they will be graded as per the existing policy of the Chandigarh Administration.
  - c. Countersigning of the Gradation Certificates shall only be admissible on reciprocal basis provided that countersigned certificates will be graded as per the policy of the Chandigarh Administration.
- iii. Benefit of reservation under this category shall be available only to the following:
  - a. If his/her age falls within the age group which is eligible for participation in Inter-College/Inter-University tournaments.
  - b. If his/her achievement in sports relates to his/her activity in any of the three years preceding the year of admission. (For example, for admission in the year 2021-2022, the Achievements shall not be prior to April, 2018).
  - c. Gradation Certificate will not be meant for employment purposes.
- iv. Director, Sports, Chandigarh Administration, or his nominee, not below the rank of Joint Director, Sports will issue the certificate, and also have the authority to cancel any certificate at any time if it is found to have been issued on false/incorrect/concealed information or record.

### NOTE:

- The merit of certificates shall be graded as A, B, C, D in the descending order. Details of these grades are available with the admission committees of all the colleges.
- However, in case of any doubt/interpretation, Department will take advice from Sports Department UT (if required) and the decision of the competent authority will be final.



**B. Reservation for Scheduled Caste**

15% of seats in each pool will be filled from the candidates belonging to Scheduled Caste. A candidate seeking admission under SC reserved category has to submit his/her caste certificate from the competent authority. The admission of SC candidates will be subject to subsequent verification of their caste certificate.

**(Refer to Specimen certificates)**

**C. Reservation for Scheduled Tribe**

7.5% of seats in general pool will be filled from the candidates belonging to Scheduled Tribe. A candidate seeking admission under ST reserved category has to submit his/her caste certificate from the competent authority. The admission of ST candidates will be subject to subsequent verification of their tribe certificate.

**(Refer to Specimen certificates)**

**D Reservation for Differently Abled/Physically Challenged Persons**

- All government institutions of higher education and other higher education institutions receiving aid from the government shall reserve not less than 5% of seats in each pool for persons with benchmark disabilities.
- The Physically Challenged Student will be required to furnish a medical certificate issued by the Principal Medical Officer of his concerned district/Civil Surgeon of Chandigarh, indicating percentage of disability, whether he/she is otherwise able to pursue his/her studies, name of the disease/handicap, whether the handicap is temporary or permanent; and whether the handicap is progressively degenerative.
- **5% marks concession will be given to physically handicapped persons in the minimum eligibility criteria for a course subject to minimum disability of 40%, provided they have obtained minimum pass marks prescribed by regulations.**

**(Amendment in PU calendar Vol 1 2007 chapter VIII (D) Regulation 29.3 approved by Senate PU on 29-03-2008)**

Candidates with a temporary handicap will not be considered against the reserved seats for the physically challenged. Where the certificate is issued by any authority other than the Principal Medical Officer of Chandigarh, the concerned Head of the institution shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmation from the PMO, Chandigarh

All candidates seeking admission, except in the case of Chandigarh Medical College and Punjab Engineering College (where the existing practice shall continue), will furnish an undertaking, as under, along with their application form:

**I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the course in which I am seeking admission. If, at a later stage, it is found that I have a physical handicap/disability which hinders the pursuit of studies in the course in which I am seeking admission, then my admission will be liable to be cancelled.**

In case of any doubt in interpretation of any clause of these instructions, the matter shall be referred to the Chandigarh Administration whose decision shall be final.

**NOTE: Detailed information is available at Ministry of Social Justice and Empowerment, Government of India website: [www.socialjustice.nic.in](http://www.socialjustice.nic.in) as per PART-II Section 3, subsection (i) Notification as amended on 30th December, 2009 for persons with disability (Equal Opportunities and full participation Rules, 1996).**





**E. Reservation for Wards of Freedom Fighters**

- 2% seats in each pool will be filled from the category of children and grandchildren of Freedom Fighters.
- A certificate issued by the Deputy Commissioner of the concerned district will have to be attached with the admission form.

**(Refer to Specimen certificates)**

**F. Reservation for Wards of Defence/Para-Military Personnel**

As per the letter no. 666-DHE-UT-AD.II26 (43) 2016PF/1788 dated 14/07/2021 from Directorate of Higher Education, Chandigarh Administration:

- 5% of seats in UT pool will be filled from the category of Wards of Defence/Para-Military Personnel.

The admission of the candidates against the reserved seats under this category will be made on the basis of merit list prepared from the following categories of the candidates, in the order of precedence **(As per Letter No. F.No.6(1)/2017/D(Res.II) dated 21st May, 2018 from Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare):**

**Armed Forces Personnel- List of Inter-se priority for reservation**

|              |  |
|--------------|--|
| Priority I   | Widows/Wards of Defence personnel killed in action   |
| Priority II  | Wards of disabled in action and bounded out from service   |
| Priority III | Widows/Wards of Defence personnel who died while in service with death attributable to military service.   |
| Priority IV  | Wards of disabled in service and boarded out with disability attributable in military service  |
| Priority V   | Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards<br>(i) Param Vir Chakra<br>(ii) Ashok Chakra<br>(iii) Maha Vir Chakra<br>(iv) Kirti Chakra<br>(v) Vir Chakra<br>(vi) Shaurya Chakra<br>(vii) Yudh Seva Medal<br>(viii) Sena, Nau Sena, Vayu Sena Medal<br>(ix) Mention-in-Despatches |
| Priority VI  | Wards of Ex-Servicemen   |
| Priority VII | Wives of<br>(i) Defence personnel in action and bounded out from service<br>(ii) Defence personnel disabled in service and boarded out with disability attributable to military service<br>(iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards  |





|               |                            |
|---------------|----------------------------|
| Priority VIII | Wards of Serving Personnel |
| Priority IX   | Wives of Serving Personnel |

Refer to Panjab University letter no. 7751-7780/Misc. /A-6, dated 14-8-2003. Policy regarding reservation of seats in admission to educational/technical/medical institutions under the control of Chandigarh Administration - amendment thereof: "For the purpose of reservation to the category Para-Military Forces, wherever applicable, this category shall include wards of personnel serving in the Intelligence Bureau, National Security Guards, and Special Services Bureau at par with the wards of employees of other Para-Military Forces, in consonance with the circular issued by Government of India, Ministry of Home Affairs, no. 27011/9/98-PF-I dated 26-5-1998."

**(Refer to Specimen certificates)**

### ADDITIONAL SEATS: CRITERIA AND DOCUMENTS REQUIRED

#### G. Reservation for the Wards of Kashmiri Migrants and Kashmiri Pandit/ Kashmiri Hindu Families (non migrants living in Kashmir Valley)

As per letter No. 15649-15849 dated 06.07.2018 from the Deputy Registrar (Colleges), Panjab University, Chandigarh:

As conveyed vide letter no. D.O. No. F 1-13/2010 CPP-II dated 19th March 2015 from University Grants Commission and letter No. F. No. 3-1/2012-NER dated 12th March 2015 from Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi with regard to the concession to the Kashmiri migrant for admission in Higher Education which are read as under:

- i. Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- ii. Increase in intake capacity upto 5% course-wise
- iii. Reservation of at least One (01) seat in merit quota in technical/professional institutions.
- iv. Waving off domicile requirements.

#### Documents required:

- A candidate seeking admission against this seat is required to produce a certificate from an authorized Government Officer (i.e. Relief Commissioner/ Deputy Commissioner of the concerned district/area) to the effect that the candidate is a ward of Kashmiri displaced person.
- Proof of current residence (such as Ration Card/Photo Identity Card issued by the Election Commissioner/Driving License/Aadhaar Card/Passport etc.)

#### H. Reservation for Victims of November 1984 riots and Terrorism

As per the Circular No. 85581-85781 dated 25/05/2017 and Letter No. Misc/A-1/1301-1600 dated 09/04/2021 from Deputy Registrar (Colleges), Panjab University, Chandigarh:

- **2% of total seats in each course** is reserved for sons/ daughters/ husband/ wife/brothers/ sisters of persons killed/ incapacitated in November 1984 riots and of persons killed/incapacitated terrorist violence in Punjab and Chandigarh.
- **A certificate from the District Magistrate** to this effect must be submitted by the candidate.
- **Migration card alone is inadequate.**

**(Refer to Specimen certificates)**

#### I. Reservation for Wards of Permanently Disabled and Martyrs of Kargil War

As per Letter No. Misc./A-1/28522-28821 dated 09/07/2021 received from the Deputy Registrar (Colleges), Panjab University, Chandigarh, concession be given for admission to



various courses in Educational Institutions for academic session 2021-2022 for those wards of martyrs/permanently disabled (up to 80% leading to incapacitation) of Kargil war who have a **valid certificate from the Ministry of Defence to this effect and the same be entered in the pension Book of the family:**

- i. **Reservation of 1% seats with minimum of One (01) seat** in the Departments and affiliated colleges except in partially financed/self-financing courses.
- ii. **Exemption of Fee.**
- iii. **Exemption of Hostel Fee.**

**J. Reservation for Single Girl Child/One Girl Child out of the only Two Girl Children**

As per Circular No. Misc/A-6/2404 dated 14/03/2018 and Letter No. Misc/A-1/1601-1900 dated 09/04/2021 from the Deputy Registrar (Colleges) Panjab University, Chandigarh.

- i. **Two (02) additional seats per unit per course subject to maximum limit of four (04)** out of the two girl children from the session 2015-16 are created for admission to a given course in Panjab University Teaching Departments, Regional Centers and its affiliated Colleges, provided they are otherwise eligible. **The Additional seats will be only for those girl children who are either a single girl child or one amongst the only two girl children with no male child. The additional seat will be available to only one of the two girl children of a couple.**
- ii. **An undertaking** is to be obtained from the parents of the girl children declaring therein that the benefit of this scheme is being claimed for only one girl child out of the two girl children and the parents shall not claim the same for the 2nd girl child elsewhere in future.

**(Refer to Specimen certificates)**

**K. Reservation for Cancer/Aids/Thalassemia Patients**

As per Circular No. Misc/A-6/2404 dated 14/03/2018 and Letter No. Misc/A-1/1601-1900 dated 09/04/2021 from the Deputy Registrar (Colleges) Panjab University, Chandigarh.

- i. **One (01) additional seat** each for the candidate suffering from Cancer/ AIDS/ Thalassemia has been allowed for admission in each course in Panjab University Teaching Departments, Regional Centres and its affiliated colleges, subject to the condition that the candidate seeking admission under each of these categories is otherwise eligible.
- ii. The claimant candidate will have to submit a **certificate as a proof from the National Medical Institute like PGI, AIIMS etc.** in support of his/her claims.

**NOTE:** The benefit of additional seats under the aforesaid categories will not be admissible to the students seeking admission in the courses falling under regulatory agencies such as MCI, DCI, BCI and NCTE.

**(Refer to Specimen certificates)**

**L. Reservation for Rural Area Students**

As per Circular No. 15850-16050 dated 06/07/2018 and Letter No. Misc/A-1/1000-1300 dated 09/04/2021 from the Deputy Registrar (Colleges), Panjab University Chandigarh:

- i. **Two (02) additional seats** for only those candidates will be considered in this category, who have passed their Matriculation and 10+2 Examination from those rural schools that do not fall in the area of Municipal Corporation/ Municipal Committee/Small Town/Notified Area/Cantonment Area.



- ii. A candidate claiming such benefit will have to produce a **certificate from the D.E.O./Principal** of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and 10+2 examinations, falls within the aforesaid Rural Area.

**(Refer to Specimen certificates)**

#### **M. Reservation for Border Area Students**

As per Circular No. 15850-16050 dated 06/07/2018 and Letter No. Misc/A-1/1000-1300 dated 09/04/2021 from the Deputy Registrar (Colleges), Panjab University Chandigarh:

- i. **One (01) additional seat** over and above the sanctioned seats has been reserved for Border Area Students.
- ii. The Border Area students shall mean those candidates who have passed their matriculation examination from the school situated in border area and 10+2 examination from a school situated in any other area within 20 kilometres from the International Border.
- iii. A candidate claiming such benefit will have to produce a **certificate from the Tehsildar or the Principal/ Headmaster/ Head of the School** certifying that the Schools from where the candidate has passed the matriculation, falls within the aforesaid Border Area.

**(Refer to Specimen certificates)**

#### **N. Reservation for Excellence in Youth Festival**

As per letter no PU/DYW/1010-1200 Dated 27.05.2016, approved by the Syndicate, in all the teaching courses (except the courses governed by AICTE/NCTE/BCI/MCI/DCI etc.) being run in Panjab University Campus including Constituent Colleges/ Regional Centres/ Affiliated Colleges:

- **One (01) additional seat per unit** will be reserved for those candidates who have excelled and outperformed in the Youth Festivals.
- The candidates availing the aforesaid weightage must fulfill the eligibility condition for admission to the particular course.
- For those courses to which admission is to be done on the basis of entrance test, the candidate must have passed the entrance test. The selection of such candidates for admission to various courses at PU Campus/Regional Centres/Constituent Colleges/ Affiliated Colleges will be made by the respective admission committees.
- For recommending admission on the basis of youth festival participation, admission criterion will be fixed on the basis of merit as mentioned below and upon the verification of the original certificates of those candidates, who:
  - have presented an item in an International Cultural Festival approved by Punjab Govt./Govt. of India/Panjab University.
  - have got distinction in All India National Inter University Youth Festival organized by AIU/Govt. of India.
  - have got distinction in North Zone Inter University Youth Festival organized by AIU.
  - have secured First/Second/Third position in Inter University Youth Festival organized by Govt. of Punjab/any State or Central University.
  - have secured First/Second/Third position in Panjab University Inter Zonal Festival.
  - have secured First/Second/Third position in Panjab University Zonal Festival.



- have secured First/Second/Third position in state level competition of State School Education Board of Punjab/Haryana/HP/or CBSE/ICSE or any other recognized board.
  - a) Category A is considered as higher category followed by B, C.... onwards.
  - b) Preference will be given to the candidate/s who have represented Panjab University, Chandigarh in A, B, C or D category.
  - c) In case of two or more candidate having equal position at equal level:
    - a) Position secured in an individual item shall be rated higher than position secured as a team member
    - b) The eligibility of the candidate for participation in University Youth Festivals, in future, may also be considered.
    - c) Academic record will be considered in case of tie between two or more candidates.

In case of any ambiguity, the related certificates shall be verified from the Department of Youth Welfare, Panjab University through the concerned Chairperson/Principal/Head etc. The candidate/s admitted on the basis of Youth Festival additional quota seats shall have to give an assurance to the University authorities that during the duration of the course the candidate will participate in the activities associated with his/her item and will not create any kind of indiscipline. The admission committee will assess the participation of the candidate and in case the candidate does not fulfill the requirements, his admission may be cancelled. However, exemption can be given because of a special reason like sickness or any other unavoidable reason in inter varsity Youth Festivals, National Festivals and International Festivals.

#### **O. Reservation for Economically Weaker Sections**

As per Letter no. 239-DHE-UT-AD.II-26(11)2000-3 dated 24-05-2019 received from Director Higher Education, Chandigarh Administration:

- i. The persons belonging to Economically Weaker Sections (EWSs) from all over India would get benefit of 10% reservation over and above the sanctioned intake for Admission in the Educational/ Technical/ Medical Institutions of Union Territory, Chandigarh.
- ii. Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8 lakhs are to be identified as EWSs for the benefit of reservation. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
  - a. 5 acres of Agricultural Land and above;
  - b. Residential flat of 1000 sq. ft. and above;
  - c. Residential plot of 100 sq. yards and above in notified municipalities;
  - d. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- iii. The income and assets of the families as mentioned above would be required to be certified by an officer not below the rank of **Tehsildar** in the States/UTs.

**(Refer to Specimen certificates)**



**P. One Additional seat for Transgender Students:**

One additional seat be created for the transgender students from the session 2024-25 onwards in each course in the Panjab University Teaching Departments, Panjab University Regional Centres, Panjab University Constituent Colleges and the Colleges affiliated to the University, subject to the following eligibility conditions, provided the concerned Regulatory Body Permits.

1. The candidate seeking admission is otherwise eligible as per Panjab University Rules.
2. The claimant candidate will have to submit a validated Transgender Certificate "from the Ministry of Social Justice and Empowerment or Certificate of Identity as well as Identity Card issued by the District Magistrate as per the prescribed Gradation Certificate issued by Director Sports, Chandigarh tion, or his nominee Documents format given under 'The Transgender Persons (Protection of Rights) Rules, 2020 read with the Transgender Persons (Protection of Rights) Act, 2019.As per Circular No.Misc./A-1/1327-1627 dated 20.02.2024 (Already circulated by college branch)



## RESERVED SEATS

| Reserved Categories  | Documents Required  |
|--|---|
| <b>A. Sports</b>   | Gradation Certificate issued by Director Sports, Chandigarh Administration, or his nominee                        |
| <b>B. Scheduled Caste</b>  | Scheduled Caste Certificate (in the name of the applicant) from the competent authority                           |
| <b>C. Scheduled Tribe</b>  | Scheduled Tribe Certificate (in the name of the applicant) from the competent authority                           |
| <b>D. Differently Abled/<br/>Physically<br/>Challenged<br/>Persons</b> | Medical Certificate issued by the Principal Medical officer of his concerned district/Civil Surgeon of Chandigarh |
| <b>E. Wards of Freedom<br/>Fighters</b>                                | Certificate issued by the Deputy Commissioner of the concerned district   |
| <b>F. Wards of<br/>Defence/Para-<br/>Military Personnel</b>            | Document issued by the competent authority  |





## ADDITIONAL SEATS

(Over and above the sanctioned intake)

| <b>Additional Seats</b>  | <b>Documents Required</b>   |
|--|---|
| <b>G. Wards of Kashmiri Migrants/Displaced Persons</b>                       | Certificate issued by the Authorized Government Officer and Proof of Current Residence                                  |
| <b>H. Victims of November 1984 Riots and Terrorism</b>                       | Certificate from the District magistrate  |
| <b>I. Wards of Permanently Disabled and Martyrs of Kargil War</b>            | Certificate from the Ministry of Defence  |
| <b>J. Single Girl Child/One Girl Child out of the only Two Girl Children</b> | An Undertaking by the Parents   |
| <b>K. Cancer/Aids/Thalassemia/Patients</b>                                   | Certificate issued from the National Medical Institute like PGI   |
| <b>L. Rural Area Students</b>  | Certificate from the D.E.O/ Principal of the concerned institute  |
| <b>M. Border Area Students</b>   | Certificate from the Tehsildar or the Principal/ Headmaster/Head of the School  |
| <b>N. Excellence in Youth Festival</b>                                       | Distinction Certificate of Youth Festival or State Level Competition of State School Education Board                    |
| <b>O. Economically Weaker Sections</b>                                       | Certified by an officer not below the rank of Tehsildar in the State/UTs.   |
| <b>P. Transgender Students</b>   | Validated transgender certificate from Ministry of Social Justice and Empowerment/ I-card issued by District Magistrate |



## WEIGHTAGE FOR PARTICIPATION IN CO-CURRICULAR ACTIVITIES (FOR ALL COURSES)

As per letter no. 49411-49601 dated 25-06-2014 from the Deputy Registrar, Panjab University, Chandigarh, the Syndicate at its meeting held on 26-4-2014 vide paragraph 41 has approved the criteria to give weightage for participation in co-curricular activities for admission to various University courses.

### A. Participation in National Cadet Corps (NCC)

The holders of NCC A, B and C Certificates shall be given weightage in marks as under:

A: 1%                                      B: 2%                                      C: 3%

### B. Participation in National Service Scheme (NSS)

As per decision of the Syndicate Para (13) meeting dated 22.11.2014 and Syndicate Para (36) dated 25-01-2015, regarding accreditation 'A, B & C' certificate and weightage 1%, 2% and 3% for NSS volunteers.

- i. A' Certificate: 1% of obtained Marks
- ii. B' Certificate: 2% of obtained Marks
- iii. C' Certificate: 3% of obtained Marks

### C. Participation in Youth and Heritage Festival (Subject to maximum of 3%)

Student/s coming from other Universities shall also be considered at par for weightage as tabled above.

### D. Participation in Youth Welfare Activities: (subject to maximum 3%)

Weightage of 1% marks per camp (minimum 7 days camp) upto maximum of 3% marks (maximum of 3 camps) will be given for participation in the following camps:

- Participation in Youth Leadership Training Camp
- Participation in Mountaineering
- Participation in Hiking/Trekking Camp
- Participation in Rock Climbing Camp

### E. Any other Weightage approved by the Dean University Instructions (DUI)/ Vice-Chancellor, Panjab University, Chandigarh

#### Note:

1. A candidate can claim weightage in one or more categories given above. However, the total weightage allowed shall not exceed 9% of the normalized marks obtained in the qualifying examination.
2. These weightages shall not be used for determining eligibility for admission as prescribed by the Panjab University, Chandigarh under its regulations.



## SPECIMEN OF CERTIFICATES

**Note:** Specimen of Various Certificates is as per the information contained in Handbook of Information 2021, Panjab University, Chandigarh

### CHARACTER CERTIFICATE

(For Private Candidate Only)

Certified that Mr. / Miss .....

..... Son/Daughter of

Sh..... Resident

of is known to me for the last three years.

He/She bears a good moral character.

**Designation and Name of Gazetted Officer  
Official Stamp**



## UNDERTAKING FOR SUBMISSION OF CHARACTER AND/OR MIGRATION CERTIFICATE

I, daughter/son of Sh....., resident of  
....., Do hereby solemnly affirm  
and declare as under:-

1. That I am seeking admission in \_\_\_\_\_course in  
the college Chandigarh.
2. That I will submit the following document(s) within  
one month from the date of admission. (Tick the  
relevant column)

|                               |
|-------------------------------|
| <b>Character Certificate*</b> |
|-------------------------------|

|                                |
|--------------------------------|
| <b>Migration Certificate**</b> |
|--------------------------------|

3. That in case I am unable to submit the above  
document(s) within the stipulated time, my admission  
automatically stands cancelled.

**Place:**

**Dated:**

**Signature of the Applicant**

\* Private candidates are required to submit the Character Certificate at the time of admission (Specimen given at the end of Online Joint Prospectus for Under Graduate Courses (2021-2022)).

\*\*Migration Certificate is required after the admission and only if the lower qualifying examination is from the University other than Panjab University, Chandigarh.



## AFFIDAVIT FOR GAP YEAR

I, ..... Son/Daughter of Sh. ...., Resident of ..... Do hereby solemnly affirm and declare as under:-

1. That I am seeking admission in ....., Chandigarh.
2. That I passed my ..... examination during 20.....
3. That during my gap period from ..... to ..... I did not take part in any political activity.
4. That during my gap period from ..... to ..... there is no criminal case pending against me in Court or Police Station.
5. That due to ....., I had to drop my regular studies for ..... year/years.
6. That I was not disqualified by any board/body/ council/ university.
7. That I am not already registered with Panjab University, Chandigarh (wherever applicable).
8. That I bear a good moral character.

**Place:**

**Dated:**

**DEPONENT**

### Verification

Verified that the contents of the above affidavit are true and correct and that nothing has been concealed therein.

**Place:**

**Dated:**

**DEPONENT**

**Note:**

- i. Two original affidavits have to be submitted.
- ii. Photocopies of affidavit will not be accepted.



## **SCHEDULED CASTE/ SCHEDULED TRIBE CERTIFICATE**

The Caste/Tribe Certificate should necessarily contain the following information about:

- (a) Name of the person:
- (b) Father's name:
- (c) Permanent place of residence:
- (d) Name of the Caste/Tribe:
- (e) Constitutional order under which the caste/tribe has been notified
- (f) Signature of issuing authority along with the designation, seals and date

### **Authorities Empowered to issue SC/ST certificate**

1. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
5. Administrator/Secretary to Administrator/Development Officer (Lakshdweep Islands)





## CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER

Dispatch No.....

Dated .....

Certified that Mr. /Ms./..... (Freedom fighter)  
son/daughter of Shri ..... of Village ..... Post office  
..... Tehsil ..... District ..... and Parent/  
Grandparent of Mr. /Ms./ ..... (Name of the Candidate),  
a bonafide political Sufferer and has been drawing freedom  
fighter's pension from ..... Treasury or has been awarded  
Tamar Patra for his/her political suffering.

**Place:**

**Dated:**

**\*Deputy Commissioner (with Seal of the Court)**

\*Certificate from no other than Deputy Commissioner will be  
accepted.

**Note:**

In case the certificate is found to be false or incorrect; the  
candidate will be render himself/herself liable for criminal  
prosecution.



## CERTIFICATE FOR ADMISSION UNDER DEFENCE CATEGORY

Dispatch No..... Dated.....

Certified that..... Widow/Ward of ..... Rank  
..... (if applicable)an applicant for admission to .....  
course(s) in the College ..... under Panjab University, is

1. Widow/ Ward of such Defence and Central Armed Police Force (CAPF)\*personnel who died in action on ..... during ..... (Only those who are wholly dependent on such personnel shall be considered).
2. Ward of such Defence and Central Armed Police Force (CAPF)\*personnel who was disabled in action on ..... during ..... and boarded out from service.
3. Widow/Ward of such Defence and CAPF personnel who died on ..... while in service with death attributable to military service.
4. Ward of such Defence and Central Armed Police Force (CAPF)\* personnel who was disabled in action on ..... during ..... and boarded out with disability attributable to military service.
5. Ward of Ex-Serviceman and serving personnel who are in receipt of Gallantry Award .....
6. Ward of Ex-Serviceman .....
7. Wife of .....
  - (i) Defence personnel in action and bounded out from service
  - (ii) Defence personnel disabled in service and boarded out with disability attributable to military service
  - (iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards
8. Ward of Serving Personnel .....
9. Wife of Serving Personnel .....

**Name of the Certifying Officer  
(with official seal)**

**Signature of authorized Military/  
Central Armed Police Forces Officer**

**Designation**

\*CAPF earlier known as Para-military forces, includes Assam Rifles (AR), Border Security Force (BSF), Central Industrial Security Force (CISF), Central Reserve Police Force (CRPF), Indo Tibetan Border Police (ITBP), National Security Guard (NSG), Sashastra Seema Bal (SSB)etc.



**CERTIFICATE IN RESPECT OF 1984 RIOT AFFECTED PERSON/  
DEPENDENT OF TERRORIST AFFECTED FAMILY OF PUNJAB**

Dispatch No..... Dated.....

This is to certify that Mr. /Ms./..... is a Son/  
Daughter/ Husband/ Wife/Brothers/Sisters of Shri .....  
(Terrorist/Riot affected person) of ..... Village ..... post  
office ..... Tehsil ..... District .....  
who was (killed / incapacitated in November, 1984 riots) / (Killed /  
incapacitated in terrorist violence in Punjab and Chandigarh)

**Place:**

**Date:**

**\*Deputy Commissioner  
(with Seal of the Court)**

\*Certificate from no other than Deputy Commissioner/District  
Magistrate will be accepted.

**Note:**

In case the certificates found to be false or incorrect, the candidate  
will be render himself/herself liable for criminal prosecution.



## CERTIFICATE FOR ONLY GIRL CHILD/ ONE OUT OF TWO GIRL CHILDREN

I/We ....., (father) and .....  
(mother) of Miss ..... (full address to be given) resident of  
House No. .... Street/Sector ..... Town/City/Village  
..... District/State ..... do hereby  
solemnly declare and affirm as under:-

1. That I am/we are citizens of India.
2. That Miss ..... born on ..... Is our  
girl child.
3. That we have no male child.
4. That we have the following only two girls and none else:
  - i) Name
  - ii) Date of Birth
  - i) Name
  - ii) Date of Birth
5. That none of the above mentioned two girl children has  
obtained/availed the benefit granted under this category, in  
this University/Institute including its affiliated colleges.

**Signature  
(Father)**

**Signature  
(Mother)**

**Place:  
Dated:**



**CERTIFICATE FOR CANDIDATES APPLYING UNDER  
THE RESERVED CATEGORY FOR CANCER/THALASSEMIA/AIDS**

**DETAILED ADDRESS OF ISSUING PHYSICIAN AND HOSPITAL  
(Mention serial number and date with phone number and address)**

This is to certify that Ms./Mr..... (Name of the student),  
..... Date of Birth:..... C.R./OPD No. ....  
D/o / S/o ..... (Mother's/Father's Name), resident  
Of ..... (complete address), is a diagnosed case of  
..... (Cancer/Thalassemia/AIDS)\*. She/ he is  
undergoing treatment for the same under my care.

**(Signature of the Patient)**

**Attested**

**(Signature of the Physician)**

**Name and address of the Physician**

**Stamp of the Physician**

**\*Strike out whichever is not applicable.**



## CERTIFICATE BY THE CANDIDATE FROM RURAL AREA SCHOOL\*

Certified that Mr./Ms/..... son/ daughter of Sh.  
..... And from Rural School(s) that does not fall in  
the area of the Municipal Corporation/ Municipal Committee/ Small  
Town/ Notified Area/ Cantonment Area. The date of joining and  
leaving school is given below:-

|    | <b>Name of School</b> | <b>Date of joining</b> | <b>Date of leaving</b> |
|----|-----------------------|------------------------|------------------------|
| 1. | .....                 | .....                  | .....                  |
| 2. | .....                 | .....                  | .....                  |
| 3. | .....                 | .....                  | .....                  |
| 4. | .....                 | .....                  | .....                  |
| 5. | .....                 | .....                  | .....                  |

**Place:**

**Date:**

**Seal and Signature  
(Tehsildar/Principal/Headmaster)**

\*This certificate is only for those students who have passed their Matric and +2 examination from Rural Area School(s).





## CERTIFICATE BY THE CANDIDATE FROM BORDER AREA SCHOOL\*

Certified that Mr./Ms. .... son/daughter of Sh. and Smt. .... Resident of ..... has passed the Matriculation from ..... A school situated in border area. It is further certified that Mr./Ms./ ..... has studied In the institution(s) that is situated within 20 kms from the International Border, as per date of joining and leaving school is given below:-

|    | <b>Name of School</b> | <b>Date of joining</b> | <b>Date of leaving</b> |
|----|-----------------------|------------------------|------------------------|
| 1. | .....                 | .....                  | .....                  |
| 2. | .....                 | .....                  | .....                  |
| 3. | .....                 | .....                  | .....                  |
| 4. | .....                 | .....                  | .....                  |
| 5. | .....                 | .....                  | .....                  |

**Place:**

**Date:**

**Seal and Signature  
(Tehsildar/Principal/Headmaster)**

\*This certificate is only for those students who have passed their Matric from school situated in Border Area and +2 from school situated in any other area.



## EWS CERTIFICATE

Government of.....  
(Name & Address of the authority issuing the certificate)

### INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No:..... Date: .....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari ..... son/ daughter/  
wife of ....., permanent resident of, ..... Village/Street  
..... Post Office ..... District ..... in the State/Union Territory  
..... Pin Code ..... whose photograph is attested below belongs to  
Economically Weaker Sections, since the gross annual income\* of his/her  
“family”\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial  
year ..... His/her family does not own or possess any of the following  
assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities. Shri/Smt./Kumari ..... belongs to ..... the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent  
Passport  
size attested  
photograph  
of the  
applicant

Signature with seal of Office

Name

Designation

**Note:**

\*Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\* The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



## SUBJECT COMBINATIONS FOR B.A.

### (Honours/B.A. (Honours with Research) 1st Year

| No. | Subject 1                             | Subject 2                             | Subject 3  |
|-----|---------------------------------------|---------------------------------------|--|
| 1   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | ENO-ENGLISH ELECTIVE                                 |
| 2   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | GEO-GEOGRAPHY  |
| 3   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | POL-POLITICAL SCIENCE                                |
| 4   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | PSY-PSYCHOLOGY                                       |
| 5   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | PUB-PUBLIC ADMINISTRATION                            |
| 6   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ECO-ECONOMICS                         | SOC-SOCIOLOGY  |
| 7   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ENO-ENGLISH ELECTIVE                  | HIN-HINDI  |
| 8   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ENO-ENGLISH ELECTIVE                  | PBI-ELECTIVE PUNJABI                                 |
| 9   | CSA-COMPUTER SCIENCE AND APPLICATIONS | ENO-ENGLISH ELECTIVE                  | SKT-SANSKRIT   |
| 10  | CSA-COMPUTER SCIENCE AND APPLICATIONS | HIN-HINDI                             | PBI-ELECTIVE PUNJABI                                 |
| 11  | CSA-COMPUTER SCIENCE AND APPLICATIONS | HIN-HINDI                             | SKT-SANSKRIT   |
| 12  | CSA-COMPUTER SCIENCE AND APPLICATIONS | JSM-JOURNALISM AND MASS COMMUNICATION | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 13  | CSA-COMPUTER SCIENCE AND APPLICATIONS | PBI-ELECTIVE PUNJABI                  | SKT-SANSKRIT   |
| 14  | CSA-COMPUTER SCIENCE AND APPLICATIONS | POL-POLITICAL SCIENCE                 | ENO-ENGLISH ELECTIVE                                 |
| 15  | CSA-COMPUTER SCIENCE AND APPLICATIONS | POL-POLITICAL SCIENCE                 | PSY-PSYCHOLOGY                                       |
| 16  | CSA-COMPUTER SCIENCE AND APPLICATIONS | PUB-PUBLIC ADMINISTRATION             | ENO-ENGLISH ELECTIVE                                 |
| 17  | CSA-COMPUTER SCIENCE AND APPLICATIONS | PUB-PUBLIC ADMINISTRATION             | POL-POLITICAL SCIENCE                                |
| 18  | CSA-COMPUTER SCIENCE AND APPLICATIONS | PUB-PUBLIC ADMINISTRATION             | PSY-PSYCHOLOGY                                       |
| 19  | CSA-COMPUTER SCIENCE AND APPLICATIONS | PUB-PUBLIC ADMINISTRATION             | SOC-SOCIOLOGY  |
| 20  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SKT-SANSKRIT                          | POL-POLITICAL SCIENCE                                |
| 21  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SKT-SANSKRIT                          | PUB-PUBLIC ADMINISTRATION                            |
| 22  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SKT-SANSKRIT                          | SOC-SOCIOLOGY  |



| No. | Subject 1                             | Subject 2            | Subject 3                                      |
|-----|---------------------------------------|----------------------|--|
| 23  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SOC-SOCIOLOGY        | ENO-ENGLISH ELECTIVE                           |
| 24  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SOC-SOCIOLOGY        | POL-POLITICAL SCIENCE                          |
| 25  | CSA-COMPUTER SCIENCE AND APPLICATIONS | SOC-SOCIOLOGY        | PSY-PSYCHOLOGY                                 |
| 26  | CSA-COMPUTER SCIENCE AND APPLICATIONS | STA-STATISTICS       | ENO-ENGLISH ELECTIVE                           |
| 27  | CSA-COMPUTER SCIENCE AND APPLICATIONS | STA-STATISTICS       | HIN-HINDI                                      |
| 28  | CSA-COMPUTER SCIENCE AND APPLICATIONS | STA-STATISTICS       | SOC-SOCIOLOGY                                  |
| 29  | ECO-ECONOMICS                         | ENO-ENGLISH ELECTIVE | HIN-HINDI                                      |
| 30  | ECO-ECONOMICS                         | ENO-ENGLISH ELECTIVE | PBI-ELECTIVE PUNJABI                           |
| 31  | ECO-ECONOMICS                         | ENO-ENGLISH ELECTIVE | SKT-SANSKRIT                                   |
| 32  | ECO-ECONOMICS                         | HIN-HINDI            | PBI-ELECTIVE PUNJABI                           |
| 33  | ECO-ECONOMICS                         | HIN-HINDI            | SKT-SANSKRIT                                   |
| 34  | ECO-ECONOMICS                         | HIS-HISTORY          | ENO-ENGLISH ELECTIVE                           |
| 35  | ECO-ECONOMICS                         | HIS-HISTORY          | HIN-HINDI                                      |
| 36  | ECO-ECONOMICS                         | HIS-HISTORY          | PBI-ELECTIVE PUNJABI                           |
| 37  | ECO-ECONOMICS                         | HIS-HISTORY          | PED-PHYSICAL EDUCATION                         |
| 38  | ECO-ECONOMICS                         | HIS-HISTORY          | PSY-PSYCHOLOGY                                 |
| 39  | ECO-ECONOMICS                         | HIS-HISTORY          | SKT-SANSKRIT                                   |
| 40  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | ENO-ENGLISH ELECTIVE                           |
| 41  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | HIN-HINDI                                      |
| 42  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | PBI-ELECTIVE PUNJABI                           |
| 43  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | POL-POLITICAL SCIENCE                          |
| 44  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | PSY-PSYCHOLOGY                                 |
| 45  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | PUB-PUBLIC ADMINISTRATION                      |
| 46  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | SOC-SOCIOLOGY                                  |
| 47  | ECO-ECONOMICS                         | MAT-MATHEMATICS      | STA-STATISTICS                                 |
| 48  | ECO-ECONOMICS                         | PBI-ELECTIVE PUNJABI | SKT-SANSKRIT                                   |
| 49  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | CSA-COMPUTER SCIENCE AND APPLICATIONS          |
| 50  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | ENO-ENGLISH ELECTIVE                           |
| 51  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | FDE-FASHION DESIGNING                          |
| 52  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | GEO-GEOGRAPHY                                  |
| 53  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | HCFI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 54  | ECO-ECONOMICS                         | PHI-PHILOSOPHY       | HIN-HINDI                                      |



| No. | Subject 1     | Subject 2                 | Subject 3  |
|-----|---------------|---------------------------|--|
| 55  | ECO-ECONOMICS | PHI-PHILOSOPHY            | HIS-HISTORY  |
| 56  | ECO-ECONOMICS | PHI-PHILOSOPHY            | JSM-JOURNALISM AND MASS COMMUNICATION                |
| 57  | ECO-ECONOMICS | PHI-PHILOSOPHY            | MAT-MATHEMATICS                                      |
| 58  | ECO-ECONOMICS | PHI-PHILOSOPHY            | PBI-ELECTIVE PUNJABI                                 |
| 59  | ECO-ECONOMICS | PHI-PHILOSOPHY            | POL-POLITICAL SCIENCE                                |
| 60  | ECO-ECONOMICS | PHI-PHILOSOPHY            | PSY-PSYCHOLOGY                                       |
| 61  | ECO-ECONOMICS | PHI-PHILOSOPHY            | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 62  | ECO-ECONOMICS | PHI-PHILOSOPHY            | SKT-SANSKRIT   |
| 63  | ECO-ECONOMICS | PHI-PHILOSOPHY            | SOC-SOCIOLOGY  |
| 64  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | ENO-ENGLISH ELECTIVE                                 |
| 65  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 66  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | HIN-HINDI  |
| 67  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | HIS-HISTORY  |
| 68  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | PBI-ELECTIVE PUNJABI                                 |
| 69  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | PED-PHYSICAL EDUCATION                               |
| 70  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | PSY-PSYCHOLOGY                                       |
| 71  | ECO-ECONOMICS | POL-POLITICAL SCIENCE     | SKT-SANSKRIT   |
| 72  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                                 |
| 73  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 74  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | HIN-HINDI  |
| 75  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY  |
| 76  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY  |
| 77  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | PBI-ELECTIVE PUNJABI                                 |
| 78  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | PED-PHYSICAL EDUCATION                               |
| 79  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | POL-POLITICAL SCIENCE                                |
| 80  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | PSY-PSYCHOLOGY                                       |
| 81  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | SKT-SANSKRIT   |
| 82  | ECO-ECONOMICS | PUB-PUBLIC ADMINISTRATION | SOC-SOCIOLOGY  |
| 83  | ECO-ECONOMICS | SOC-SOCIOLOGY             | ENO-ENGLISH ELECTIVE                                 |
| 84  | ECO-ECONOMICS | SOC-SOCIOLOGY             | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 85  | ECO-ECONOMICS | SOC-SOCIOLOGY             | HIN-HINDI  |
| 86  | ECO-ECONOMICS | SOC-SOCIOLOGY             | HIS-HISTORY  |
| 87  | ECO-ECONOMICS | SOC-SOCIOLOGY             | PBI-ELECTIVE PUNJABI                                 |



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| 88  | ECO-ECONOMICS         | SOC-SOCIOLOGY                         | PED-PHYSICAL EDUCATION                         |
| 89  | ECO-ECONOMICS         | SOC-SOCIOLOGY                         | PSY-PSYCHOLOGY                                 |
| 90  | ECO-ECONOMICS         | SOC-SOCIOLOGY                         | SKT-SANSKRIT                                   |
| 91  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | ENO-ENGLISH ELECTIVE                           |
| 92  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | HIS-HISTORY                                    |
| 93  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | PBI-ELECTIVE PUNJABI                           |
| 94  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | POL-POLITICAL SCIENCE                          |
| 95  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | PSY-PSYCHOLOGY                                 |
| 96  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | PUB-PUBLIC ADMINISTRATION                      |
| 97  | FDE-FASHION DESIGNING | ECO-ECONOMICS                         | SOC-SOCIOLOGY                                  |
| 98  | FDE-FASHION DESIGNING | HIN-HINDI                             | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 99  | FDE-FASHION DESIGNING | HIS-HISTORY                           | PBI-ELECTIVE PUNJABI                           |
| 100 | FDE-FASHION DESIGNING | HIS-HISTORY                           | PBI-ELECTIVE PUNJABI                           |
| 101 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  |
| 102 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           |
| 103 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | HIN-HINDI                                      |
| 104 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | HIS-HISTORY                                    |
| 105 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | PBI-ELECTIVE PUNJABI                           |
| 106 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE                          |
| 107 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION                      |
| 108 | FDE-FASHION DESIGNING | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY                                  |
| 109 | FDE-FASHION DESIGNING | PBI-ELECTIVE PUNJABI                  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 110 | FDE-FASHION DESIGNING | PED-PHYSICAL EDUCATION                | PBI-ELECTIVE PUNJABI                           |
| 111 | FDE-FASHION DESIGNING | POL-POLITICAL SCIENCE                 | ENO-ENGLISH ELECTIVE                           |
| 112 | FDE-FASHION DESIGNING | POL-POLITICAL SCIENCE                 | HIS-HISTORY                                    |
| 113 | FDE-FASHION DESIGNING | POL-POLITICAL SCIENCE                 | PBI-ELECTIVE PUNJABI                           |
| 114 | FDE-FASHION DESIGNING | POL-POLITICAL SCIENCE                 | PSY-PSYCHOLOGY                                 |
| 115 | FDE-FASHION DESIGNING | PSY-PSYCHOLOGY                        | ENO-ENGLISH ELECTIVE                           |
| 116 | FDE-FASHION DESIGNING | PSY-PSYCHOLOGY                        | HIN-HINDI                                      |
| 117 | FDE-FASHION DESIGNING | PSY-PSYCHOLOGY                        | PBI-ELECTIVE PUNJABI                           |
| 118 | FDE-FASHION DESIGNING | PSY-PSYCHOLOGY                        | PBI-ELECTIVE PUNJABI                           |





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| 119 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                           |
| 120 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY                                    |
| 121 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | PBI-ELECTIVE PUNJABI                           |
| 122 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | POL-POLITICAL SCIENCE                          |
| 123 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | PSY-PSYCHOLOGY                                 |
| 124 | FDE-FASHION DESIGNING | PUB-PUBLIC ADMINISTRATION | SOC-SOCIOLOGY                                  |
| 125 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | ECO-ECONOMICS                                  |
| 126 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 127 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | HIS-HISTORY                                    |
| 128 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | POL-POLITICAL SCIENCE                          |
| 129 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | PUB-PUBLIC ADMINISTRATION                      |
| 130 | FDE-FASHION DESIGNING | SKT-SANSKRIT              | SOC-SOCIOLOGY                                  |
| 131 | FDE-FASHION DESIGNING | SOC-SOCIOLOGY             | ENO-ENGLISH ELECTIVE                           |
| 132 | FDE-FASHION DESIGNING | SOC-SOCIOLOGY             | MAT-MATHEMATICS                                |
| 133 | FDE-FASHION DESIGNING | SOC-SOCIOLOGY             | PBI-ELECTIVE PUNJABI                           |
| 134 | FDE-FASHION DESIGNING | SOC-SOCIOLOGY             | POL-POLITICAL SCIENCE                          |
| 135 | FDE-FASHION DESIGNING | SOC-SOCIOLOGY             | PSY-PSYCHOLOGY                                 |
| 136 | GEO-GEOGRAPHY         | ECO-ECONOMICS             | ENO-ENGLISH ELECTIVE                           |
| 137 | GEO-GEOGRAPHY         | ECO-ECONOMICS             | HIS-HISTORY                                    |
| 138 | GEO-GEOGRAPHY         | ECO-ECONOMICS             | POL-POLITICAL SCIENCE                          |
| 139 | GEO-GEOGRAPHY         | ECO-ECONOMICS             | PUB-PUBLIC ADMINISTRATION                      |
| 140 | GEO-GEOGRAPHY         | ECO-ECONOMICS             | SOC-SOCIOLOGY                                  |
| 141 | GEO-GEOGRAPHY         | ENO-ENGLISH ELECTIVE      | SOC-SOCIOLOGY                                  |
| 142 | GEO-GEOGRAPHY         | HIS-HISTORY               | ECO-ECONOMICS                                  |
| 143 | GEO-GEOGRAPHY         | HIS-HISTORY               | ENO-ENGLISH ELECTIVE                           |
| 144 | GEO-GEOGRAPHY         | HIS-HISTORY               | POL-POLITICAL SCIENCE                          |
| 145 | GEO-GEOGRAPHY         | HIS-HISTORY               | PUB-PUBLIC ADMINISTRATION                      |
| 146 | GEO-GEOGRAPHY         | HIS-HISTORY               | SOC-SOCIOLOGY                                  |
| 147 | GEO-GEOGRAPHY         | PBI-ELECTIVE PUNJABI      | HIS-HISTORY                                    |
| 148 | GEO-GEOGRAPHY         | PBI-ELECTIVE PUNJABI      | POL-POLITICAL SCIENCE                          |
| 149 | GEO-GEOGRAPHY         | PBI-ELECTIVE PUNJABI      | PUB-PUBLIC ADMINISTRATION                      |
| 150 | GEO-GEOGRAPHY         | PBI-ELECTIVE PUNJABI      | SOC-SOCIOLOGY                                  |
| 151 | GEO-GEOGRAPHY         | PHI-PHILOSOPHY            | ENO-ENGLISH ELECTIVE                           |
| 152 | GEO-GEOGRAPHY         | PHI-PHILOSOPHY            | HIS-HISTORY                                    |
| 153 | GEO-GEOGRAPHY         | PHI-PHILOSOPHY            | SOC-SOCIOLOGY                                  |
| 154 | GEO-GEOGRAPHY         | POL-POLITICAL SCIENCE     | ENO-ENGLISH ELECTIVE                           |
| 155 | GEO-GEOGRAPHY         | POL-POLITICAL SCIENCE     | HIS-HISTORY                                    |



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| 156 | GEO-GEOGRAPHY                                   | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY  |
| 157 | GEO-GEOGRAPHY                                   | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                                 |
| 158 | GEO-GEOGRAPHY                                   | PUB-PUBLIC ADMINISTRATION | POL-POLITICAL SCIENCE                                |
| 159 | GEO-GEOGRAPHY                                   | PUB-PUBLIC ADMINISTRATION | SOC-SOCIOLOGY  |
| 160 | GEO-GEOGRAPHY                                   | SOC-SOCIOLOGY             | ENO-ENGLISH ELECTIVE                                 |
| 161 | GEO-GEOGRAPHY                                   | SOC-SOCIOLOGY             | POL-POLITICAL SCIENCE                                |
| 162 | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PED-PHYSICAL EDUCATION    | ENO-ENGLISH ELECTIVE                                 |
| 163 | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PED-PHYSICAL EDUCATION    | HIN-HINDI  |
| 164 | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PED-PHYSICAL EDUCATION    | PBI-ELECTIVE PUNJABI                                 |
| 165 | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PED-PHYSICAL EDUCATION    | SOC-SOCIOLOGY  |
| 166 | HIN-HINDI                                       | PHI-PHILOSOPHY            | CSA-COMPUTER SCIENCE AND APPLICATIONS                |
| 167 | HIN-HINDI                                       | PHI-PHILOSOPHY            | ENO-ENGLISH ELECTIVE                                 |
| 168 | HIN-HINDI                                       | PHI-PHILOSOPHY            | FDE-FASHION DESIGNING                                |
| 169 | HIN-HINDI                                       | PHI-PHILOSOPHY            | GEO-GEOGRAPHY  |
| 170 | HIN-HINDI                                       | PHI-PHILOSOPHY            | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)      |
| 171 | HIN-HINDI                                       | PHI-PHILOSOPHY            | HIS-HISTORY  |
| 172 | HIN-HINDI                                       | PHI-PHILOSOPHY            | HIS-HISTORY  |
| 173 | HIN-HINDI                                       | PHI-PHILOSOPHY            | JSM-JOURNALISM AND MASS COMMUNICATION                |
| 174 | HIN-HINDI                                       | PHI-PHILOSOPHY            | MAT-MATHEMATICS                                      |
| 175 | HIN-HINDI                                       | PHI-PHILOSOPHY            | PED-PHYSICAL EDUCATION                               |
| 176 | HIN-HINDI                                       | PHI-PHILOSOPHY            | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 177 | HIN-HINDI                                       | PHI-PHILOSOPHY            | SKT-SANSKRIT   |
| 178 | HIN-HINDI                                       | PHI-PHILOSOPHY            | SOC-SOCIOLOGY  |
| 179 | HIN-HINDI                                       | SKT-SANSKRIT              | ECO-ECONOMICS  |
| 180 | HIN-HINDI                                       | SKT-SANSKRIT              | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)      |
| 181 | HIN-HINDI                                       | SKT-SANSKRIT              | HIS-HISTORY  |
| 182 | HIN-HINDI                                       | SKT-SANSKRIT              | POL-POLITICAL SCIENCE                                |
| 183 | HIN-HINDI                                       | SKT-SANSKRIT              | PUB-PUBLIC ADMINISTRATION                            |
| 184 | HIN-HINDI                                       | SKT-SANSKRIT              | SOC-SOCIOLOGY  |
| 185 | HIS-HISTORY                                     | ENO-ENGLISH ELECTIVE      | HIN-HINDI  |



| No. | Subject 1                             | Subject 2                                      | Subject 3  |
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| 186 | HIS-HISTORY                           | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI                                 |
| 187 | HIS-HISTORY                           | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT   |
| 188 | HIS-HISTORY                           | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI                                 |
| 189 | HIS-HISTORY                           | HIN-HINDI                                      | SKT-SANSKRIT   |
| 190 | HIS-HISTORY                           | PBI-ELECTIVE PUNJABI                           | SKT-SANSKRIT   |
| 191 | HIS-HISTORY                           | PED-PHYSICAL EDUCATION                         | ENO-ENGLISH ELECTIVE                                 |
| 192 | HIS-HISTORY                           | PED-PHYSICAL EDUCATION                         | HIN-HINDI  |
| 193 | HIS-HISTORY                           | PED-PHYSICAL EDUCATION                         | PBI-ELECTIVE PUNJABI                                 |
| 194 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | ENO-ENGLISH ELECTIVE                                 |
| 195 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | HIN-HINDI  |
| 196 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | PBI-ELECTIVE PUNJABI                                 |
| 197 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | PED-PHYSICAL EDUCATION                               |
| 198 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | PSY-PSYCHOLOGY                                       |
| 199 | HIS-HISTORY                           | SOC-SOCIOLOGY                                  | SKT-SANSKRIT   |
| 200 | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  | ENO-ENGLISH ELECTIVE                                 |
| 201 | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  | HIN-HINDI  |
| 202 | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  | PBI-ELECTIVE PUNJABI                                 |
| 203 | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  | POL-POLITICAL SCIENCE                                |
| 204 | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           | HIN-HINDI  |
| 205 | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI                                 |
| 206 | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 207 | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT   |
| 208 | JSM-JOURNALISM AND MASS COMMUNICATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | ENO-ENGLISH ELECTIVE                                 |
| 209 | JSM-JOURNALISM AND MASS COMMUNICATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | HIN-HINDI  |
| 210 | JSM-JOURNALISM AND MASS COMMUNICATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PBI-ELECTIVE PUNJABI                                 |
| 211 | JSM-JOURNALISM AND MASS COMMUNICATION | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI                                 |
| 212 | JSM-JOURNALISM AND MASS COMMUNICATION | HIN-HINDI                                      | SKT-SANSKRIT   |



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| 213 | JSM-JOURNALISM AND MASS COMMUNICATION | HIS-HISTORY               | GEO-GEOGRAPHY  |
| 214 | JSM-JOURNALISM AND MASS COMMUNICATION | HIS-HISTORY               | PHI-PHILOSOPHY                                       |
| 215 | JSM-JOURNALISM AND MASS COMMUNICATION | PBI-ELECTIVE PUNJABI      | SKT-SANSKRIT   |
| 216 | JSM-JOURNALISM AND MASS COMMUNICATION | PHI-PHILOSOPHY            | ENO-ENGLISH ELECTIVE                                 |
| 217 | JSM-JOURNALISM AND MASS COMMUNICATION | PHI-PHILOSOPHY            | PBI-ELECTIVE PUNJABI                                 |
| 218 | JSM-JOURNALISM AND MASS COMMUNICATION | PHI-PHILOSOPHY            | POL-POLITICAL SCIENCE                                |
| 219 | JSM-JOURNALISM AND MASS COMMUNICATION | PHI-PHILOSOPHY            | SOC-SOCIOLOGY  |
| 220 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | ENO-ENGLISH ELECTIVE                                 |
| 221 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | HIN-HINDI  |
| 222 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | PBI-ELECTIVE PUNJABI                                 |
| 223 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | PUB-PUBLIC ADMINISTRATION                            |
| 224 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 225 | JSM-JOURNALISM AND MASS COMMUNICATION | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY  |
| 226 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | ECO-ECONOMICS  |
| 227 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                                 |
| 228 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | HIN-HINDI  |
| 229 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY  |
| 230 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | PBI-ELECTIVE PUNJABI                                 |
| 231 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 232 | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION | SOC-SOCIOLOGY  |
| 233 | JSM-JOURNALISM AND MASS COMMUNICATION | SKT-SANSKRIT              | HIN-HINDI  |



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| 234 | JSM-JOURNALISM AND MASS COMMUNICATION | SKT-SANSKRIT              | POL-POLITICAL SCIENCE                                |
| 235 | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY             | ECO-ECONOMICS  |
| 236 | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY             | ENO-ENGLISH ELECTIVE                                 |
| 237 | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY             | HIN-HINDI  |
| 238 | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY             | PBI-ELECTIVE PUNJABI                                 |
| 239 | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY             | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 240 | MAT-MATHEMATICS                       | POL-POLITICAL SCIENCE     | ENO-ENGLISH ELECTIVE                                 |
| 241 | MAT-MATHEMATICS                       | POL-POLITICAL SCIENCE     | HIN-HINDI  |
| 242 | MAT-MATHEMATICS                       | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE                                 |
| 243 | MAT-MATHEMATICS                       | PSY-PSYCHOLOGY            | HIN-HINDI  |
| 244 | MAT-MATHEMATICS                       | PSY-PSYCHOLOGY            | POL-POLITICAL SCIENCE                                |
| 245 | MAT-MATHEMATICS                       | PUB-PUBLIC ADMINISTRATION | HIN-HINDI  |
| 246 | MAT-MATHEMATICS                       | PUB-PUBLIC ADMINISTRATION | PSY-PSYCHOLOGY                                       |
| 247 | MAT-MATHEMATICS                       | STA-STATISTICS            | ENO-ENGLISH ELECTIVE                                 |
| 248 | MAT-MATHEMATICS                       | STA-STATISTICS            | HIN-HINDI  |
| 249 | MAT-MATHEMATICS                       | STA-STATISTICS            | PBI-ELECTIVE PUNJABI                                 |
| 250 | MAT-MATHEMATICS                       | STA-STATISTICS            | PSY-PSYCHOLOGY                                       |
| 251 | MAT-MATHEMATICS                       | STA-STATISTICS            | SOC-SOCIOLOGY  |
| 252 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | CSA-COMPUTER SCIENCE AND APPLICATIONS                |
| 253 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | FDE-FASHION DESIGNING                                |
| 254 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | GEO-GEOGRAPHY  |
| 255 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | HCFI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 256 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | HIS-HISTORY  |
| 257 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | PED-PHYSICAL EDUCATION                               |
| 258 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | PSY-PSYCHOLOGY                                       |
| 259 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 260 | PBI-ELECTIVE PUNJABI                  | PHI-PHILOSOPHY            | SOC-SOCIOLOGY  |
| 261 | PED-PHYSICAL EDUCATION                | ENO-ENGLISH ELECTIVE      | HIN-HINDI  |



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| 262 | PED-PHYSICAL EDUCATION | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI   |
| 263 | PED-PHYSICAL EDUCATION | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT           |
| 264 | PED-PHYSICAL EDUCATION | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI   |
| 265 | PED-PHYSICAL EDUCATION | HIN-HINDI                                      | SKT-SANSKRIT           |
| 266 | PED-PHYSICAL EDUCATION | PBI-ELECTIVE PUNJABI                           | SKT-SANSKRIT           |
| 267 | PHI-PHILOSOPHY         | ENO-ENGLISH ELECTIVE                           | HIN-HINDI              |
| 268 | PHI-PHILOSOPHY         | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI   |
| 269 | PHI-PHILOSOPHY         | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT           |
| 270 | PHI-PHILOSOPHY         | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI   |
| 271 | PHI-PHILOSOPHY         | HIN-HINDI                                      | SKT-SANSKRIT           |
| 272 | PHI-PHILOSOPHY         | PBI-ELECTIVE PUNJABI                           | SKT-SANSKRIT           |
| 273 | POL-POLITICAL SCIENCE  | ENO-ENGLISH ELECTIVE                           | HIN-HINDI              |
| 274 | POL-POLITICAL SCIENCE  | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI   |
| 275 | POL-POLITICAL SCIENCE  | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT           |
| 276 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | ENO-ENGLISH ELECTIVE   |
| 277 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | HIN-HINDI              |
| 278 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PBI-ELECTIVE PUNJABI   |
| 279 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PSY-PSYCHOLOGY         |
| 280 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | SKT-SANSKRIT           |
| 281 | POL-POLITICAL SCIENCE  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | SOC-SOCIOLOGY          |
| 282 | POL-POLITICAL SCIENCE  | HIN-HINDI                                      | GEO-GEOGRAPHY          |
| 283 | POL-POLITICAL SCIENCE  | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI   |
| 284 | POL-POLITICAL SCIENCE  | HIN-HINDI                                      | SKT-SANSKRIT           |
| 285 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | ENO-ENGLISH ELECTIVE   |
| 286 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | HIN-HINDI              |
| 287 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | PBI-ELECTIVE PUNJABI   |
| 288 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | PED-PHYSICAL EDUCATION |
| 289 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | PSY-PSYCHOLOGY         |
| 290 | POL-POLITICAL SCIENCE  | HIS-HISTORY                                    | SKT-SANSKRIT           |
| 291 | POL-POLITICAL SCIENCE  | PBI-ELECTIVE PUNJABI                           | SKT-SANSKRIT           |
| 292 | POL-POLITICAL SCIENCE  | PED-PHYSICAL EDUCATION                         | ENO-ENGLISH ELECTIVE   |
| 293 | POL-POLITICAL SCIENCE  | PED-PHYSICAL EDUCATION                         | HIN-HINDI              |
| 294 | POL-POLITICAL SCIENCE  | PED-PHYSICAL EDUCATION                         | PBI-ELECTIVE PUNJABI   |





| No. | Subject 1                 | Subject 2            | Subject 3  |
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| 295 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | CSA-COMPUTER SCIENCE AND APPLICATIONS                |
| 296 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | ENO-ENGLISH ELECTIVE                                 |
| 297 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | FDE-FASHION DESIGNING                                |
| 298 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | GEO-GEOGRAPHY  |
| 299 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | HCFI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 300 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | HIN-HINDI  |
| 301 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | HIS-HISTORY  |
| 302 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | MAT-MATHEMATICS                                      |
| 303 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | PBI-ELECTIVE PUNJABI                                 |
| 304 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | PED-PHYSICAL EDUCATION                               |
| 305 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | PSY-PSYCHOLOGY                                       |
| 306 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 307 | POL-POLITICAL SCIENCE     | PHI-PHILOSOPHY       | SOC-SOCIOLOGY  |
| 308 | POL-POLITICAL SCIENCE     | SKT-SANSKRIT         | GEO-GEOGRAPHY  |
| 309 | POL-POLITICAL SCIENCE     | SKT-SANSKRIT         | MAT-MATHEMATICS                                      |
| 310 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | ENO-ENGLISH ELECTIVE                                 |
| 311 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | HCFI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 312 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | HIN-HINDI  |
| 313 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | PBI-ELECTIVE PUNJABI                                 |
| 314 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | PED-PHYSICAL EDUCATION                               |
| 315 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | PSY-PSYCHOLOGY                                       |
| 316 | POL-POLITICAL SCIENCE     | SOC-SOCIOLOGY        | SKT-SANSKRIT   |
| 317 | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE | HIN-HINDI  |
| 318 | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE | PBI-ELECTIVE PUNJABI                                 |
| 319 | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE | SKT-SANSKRIT   |
| 320 | PSY-PSYCHOLOGY            | HIN-HINDI            | PBI-ELECTIVE PUNJABI                                 |
| 321 | PSY-PSYCHOLOGY            | HIN-HINDI            | SKT-SANSKRIT   |
| 322 | PSY-PSYCHOLOGY            | PBI-ELECTIVE PUNJABI | SKT-SANSKRIT   |
| 323 | PUB-PUBLIC ADMINISTRATION | HIN-HINDI            | SKT-SANSKRIT   |
| 324 | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY          | ENO-ENGLISH ELECTIVE                                 |
| 325 | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY          | HIN-HINDI  |
| 326 | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY          | PBI-ELECTIVE PUNJABI                                 |



| No. | Subject 1  | Subject 2             | Subject 3                                       |
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| 327 | PUB-PUBLIC ADMINISTRATION                            | HIS-HISTORY           | SKT-SANSKRIT                                    |
| 328 | PUB-PUBLIC ADMINISTRATION                            | HIS-HISTORY           | SOC-SOCIOLOGY                                   |
| 329 | PUB-PUBLIC ADMINISTRATION                            | MAT-MATHEMATICS       | HIN-HINDI                                       |
| 330 | PUB-PUBLIC ADMINISTRATION                            | MAT-MATHEMATICS       | PBI-ELECTIVE PUNJABI                            |
| 331 | PUB-PUBLIC ADMINISTRATION                            | MAT-MATHEMATICS       | STA-STATISTICS                                  |
| 332 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | ENO-ENGLISH ELECTIVE                            |
| 333 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 334 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | HIN-HINDI                                       |
| 335 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | HIS-HISTORY                                     |
| 336 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | PBI-ELECTIVE PUNJABI                            |
| 337 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | PED-PHYSICAL EDUCATION                          |
| 338 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | PSY-PSYCHOLOGY                                  |
| 339 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | SKT-SANSKRIT                                    |
| 340 | PUB-PUBLIC ADMINISTRATION                            | POL-POLITICAL SCIENCE | SOC-SOCIOLOGY                                   |
| 341 | PUB-PUBLIC ADMINISTRATION                            | SKT-SANSKRIT          | GEO-GEOGRAPHY                                   |
| 342 | PUB-PUBLIC ADMINISTRATION                            | SKT-SANSKRIT          | MAT-MATHEMATICS                                 |
| 343 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | ENO-ENGLISH ELECTIVE                            |
| 344 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | HCFMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 345 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | HIN-HINDI                                       |
| 346 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | PBI-ELECTIVE PUNJABI                            |
| 347 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | PSY-PSYCHOLOGY                                  |
| 348 | PUB-PUBLIC ADMINISTRATION                            | SOC-SOCIOLOGY         | SKT-SANSKRIT                                    |
| 349 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | ENO-ENGLISH ELECTIVE                            |
| 350 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | HIS-HISTORY                                     |
| 351 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | JSM-JOURNALISM AND MASS COMMUNICATION           |
| 352 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | POL-POLITICAL SCIENCE                           |
| 353 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | PSY-PSYCHOLOGY                                  |
| 354 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS         | PUB-PUBLIC ADMINISTRATION                       |



| No. | Subject 1  | Subject 2                 | Subject 3                                      |
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| 355 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | ECO-ECONOMICS             | SOC-SOCIOLOGY                                  |
| 356 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | ECO-ECONOMICS                                  |
| 357 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | ENO-ENGLISH ELECTIVE                           |
| 358 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | POL-POLITICAL SCIENCE                          |
| 359 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | PSY-PSYCHOLOGY                                 |
| 360 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | PUB-PUBLIC ADMINISTRATION                      |
| 361 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | SOC-SOCIOLOGY                                  |
| 362 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | MAT-MATHEMATICS           | STA-STATISTICS                                 |
| 363 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | POL-POLITICAL SCIENCE     | ENO-ENGLISH ELECTIVE                           |
| 364 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | POL-POLITICAL SCIENCE     | HIS-HISTORY                                    |
| 365 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | POL-POLITICAL SCIENCE     | PSY-PSYCHOLOGY                                 |
| 366 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE                           |
| 367 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                           |
| 368 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 369 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION | HIS-HISTORY                                    |
| 370 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION | POL-POLITICAL SCIENCE                          |



| No. | Subject 1  | Subject 2                             | Subject 3                                      |
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| 371 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION             | PSY-PSYCHOLOGY                                 |
| 372 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | PUB-PUBLIC ADMINISTRATION             | SOC-SOCIOLOGY                                  |
| 373 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | SOC-SOCIOLOGY                         | ENO-ENGLISH ELECTIVE                           |
| 374 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | SOC-SOCIOLOGY                         | HIS-HISTORY                                    |
| 375 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | SOC-SOCIOLOGY                         | POL-POLITICAL SCIENCE                          |
| 376 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT | SOC-SOCIOLOGY                         | PSY-PSYCHOLOGY                                 |
| 377 | SKT-SANSKRIT   | ECO-ECONOMICS                         | MAT-MATHEMATICS                                |
| 378 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | CSA-COMPUTER SCIENCE AND APPLICATIONS          |
| 379 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | ECO-ECONOMICS                                  |
| 380 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 381 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | HIS-HISTORY                                    |
| 382 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | MAT-MATHEMATICS                                |
| 383 | SKT-SANSKRIT   | ENO-ENGLISH ELECTIVE                  | POL-POLITICAL SCIENCE                          |
| 384 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | CSA-COMPUTER SCIENCE AND APPLICATIONS          |
| 385 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | ECO-ECONOMICS                                  |
| 386 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | ENO-ENGLISH ELECTIVE                           |
| 387 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 388 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | HIS-HISTORY                                    |
| 389 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | MAT-MATHEMATICS                                |
| 390 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | PUB-PUBLIC ADMINISTRATION                      |
| 391 | SKT-SANSKRIT   | JSM-JOURNALISM AND MASS COMMUNICATION | SOC-SOCIOLOGY                                  |



| No. | Subject 1     | Subject 2                                      | Subject 3  |
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| 392 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | CSA-COMPUTER SCIENCE AND APPLICATIONS                |
| 393 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | FDE-FASHION DESIGNING                                |
| 394 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 395 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | HIS-HISTORY  |
| 396 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | POL-POLITICAL SCIENCE                                |
| 397 | SKT-SANSKRIT  | PBI-ELECTIVE PUNJABI                           | SOC-SOCIOLOGY  |
| 398 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | CSA-COMPUTER SCIENCE AND APPLICATIONS                |
| 399 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | ENO-ENGLISH ELECTIVE                                 |
| 400 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | FDE-FASHION DESIGNING                                |
| 401 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL)       |
| 402 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | HIS-HISTORY  |
| 403 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | MAT-MATHEMATICS                                      |
| 404 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | PBI-ELECTIVE PUNJABI                                 |
| 405 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | POL-POLITICAL SCIENCE                                |
| 406 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | SAP-ADVERTISING & SALES PROMOTION & SALES MANAGEMENT |
| 407 | SKT-SANSKRIT  | PHI-PHILOSOPHY                                 | SOC-SOCIOLOGY  |
| 408 | SKT-SANSKRIT  | STA-STATISTICS                                 | MAT-MATHEMATICS                                      |
| 409 | SOC-SOCIOLOGY | ENO-ENGLISH ELECTIVE                           | HIN-HINDI  |
| 410 | SOC-SOCIOLOGY | ENO-ENGLISH ELECTIVE                           | PBI-ELECTIVE PUNJABI                                 |
| 411 | SOC-SOCIOLOGY | ENO-ENGLISH ELECTIVE                           | SKT-SANSKRIT   |
| 412 | SOC-SOCIOLOGY | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | ENO-ENGLISH ELECTIVE                                 |
| 413 | SOC-SOCIOLOGY | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | HIN-HINDI  |
| 414 | SOC-SOCIOLOGY | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PBI-ELECTIVE PUNJABI                                 |
| 415 | SOC-SOCIOLOGY | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | PSY-PSYCHOLOGY                                       |
| 416 | SOC-SOCIOLOGY | HCMI-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) | SKT-SANSKRIT   |
| 417 | SOC-SOCIOLOGY | HIN-HINDI                                      | PBI-ELECTIVE PUNJABI                                 |
| 418 | SOC-SOCIOLOGY | HIN-HINDI                                      | SKT-SANSKRIT   |
| 419 | SOC-SOCIOLOGY | PBI-ELECTIVE PUNJABI                           | SKT-SANSKRIT   |
| 420 | SOC-SOCIOLOGY | SKT-SANSKRIT                                   | ENO-ENGLISH ELECTIVE                                 |



| No. | Subject 1      | Subject 2                 | Subject 3                                      |
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| 421 | SOC-SOCIOLOGY  | SKT-SANSKRIT              | MAT-MATHEMATICS                                |
| 422 | STA-STATISTICS | ECO-ECONOMICS             | ENO-ENGLISH ELECTIVE                           |
| 423 | STA-STATISTICS | ECO-ECONOMICS             | HCMH-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 424 | STA-STATISTICS | ECO-ECONOMICS             | POL-POLITICAL SCIENCE                          |
| 425 | STA-STATISTICS | ECO-ECONOMICS             | PSY-PSYCHOLOGY                                 |
| 426 | STA-STATISTICS | ECO-ECONOMICS             | PUB-PUBLIC ADMINISTRATION                      |
| 427 | STA-STATISTICS | ECO-ECONOMICS             | SOC-SOCIOLOGY                                  |
| 428 | STA-STATISTICS | HIN-HINDI                 | ENO-ENGLISH ELECTIVE                           |
| 429 | STA-STATISTICS | HIN-HINDI                 | SKT-SANSKRIT                                   |
| 430 | STA-STATISTICS | MAT-MATHEMATICS           | GEO-GEOGRAPHY                                  |
| 431 | STA-STATISTICS | MAT-MATHEMATICS           | PBI-ELECTIVE PUNJABI                           |
| 432 | STA-STATISTICS | MAT-MATHEMATICS           | PUB-PUBLIC ADMINISTRATION                      |
| 433 | STA-STATISTICS | MAT-MATHEMATICS           | SKT-SANSKRIT                                   |
| 434 | STA-STATISTICS | PSY-PSYCHOLOGY            | ENO-ENGLISH ELECTIVE                           |
| 435 | STA-STATISTICS | PSY-PSYCHOLOGY            | HCMH-HINDUSTANI CLASSICAL MUSIC (INSTRUMENTAL) |
| 436 | STA-STATISTICS | PSY-PSYCHOLOGY            | HIN-HINDI                                      |
| 437 | STA-STATISTICS | PUB-PUBLIC ADMINISTRATION | ENO-ENGLISH ELECTIVE                           |
| 438 | STA-STATISTICS | PUB-PUBLIC ADMINISTRATION | PSY-PSYCHOLOGY                                 |
| 439 | STA-STATISTICS | SOC-SOCIOLOGY             | ENO-ENGLISH ELECTIVE                           |

**SUBJECT COMBINATIONS FOR B.Sc.****(Honours/B.Sc. (Honours with Research) 1st Year**

| No. | Subject 1                         | Subject 2   | Subject 3                         |
|-----|-----------------------------------|-------------|-----------------------------------|
| 1   | BIOCHEMISTRY                      | CHEMISTRY   | BOTANY                            |
| 2   | BIOCHEMISTRY                      | CHEMISTRY   | PHYSICS                           |
| 3   | BIOCHEMISTRY                      | CHEMISTRY   | ZOOLOGY                           |
| 4   | BIOCHEMISTRY                      | MATHEMATICS | PHYSICS                           |
| 5   | BIOCHEMISTRY                      | MATHEMATICS | STATISTICS                        |
| 6   | BIOCHEMISTRY                      | STATISTICS  | PHYSICS                           |
| 7   | BIOCHEMISTRY                      | ZOOLOGY     | BOTANY                            |
| 8   | BIOINFORMATICS                    | CHEMISTRY   | BOTANY                            |
| 9   | BIOINFORMATICS                    | CHEMISTRY   | PHYSICS                           |
| 10  | BIOINFORMATICS                    | CHEMISTRY   | ZOOLOGY                           |
| 11  | BIOINFORMATICS                    | MATHEMATICS | PHYSICS                           |
| 12  | BIOINFORMATICS                    | MATHEMATICS | STATISTICS                        |
| 13  | BIOINFORMATICS                    | STATISTICS  | PHYSICS                           |
| 14  | BIOINFORMATICS                    | ZOOLOGY     | BOTANY                            |
| 15  | BIOTECHNOLOGY                     | CHEMISTRY   | BOTANY                            |
| 16  | BIOTECHNOLOGY                     | CHEMISTRY   | ZOOLOGY                           |
| 17  | BIOTECHNOLOGY                     | MATHEMATICS | COMPUTER SCIENCE AND APPLICATIONS |
| 18  | BIOTECHNOLOGY                     | MATHEMATICS | PHYSICS                           |
| 19  | BIOTECHNOLOGY                     | ZOOLOGY     | BOTANY                            |
| 20  | BIOTECHNOLOGY                     | ZOOLOGY     | COMPUTER SCIENCE AND APPLICATIONS |
| 21  | CHEMISTRY                         | BOTANY      | INDUSTRIAL CHEMISTRY              |
| 22  | CHEMISTRY                         | BOTANY      | ZOOLOGY                           |
| 23  | CHEMISTRY                         | MATHEMATICS | INDUSTRIAL CHEMISTRY              |
| 24  | CHEMISTRY                         | PHYSICS     | MATHEMATICS                       |
| 25  | COMPUTER SCIENCE AND APPLICATIONS | BOTANY      | BIOCHEMISTRY                      |
| 26  | COMPUTER SCIENCE AND APPLICATIONS | BOTANY      | BIOINFORMATICS                    |
| 27  | COMPUTER SCIENCE AND APPLICATIONS | BOTANY      | BIOTECHNOLOGY                     |
| 28  | COMPUTER SCIENCE AND APPLICATIONS | BOTANY      | FASHION DESIGNING                 |
| 29  | COMPUTER SCIENCE AND APPLICATIONS | MATHEMATICS | BIOCHEMISTRY                      |
| 30  | COMPUTER SCIENCE AND APPLICATIONS | MATHEMATICS | BIOINFORMATICS                    |





| No. | Subject 1                         | Subject 2   | Subject 3                         |
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| 31  | COMPUTER SCIENCE AND APPLICATIONS | MATHEMATICS | FASHION DESIGNING                 |
| 32  | COMPUTER SCIENCE AND APPLICATIONS | MATHEMATICS | INDUSTRIAL CHEMISTRY              |
| 33  | COMPUTER SCIENCE AND APPLICATIONS | PHYSICS     | BIOCHEMISTRY                      |
| 34  | COMPUTER SCIENCE AND APPLICATIONS | PHYSICS     | BIOINFORMATICS                    |
| 35  | COMPUTER SCIENCE AND APPLICATIONS | PHYSICS     | BIOTECHNOLOGY                     |
| 36  | COMPUTER SCIENCE AND APPLICATIONS | ZOOLOGY     | BIOCHEMISTRY                      |
| 37  | COMPUTER SCIENCE AND APPLICATIONS | ZOOLOGY     | BIOINFORMATICS                    |
| 38  | COMPUTER SCIENCE AND APPLICATIONS | ZOOLOGY     | FASHION DESIGNING                 |
| 39  | FASHION DESIGNING                 | CHEMISTRY   | BOTANY                            |
| 40  | FASHION DESIGNING                 | CHEMISTRY   | ZOOLOGY                           |
| 41  | FASHION DESIGNING                 | ZOOLOGY     | BOTANY                            |
| 42  | MATHEMATICS                       | PHYSICS     | COMPUTER SCIENCE AND APPLICATIONS |
| 43  | MICROBIOLOGY                      | CHEMISTRY   | BOTANY                            |
| 44  | MICROBIOLOGY                      | CHEMISTRY   | ZOOLOGY                           |
| 45  | MICROBIOLOGY                      | MATHEMATICS | COMPUTER SCIENCE AND APPLICATIONS |
| 46  | MICROBIOLOGY                      | MATHEMATICS | PHYSICS                           |
| 47  | MICROBIOLOGY                      | ZOOLOGY     | BOTANY                            |
| 48  | MICROBIOLOGY                      | ZOOLOGY     | COMPUTER SCIENCE AND APPLICATIONS |
| 49  | PHYSICS                           | CHEMISTRY   | INDUSTRIAL CHEMISTRY              |
| 50  | PHYSICS                           | CHEMISTRY   | FASHION DESIGNING                 |
| 51  | PHYSICS                           | MATHEMATICS | INDUSTRIAL CHEMISTRY              |
| 52  | PHYSICS                           | MATHEMATICS | STATISTICS                        |
| 53  | PHYSICS                           | STATISTICS  | INDUSTRIAL CHEMISTRY              |
| 54  | CHEMISTRY                         | ZOOLOGY     | INDUSTRIAL CHEMISTRY              |
| 55  | CHEMISTRY                         | PHYSICS     | FASHION DESIGNING                 |
| 56  | BIOTECHNOLOGY                     | PHYSICS     | STATISTICS                        |
| 57  | BIOTECHNOLOGY                     | MATHEMATICS | STATISTICS                        |
| 58  | INDUSTRIAL CHEMISTRY              | MATHEMATICS | STATISTICS                        |
| 59  | CHEMISTRY                         | PHYSICS     | BIOTECHNOLOGY                     |
| 60  | MICROBIOLOGY                      | BOTANY      | COMPUTER SCIENCE AND APPLICATIONS |



## CHANGE OF SUBJECT B.A. /B.SC. SEMESTER I

Candidates seeking admission to B.A./B.Sc (Semester I) are advised to select subjects carefully after due consideration. Change of subjects will be allowed in B.A./B.Sc. (Semester I) depending on the availability of seats in that particular subject & merit.

Steps to Change the Subject:

1. Download the subject change form from college website [www.ggdsd.ac.in](http://www.ggdsd.ac.in)
2. Get it signed by both the teachers, one, the subject that you are leaving, second, the subject that you wish to opt for.
3. E-mail duly filled form to [registrar@ggdsd.ac.in](mailto:registrar@ggdsd.ac.in) before 01st Sept. 2024
4. Status for subject change request will be intimated through e-mail.

**Note:** The change of subject in next semesters is as per provisions laid down by Panjab University, Chandigarh.

## SECTION CHANGE RULES

In case of multiple sections of a subject, students will be allotted specific sections of each subject, as per their subject combinations and time-table adjustment. The sections thus allotted by the college will not be changed on account of coaching classes/tuitions/travel issues etc.

A student who has a clash in section can submit the application/request for section change. The respective section change committee will verify and change the section, if required, accordingly.

| Name of Teacher In-charge | Faculty/Stream  | Contact  |
|---------------------------|-----------------|--|
| Ms. Preeti Vohra          | Arts/Humanities | <a href="mailto:preeti.vohra@ggdsd.ac.in">preeti.vohra@ggdsd.ac.in</a>   |
| Dr. Neelu Mahajan         | Sciences        | <a href="mailto:neelu.mahajan@ggdsd.ac.in">neelu.mahajan@ggdsd.ac.in</a> |
| Dr. Mani Parti            | Commerce        | <a href="mailto:mani.parti@ggdsd.ac.in">mani.parti@ggdsd.ac.in</a>       |
| Dr. Monika Sethi          | I.T             | <a href="mailto:monika.sethi@ggdsd.ac.in">monika.sethi@ggdsd.ac.in</a>   |
| Dr. Sumeet Kaur           | BBA             | <a href="mailto:sumeet.kaur@ggdsd.ac.in">sumeet.kaur@ggdsd.ac.in</a>     |

**Note-** No undue request for section change will be entertained. Sections will only be changed on verification of clash in sections.



## RULES FOR FEE WITHDRAWAL

### GENERAL GUIDELINES

Student who wishes to leave the College must apply by clicking on "Online seat withdrawal" link on college portal/website.

- Fee Refund Form/Application should be generated online by student's log in on college portal and must be duly filled & signed by the student before submission of scanned copy through Email: [seatwithdrawal@ggdsd.ac.in](mailto:seatwithdrawal@ggdsd.ac.in).
- Refund will be calculated from the date of receipt of email/document.
- Student has to pay the college fees and all other dues until his/her name is formally withdrawn.
- No student will be permitted to leave the college until he/she has cleared the college dues.
- Registration fee will not be refundable.
- Service charges charged by the bank are not subject to refund.
- Fee refund will be as per rules and regulations of Panjab University, Chandigarh/UT Administration.

### DOCUMENTS REQUIRED

The following documents should be attached:

- (a) Original fee payment receipt
- (b) Centralized Admission slip (in case student is admitted through Centralized Counselling)
- (c) Copy of the first page of Student's Bank Passbook/Cancelled Cheque (for account number) with their mobile number

**Note:** Fee Refund will be made in the Student's bank account only.



## RESEARCH CENTRE

Research is extensively supported by the college at undergraduate/ postgraduate levels, besides providing state of the art facility to the scholars pursuing Ph.D. and members of the faculty. College has four research centres (Biotechnology, Chemistry, Physics, Commerce & Management) recognized by Panjab University, Chandigarh. Most of the faculty members are actively engaged in the research with specialization in varied areas. They have received grants from various governmental agencies including DBT, Govt of India, DST Govt of India, DST Chandigarh, ICSSR etc. In last five years, more than 500 Research/review papers were published in reputed journals having high impact factors and 332 books, chapters in books and conference proceedings have been published. One Indian patent has been filed and one industrial design has been registered by our faculty members. A number of faculty members have completed their Ph.D. during their service in college.

In the research centre for Biotechnology 2 students (in collaboration with Panjab University) are enrolled and 3 have been awarded their degrees. In the research centre for Chemistry 4 students are enrolled along with 1 student (in collaboration with Panjab University) and 1 student (in collaboration with BMU, Rohtak) while two have successfully been awarded their degrees. In the research centre for Physics, 6 students are enrolled along with 3 students (in collaboration with other universities) and 12 students have been awarded their degrees. There are 13 students enrolled in the research centre in Commerce.

Numerous expert talks/seminar and conferences to update knowledge of faculty and students are keenly organized by the college. In order to develop culture of multidisciplinary research, collaborative research programmes have been initiated within different departments of college and with Panjab University, Thapar Institute of Engineering and Technology, IK Gujral Technical University besides others. This has helped the faculty and students to widen their research areas and enhance their specialization. To promote innovation, technology transfer, entrepreneurship and start-up culture among the budding scientists, Institution Innovation Council has been established under the Ministry of Education, Govt of India. A number of workshops on idea generation, prototype development, product line selection and brainstorming competitions based on new innovative research and business ideas were also organised by the college. IPR policy has been implemented in the college to encourage and guide the patent filing process. As many as fifty four research oriented training programmes and hands on workshops including special emphasis on intellectual property rights were organised by various departments. Around 4% of the total budget is sanctioned every year for research activities. A well established high-end 'Central Instrumentation Facility', where equipment and instruments are centrally available for research activities. The faculty and students have free access to Wi-Fi facility, which further facilitates their research work. An anti-plagiarism software, a well stocked library, INFLIBNET facility add impetus to the research work of students and faculty.

| Research Committee   |                             |
|----------------------|-----------------------------|
| Committee Members    | Email ID                    |
| Dr. Navneet Batra    | navneet.batra@ggdsd.ac.in   |
| Dr. Shweta Wadhwan   | shweta.wadhawan@ggdsd.ac.in |
| Dr. Neelu Mahajan    | neelu.mahajan@ggdsd.ac.in   |
| Dr. Rajiv Mohan Behl | rajeev.bahl@ggdsd.ac.in     |



## COLLEGE LIBRARY

The Library Resource Centre is enabled with the state-of-the-art RFID (Radio Frequency Identification), integrated with ERP software named TCSION and KSMart RFID System from LIBSYS. The college library is enriched with a carefully built collection of books. The library subscribes to various international and national periodicals (Journals & magazines) and newspapers. The library's collection includes books, periodicals, newspapers, maps, CDs/DVDs, e-journals, e-books, and databases.

The library consists of sections namely Circulation Counter, Stack Area, Reference Section, Reading Hall, Newspaper Section, Periodical Section, Centralized Research Facility cum Digital library for students and faculty, Pt. Mohan Lal Digitization Centre.

Special reading carrels of the college library on the first floor provide a reader with their private milieu where they can delve deep into the domain of learning without any hindrance and distraction from other readers. These carrels are so artistically and aesthetically done that they spur a reader to pull out a book to sit down to read.

The subscribed resources, software, and database include the subscription to the EBSCO ebook academic collection, McGraw Hill ebooks collection for Computer Science books, and CMIE ProwessIQ database. College Library has institutional membership of INFLIBNET N-LIST programme: a college component of e-ShodhSindhu consortium and National Digital Library of India (NDLI). The online resources subscribed by the library are accessible to staff and students (using passwords) from anytime, anywhere. Users can also register for e-resources through an online e-resources form.

The library has an online feedback system to get valuable inputs for general improvement in the library services (<http://ggdsd.ac.in/library-feedback-form/>).

Pt. Mohan Lal Digitization Centre of the library embraces new technologies to digitize special collections to support and enrich the college's educational, cultural, and economic endeavors and communities beyond. In this section, a special collection of handwritten diaries, documents, books, and photographs related to our college founder Pt. Mohan Lal Ji is kept in digitized form.

The library also publishes an annual compilation of news clippings of college-related articles in daily newspapers.

### LIBRARY SERVICES

- **Centralized Research Facility-cum-Digital Library** has 15 i5 computers for students and 10 i7 computers for the staff to access e-resources, e-contents, CMIE ProwessIQ Database.
- **JAWS:** screen reading software is installed on two computers for facilitating Persons with Disabilities (PWD).
- **OPAC** provides the facility of searching, browsing, and reserving physical materials available at the library.
- **Library Blog** gives the latest updates regarding library collections, activities, and services  
(<https://libraryggdsd.blogspot.com>).
- **'Ask a Librarian'** Service wherein students can raise their library resources-related queries and send them to [libraryhelpline@ggdsd.ac.in](mailto:libraryhelpline@ggdsd.ac.in)



- **Upkar Krishan Sharma Digital Repository:** The college library's digital repository contains college annual reports, prospectus, e-newsletters, newspaper clippings, and other electronic content. All the digital documents have been arranged based on subject and keywords, which helps users quickly find the relevant digital copy.
- **IRINS Portal of GGDSD College:** To augment the visibility and impact of the college and its faculty, College library has initiated integrating faculty members' profiles into the IRINS and Vidwan databases. To visit the GGDSD IRINS page click on <https://ggdsd.irins.org/>
- **Online Access for e-resources:** For accessing electronic resources available under INFLIBNET N-LIST, NDLI, EBSCO, and McGraw Hill. The request for accessing resources can also be submitted by emailing [library@ggdsd.ac.in](mailto:library@ggdsd.ac.in) or through Online registration form.
- **Readers Club** of the library holds different activities throughout the year to promote the habit of quality reading among students.
- **Information Services** like OPAC (Online Public Access Catalogue), Reprographic Service, ILL (InterLibrary Loan), Internet Surfing, Current Content Alert, Email Alert Services, Previous Year Question Papers Alert, Employment News, and Books of the Month are provided to the users of the library.
- **Plagiarism Checking Facility-** DrillBit Plagiarism Detection Software is a valuable tool for students and educators alike. Not only does it help students ensure that their work is original and properly cited, it also allows educators to easily detect and address instances of plagiarism.
- **Remote Access Facility-** Knimbus eLibrary enables faculty and students to access library online resources when they are off campus.

#### LIBRARY COLLECTION AT A GLANCE

The College Library maintains a fine balance of print and digital collections for academic pursuits.

| Resource Type  | Number    |
|--|-----------|
| Books  | 73,154    |
| Encyclopedias  | 253       |
| Dictionaries   | 535       |
| e-books (INFLIBNET N-LIST Programme: a college component of e-ShodhSindhu Consortium, NDLI, EBSCO ebook academic collection and McGraw Hill) | 10,39,774 |
| Print Periodicals (Journals and Magazines)   | 102       |
| e-journals through INFLIBNET N-LIST Programme: a college component of e-ShodhSindhu Consortium   | 6,000+    |
| CDs/DVDs   | 3,545     |
| Newspapers (Hindi, English, and Punjabi)   | 22        |



The language of our resources is mainly English. The library also has a good collection of Indian language books in Hindi, Punjabi, Sanskrit, and Urdu. A special collection of books is available in French as well.

### Scan QR Codes For GGSDS College Library Services



Web-OPAC



Library Website



Library Blog



Library Rules & Regulations



Ask a Librarian Service



GGSDS ON IRINS



Feedback Form



Digital Library



Library Orientation



Library Collection



Library Manual



Library Arrangement Plan



College Repository





## Rules and Regulations of College Library

### General Rules

- Maintain silence inside the library.
- Use of mobile phones in the library is strictly prohibited.
- No personal belongings are allowed inside the library.
- Enter your names and sign in the register kept at the entrance before entering the library.
- Show the books and other materials which are being taken out of the library to the staff at the entrance counter.
- The librarian may recall any book from member at any time and the member shall return the same immediately.
- Library membership is non-transferable.
- Staff/Students are allowed to the library only on the production of their valid Identity-Cards.
- A misplaced book is temporarily lost. To avoid misplacement, books taken from the open shelves should be left on the nearest table.
- Users are not allowed to carry eatables/drinks inside the library premises.
- The library shall not be responsible for any loss or damage of the personal belongings of the users.

### Circulation Rules

- Books will be issued on the presentation of identity card.
- Books can be retained for a specified period.
- Never write on books or tear pages out of them.
- Reference books can be issued and kept overnight.
- Staff/Students are instructed to check the books while borrowing and they will be responsible for any type of damage.
- Staff/Students are responsible for books issued against their names.
- Each student shall obtain 'No Dues Certificate' from the library after returning all the books issued and after paying outstanding dues, if any.
- To facilitate self-service, the college library uses the Radio Frequency Identification Technology, a state-of-the-art automatic identification system, however in case any assistance is required, the student may contact the library staff.

### Guidelines For Using Centralised Research Facility Cum Digital Library

- Computer in the library should be used for academic purposes only.
- Online chatting, browsing of social networking sites is strictly prohibited. Strict disciplinary action will be taken against the defaulters.
- Playing games on computers/mobiles is completely prohibited in the library.
- Changing the settings of computers kept in the library is not permitted.
- Staff/Students should not unplug computer cables, network cables, and other peripherals in the library.



## FACULTY

The GGSDS faculty is highly committed towards the cause of education and works tirelessly towards enhancing the prospects of its students. Among the faculty, 94 hold Ph.D. degrees, 28 have completed M.Phil., besides others who hold Masters degrees along with various professional certifications and diplomas in the Departments of Commerce and Management, Science and Technology, Biosciences, Information Technology and Humanities. #

### DEPARTMENT OF COMMERCE & MANAGEMENT

|                             |                               |
|-----------------------------|-------------------------------|
| Dr. Ajay Sharma - Principal | M.Com., Ph.D.                 |
| Dr. Rajiv Behl              | M.Com., Ph.D.                 |
| Dr. Meru Kailani Sehgal     | M.Com., Ph.D.                 |
| Dr. Monica Sachdeva         | M.B.A., Ph.D.                 |
| Dr. Yash Pal Taneja         | M.Com., Ph.D.                 |
| Dr. Amit Mohindroo          | M.Com., Ph.D.                 |
| Dr. Meenu Gupta             | M.Com., Ph.D., CS (Inter)     |
| Dr. Rinkey Priya Bali       | M.Com., M.Phil., Ph.D.        |
| Dr. Diksha Kakkar           | M.Com., Ph.D., CS             |
| Dr. Mani Parti              | M.Com., M.Phil., Ph.D.        |
| Dr. Sumeet Kaur Kakkar      | M.Com., M.B.A., Ph.D.         |
| Dr. Savita Sindhu           | M.Com., M.Phil., Ph.D.        |
| Dr. Kapil Dev               | M.Com., Ph.D.                 |
| Dr. Monika Mittal           | M.B.A., M.Com., Ph.D.         |
| Dr. Geeta Sharma            | M.Com., Ph.D.                 |
| Dr. Anupriya Bhardwaj       | M.Com., M.Phil., Ph.D.        |
| Dr. Nidhi Grover            | M.Com., Ph.D., CS             |
| Mr. Sureet Singh            | M.Com.                        |
| Dr. Shallu Sharma           | M.Com., Ph.D.                 |
| Dr. Monika Khindri          | M.Com., M.Phil., Ph.D.        |
| Dr. Nidhi Choudhary         | M.Com., M.Phil., PGDBA, Ph.D. |
| Dr. Jyoti Jindal            | M.Com., M.Phil., Ph.D.        |
| Dr. Sheetal Sharma          | M.Com., M.Phil., Ph.D.        |
| Dr. Malvika Walia           | M.Com., Ph.D.                 |

### DEPARTMENT OF CHEMISTRY & INDUSTRIAL CHEMISTRY

|                     |              |
|---------------------|--------------|
| Dr. Sajeev Soni     | M.Sc., Ph.D. |
| Dr. Jasamrit Nayyar | M.Sc., Ph.D. |
| Dr. Shweta Wadhawan | M.Sc., Ph.D. |
| Dr. Jyoti Kataria   | M.Sc., Ph.D. |

### DEPARTMENT OF BOTANY

|                  |              |
|------------------|--------------|
| Dr. Jasveen Dua  | M.Sc., Ph.D. |
| Dr. Supriya Vaid | M.Sc., Ph.D. |

### DEPARTMENT OF ZOOLOGY

|                 |              |
|-----------------|--------------|
| Dr. Indu Mehta  | M.Sc., Ph.D. |
| Dr. Jyoti Joshi | M.Sc., Ph.D. |



#### DEPARTMENT OF ENGLISH

|                         |  |
|-------------------------|--|
| Dr. Madhu Sharma        | M.A., M.Phil., Ph.D.                   |
| Ms. Pooja Sarin         | M.A., PG Diploma in Journalism         |
| Mr. Harender Kumar      | M.A., M.Phil.                          |
| Dr. Archana Sahni       | M.A., M.Phil., Ph.D.                   |
| Dr. Manisha Gangahar    | M.A., Ph.D.                            |
| Dr. Poorva Trikha       | M.A., M.Phil., Ph.D.                   |
| Dr. Richa Puri Gaiind   | M.A., Ph.D.                            |
| Dr. Archana Verma Singh | M.A., Ph.D.                            |
| Ms. Gaganpreet Walia    | M.A.                                   |
| Dr. Kamna Singh         | M.A., M.Phil., Ph.D.                   |
| Ms. Ritika Sinha        | M.A., PG Diploma in Mass Communication |
| Ms. Nitika Garg         | M.A., M.Phil.                          |
| Mr. Pranav Kapil        | M.A.                                   |
| Dr. Pinki               | M.A., M.Phil, Ph.D.                    |

#### DEPARTMENT OF PHYSICS

|                          |                           |
|--------------------------|---------------------------|
| Dr. Neelu Mahajan        | M.Sc., Ph.D.              |
| Dr. Sanjeev Kumar        | M.Sc., Ph.D.              |
| Dr. Kriti Sharma         | M.Sc., Ph.D.              |
| Dr. Samandeep Sharma     | M.Sc., Ph.D.              |
| Dr. Amit Goyal           | M.Sc., Ph.D.              |
| Dr. Vikram Sagar         | M.Sc., Ph.D., PDF (China) |
| Dr. Sandeep Kumar Sharma | M.Sc., M.Tech., Ph.D.     |

#### DEPARTMENT OF BIOTECHNOLOGY & MICROBIOLOGY

|                    |                      |
|--------------------|----------------------|
| Dr. Navneet Batra  | M.Sc., Ph.D.         |
| Dr. Samriti Dhawan | M.Sc., Ph.D.         |
| Dr. Ashima Pathak  | M.Sc. (Hons.), Ph.D. |
| Dr. Neetu Thakur   | M.Sc., Ph.D.         |

#### DEPARTMENT OF BIOINFORMATICS

|                    |       |
|--------------------|-------|
| Mr. Varinder Kumar | M.Sc. |
|--------------------|-------|

#### DEPARTMENT OF BIOCHEMISTRY

|                          |                     |
|--------------------------|---------------------|
| Dr. Akhlesh Partap Singh | M.Sc., Ph.D.        |
| Dr. Nidhi Mittal         | M.Sc.(Hons.), Ph.D. |

#### DEPARTMENT OF COMPUTER SCIENCE AND APPLICATIONS

|                           |                              |
|---------------------------|------------------------------|
| Maj. (Dr.) Virender Singh | M.C.A., M.Phil., MCSE, Ph.D. |
| Dr. Rina                  | M.C.A., M.Phil., Ph.D.       |
| Dr. Naveen Dalal          | M.C.A., Ph.D.                |
| Dr. Monika Sethi          | M.C.A., M.Phil., Ph.D.       |
| Dr. Pooja Mohan           | M.C.A., M.Phil., Ph.D.       |
| Dr. Paramjit Singh        | M.Tech., Ph.D.               |
| Dr. Himani Mittal         | M.C.A., Ph.D.                |
| Dr. Shailja Agnihotri     | M.C.A., Ph.D.                |



#### DEPARTMENT OF ECONOMICS

|                          |                                    |
|--------------------------|------------------------------------|
| Dr. Vivek Sharma         | M.A. (Hons.School), M.B.A., Ph.D.  |
| Mr. Ashutosh Sharma      | M.A.                               |
| Dr. Gagandeep Sharma     | M.A., M.Phil., Ph.D.               |
| Dr. Ruchi Sharma         | M.A., Ph.D.                        |
| Dr. Madhur Mohit Mahajan | M.A., Ph.D.                        |
| Dr. Niharika Sharma      | M.A. (Hons.School), M.Phil., Ph.D. |
| Dr. Arvuda Sharma        | M.A., M.Phil., Ph.D.               |
| Dr. Payal Gupta          | M.A., Ph.D.                        |
| Ms. Preeti Vohra         | M.A.                               |
| Dr. Megha Devgan         | M.A. (Hons.School), Ph.D.          |

#### DEPARTMENT OF MATHEMATICS

|                   |                              |
|-------------------|------------------------------|
| Mr. Puneet Sharma | M.Sc.(Hons.)                 |
| Dr. Sargam Wasu   | M.Sc.(Hons.), M.Phil., Ph.D. |
| Dr. Mahak Sharma  | M.Sc., Ph.D.                 |

#### DEPARTMENT OF STATISTICS

|               |              |
|---------------|--------------|
| Dr. Ram Niwas | M.Sc., Ph.D. |
|---------------|--------------|

#### DEPARTMENT OF HINDI

|                     |             |
|---------------------|-------------|
| Dr. Pratibha Kumari | M.A., Ph.D. |
|---------------------|-------------|

#### DEPARTMENT OF PUNJABI

|                      |                      |
|----------------------|----------------------|
| Dr. Harvinder Chahal | M.A., Ph.D.          |
| Dr. Pardip Kumar     | M.A., M.Phil., Ph.D. |

#### DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

|                        |             |
|------------------------|-------------|
| Dr. Priya Chadha       | M.A., Ph.D. |
| Dr. Divya Jyoti Randev | M.A., Ph.D. |

#### DEPARTMENT OF PHYSICAL EDUCATION

|                     |              |
|---------------------|--------------|
| Dr. Rakesh Verma    | M.A., Ph.D.  |
| Dr. Rajinder Mann   | M.A., Ph.D.  |
| Dr. Jaswinder Kaur  | M.P.Ed, Ph.D |
| Dr. Shaminder Singh | M.A., Ph.D.  |

#### DEPARTMENT OF POLITICAL SCIENCE

|                  |                      |
|------------------|----------------------|
| Dr. Seema Kumari | M.A., M.Phil., Ph.D. |
| Dr. Monika Soni  | M.A., Ph.D.          |

#### DEPARTMENT OF PUBLIC ADMINISTRATION

|                     |                          |
|---------------------|--------------------------|
| Dr. Rupinder Aulakh | M.A., M.Phil, MBA, Ph.D. |
|---------------------|--------------------------|

#### DEPARTMENT OF SANSKRIT

|                |             |
|----------------|-------------|
| Dr. Devi Singh | M.A., Ph.D. |
|----------------|-------------|



#### DEPARTMENT OF SOCIOLOGY

|                    |                      |
|--------------------|----------------------|
| Dr. Mona Arora     | M.A., Ph.D.          |
| Dr. Rinku Kalia    | M.A., M.Phil., Ph.D. |
| Dr. Pallavi Kapila | M.A., Ph.D.          |

#### DEPARTMENT OF HISTORY

|               |             |
|---------------|-------------|
| Dr. M. Parmod | M.A., Ph.D. |
|---------------|-------------|

#### DEPARTMENT OF GEOGRAPHY

|                     |                                    |
|---------------------|------------------------------------|
| Dr. Gagandeep Singh | M.A., Ph.D, PG Diploma in RS & GIS |
|---------------------|------------------------------------|

#### DEPARTMENT OF MUSIC

|                    |                      |
|--------------------|----------------------|
| Dr. Kulwinder Kaur | M.A., M.Phil., Ph.D. |
|--------------------|----------------------|

#### DEPARTMENT OF PSYCHOLOGY

|                    |             |
|--------------------|-------------|
| Dr. Tarundeep Kaur | M.A., Ph.D. |
| Dr. Nidhi Chadha   | M.A., Ph.D. |

#### DEPARTMENT OF FASHION DESIGNING

|                  |                                   |
|------------------|-----------------------------------|
| Dr. Sumita Sikka | M.Sc. (Clothing & Textile), Ph.D. |
|------------------|-----------------------------------|

#### LIBRARY

|                    |                                  |
|--------------------|----------------------------------|
| Dr. Gurpreet Singh | M.A., M.Lib.Info. Science, Ph.D. |
|--------------------|----------------------------------|

#### FACULTY HOLDING OFFICES (as on 1st June 2024)

|                           |                                  |
|---------------------------|----------------------------------|
| Dr. Madhu Sharma          | Registrar                        |
| Dr. Vivek Sharma          | Dean, Arts                       |
| Dr. Sajeev Soni           | Dean, Sciences                   |
| Dr. Meru Kailani Sehgal   | Dean, Commerce                   |
| Mr. Ashutosh Sharma       | Controller of Examination        |
| Dr. Indu Mehta            | Dean, Cultural Activities        |
| Dr. Meenu Gupta           | Bursar                           |
| Dr. Gagandeep Sharma      | Dean, Admissions                 |
| Dr. Rajinder Mann         | Dean, Student Welfare            |
| Dr. Tarundeep Kaur        | Dean, Student Welfare            |
| Maj. (Dr.) Virender Singh | ANO, NCC                         |
| Ms. Ritika Sinha          | CTO, NCC                         |
| Dr. Yash Pal Taneja       | Dean, Development                |
| Dr. Amit Mohindroo        | Dean, Alumni Relations           |
| Dr. Diksha Kakkar         | Dean, Foreign Students           |
| Mr. Naveen Dalal          | Nodal Officer                    |
| Dr. Megha Devgan          | Sub Registrar (Arts)-I           |
| Dr. Rupinder Aulakh       | Sub Registrar (Arts)-II          |
| Dr. Sumeet Kaur Kakkar    | Sub Registrar<br>(Commerce) – I  |
| Dr. Savita Sindhu         | Sub Registrar<br>(Commerce) – II |
| Dr. Amit Goyal            | Sub Registrar (Science)-I        |
| Dr. Vikram Sagar          | Sub Registrar (Science)-II       |
| Dr. Himani Mittal         | Sub Registrar (IT)               |
| Dr. Jyoti Jindal          | Sub Registrar (B.Voc.)           |
| Mr. Varinder Kumar        | NSS Prog. Officer (M)            |
| Dr. Jyoti Kataria         | NSS Prog. Officer (F)            |



### TEACHERS IN-CHARGE / COORDINATORS

|                       |  |
|-----------------------|--|
| Mr. Ashutosh Sharma   | MA Economics   |
| Dr. Yash Pal Taneja   | M.Com.   |
| Dr. Manisha Gangahar  | MA English   |
| Dr. Monica Sachdeva   | BBA  |
| Mr. Sureet Singh      | B.Voc.   |
| Dr. Jasamrit Nayyar   | Industrial Chemistry                                 |
| Dr. Rina              | Information Technology                               |
| Mr. Naveen Dalal      | Computer Science                                     |
| Dr. Navneet Batra     | Biotechnology  |
| Dr. Akhlesh P. Singh  | Biochemistry   |
| Dr. Samriti Dhawan    | Industrial Microbiology                              |
| Dr. Monika Mittal     | M.Com Entrepreneurship & Family Business             |
| Dr. Anupriya Bhardwaj | Advertising and Sales Promotion and Sales Management |
| Dr. Sumita Sikka      | Fashion Designing                                    |
| Ms. Gaganpreet Walia  | Functional English                                   |

### COORDINATORS

|                      |  |
|----------------------|--|
| Dr. Monica Sachdeva  | Internal Quality Assurance Cell (IQAC) |
| Dr. Yash Pal Taneja  | Company Secretaries                    |
| Dr. Kapil Dev        | Training & Placement Officer           |
| Dr. Nidhi Grover     | Scholarship                            |
| Dr. Gagandeep Sharma | Automation Cell                        |
| Dr. Monika Sachdeva  | FDP & U.F.V.                           |
| Dr. Amit Mohindroo   | NEP Co-ordinator                       |
| Dr. Priya Chadha     | Press & Public Relations               |
| Dr. Mahak Sharma     | Campus Beautification                  |
| Dr. Pratibha Kumari  | Mentor-Mantee Relations                |
| Dr. Tarundeep Kaur   | Manasuday                              |
| Dr. Gurpreet Singh   | Divinity & Manav Dharma Kendra         |
| Dr. Indu Mehta       | Environmental Education                |
| Dr. Devi Singh       | Urdu Classes                           |
| Ms. Gaganpreet Walia | Counsellor, Specially-Abled Students   |
| Mr. Puneet Sharma    | Time Table                             |

### ADMINISTRATION OF BOYS' HOSTEL

|                  |                           |
|------------------|---------------------------|
| Chief Warden     | Maj. (Dr.) Virender Singh |
| Chief Warden     | Dr. Sanjeev Kumar         |
| Warden           | Mr. Yeshpal               |
| Assistant Warden | Mr. Rakesh Kumar          |
| Caretaker        | Mr. Ajay Kumar Shukla     |

### ADMINISTRATION OF GIRLS' HOSTEL

|                  |                      |
|------------------|----------------------|
| Chief Warden     | Ms. Gaganpreet Walia |
| Chief Warden     | Ms. Ritika Sinha     |
| Warden           | Ms. Usha Sawal       |
| Assistant Warden | Ms. Gargi            |
| Staff Nurse      | Ms. Shivangi Rana    |



### OFFICE ADMINISTRATIVE AND SUPPORT STAFF

|                      |                        |
|----------------------|------------------------|
| Mr. Vishavjeet       | Superintendent         |
| Ms. Sophiya Gupta    | Steno Typist           |
| Mr. Santosh Kumar    | Senior Assistant       |
| Mr. Anubhav Sharma   | Secretary to Principal |
| Mr. Gurpal Singh     | Senior Assistant       |
| Mr. Manish Sharma    | Junior Assistant       |
| Mr. Neeraj Prajapati | Junior Assistant       |
| Mr. Gulshan Kumar    | Junior Assistant       |
| Mr. Vishal Anand     | Clerk                  |
| Mr. Bajrang Bahadur  | Caretaker              |
| Ms. Hema Rawat       | Account Clerk          |
| Mr. Brinder Yadav    | Clerk                  |
| Ms. Neha Sohal       | Accountant             |

### MEDICAL OFFICERS

|                           |                             |
|---------------------------|-----------------------------|
| Dr. Kiran Bansal          | M.B.B.S., Ex. P.C.M.S.      |
| Dr. Gurmeet Singh Dhillon | B.A.M.S., D.H.E.S., M.R.S.H |
| Ms. Geetika Gupta         | Pharmacist                  |

### TECHNICAL STAFF

### DEPARTMENT

|                        |  |
|------------------------|--|
| Mr. Robin Roy          | Chemistry                              |
| Mr. Khema Ram          | Zoology                                |
| Mr. Akhilesh Chandra   | Biotechnology                          |
| Mr. Sumant Dutta       | Internal Quality Assurance Cell (IQAC) |
| Mr. Shamim A. Khan     | Automation Cell                        |
| Mr. Keshu Prasad K.    | Automation Cell                        |
| Mr. Ashok Kumar        | Information Technology                 |
| Mr. Manish Kashyap     | Information Technology                 |
| Mr. Jai Narayan Sharma | Library                                |
| Mr. Raj Kumar          | Library                                |
| Ms. Kanchan            | Library                                |
| Ms. Reema Devi         | Library                                |
| Mr. Krishan Chander    | Tabla Instructor                       |
| Mr. Puran Lal          | Chemistry                              |
| Mr. Dara Singh         | Sports                                 |
| Mr. Surinder Kumar     | Physics                                |
| Mr. Sukhwinder Singh   | Zoology                                |
| Mr. Maninderjeet       | Zoology                                |
| Ms. Megha              | Physics                                |
| Ms. Kajal              | MLT                                    |





## STUDENT FACILITIES

- Dean Student Welfare (DSW) office
- Controller of Examinations (COE office)
- Administrative block
- Student window
- Language lab
- Music room
- Radio-cum-Multimedia studio
- Central Instrumentation Facility lab
- PwD accessible campus
- Scholarships
- CCTV Surveillance
- Book bank
- Placement Cell
- Incubation centre
- Wi-Fi enabled campus
- Ample green cover
- Digital campus
- Solar power plant
- Automated generators for power back-up
- Teaching blocks-Arts block, Science block, Commerce block, IT block, DDU Kendra
- Well equipped modern laboratories for Science, Humanities and Information Technology
- Psychology laboratory - well equipped with a range of psychological tests and Life Skill Testing software
- 30+ MoU's to enhance knowledge and learning
- Library-Well stocked, fully automated RFID Library, with a separate reading room, a reference section and a digital section.
- Fully equipped ambulance
- NCC/NSS
- Smart classrooms
- Automation Cell
- Boys' hostel
- Girls' hostel
- Recreation hall
- Student parking
- Gymnasium
- Convenience store at Girls' hostel
- Canteen
- Juice corner
- Nescafe booth
- Stationery corner
- Medical room
- ATM and Bank facility
- Girls' common room
- Indoor game facilities
- Play ground and outdoor facilities

### EVENTS

- Student Orientation Program
- Fresher's party
- Talent Hunt
- Prarthna Sabha
- Blood Donation Camp
- PANACHE, Vivacity, BioRhythm, Phoenix
- Econophoria
- VIRASAT
- Environment Fest
- Literature Fest

### FESTIVALS/NATIONAL DAYS

- Basant panchami
- Holi
- Diwali
- Gurupurav
- Janamashtami
- Lohri
- Republic day
- Independence day
- Gandhi jayanti
- Yoga Day



## COLLEGE CODE OF CONDUCT FOR STUDENTS'

The students are expected to conduct themselves responsibly, exhibiting impeccable behaviour ascribed for proper academic environment on the college campus. Students must abide by the instructions issued by the college and adhere to the rules of the college. Once enrolled in the college, students must comply with the college rules and regulations and should behave in a way that highlights the college discipline and esteem.

1. Students must carry their college Identity Card all the time when on the college campus and present it for inspection on demand.
2. Ragging is strictly prohibited on the college campus. Anyone found guilty of ragging is liable to be punished as per the directive of the UGC and the Govt. of India. Any incidence of ragging will be severely dealt with and strict action will be taken against the offenders. The case may be reported to the local police authorities.
3. Students should wear decent attire avoiding any type of vulgar/indecent outfits.
4. Students must be punctual for the classes and functions and must not cause disturbance/distraction during the session.
5. No student without the permission of the teacher concerned shall enter or leave the classroom while the session is on.
6. Students should switch off their mobile phones while in the classroom, laboratory, library etc.
7. Students must not record any audio/video of the content of any class whatsoever.
8. In classrooms, food and beverages are not allowed. The consumption of food is permitted in the areas specified for the purpose.
9. Students found guilty of any theft/stealing on the college campus will be liable for strict punishment. The case may be referred to a special committee constituted for the purpose or may be reported to the police authorities.
10. Students are expected to spend their free time in the library. They should not loiter around idly on the campus or crowd along the corridors.
11. Smoking, consumption of alcohol or any intoxicant is strictly prohibited on the college campus. Entering the premises of the college after consumption of alcohol/drugs is strictly forbidden. Strict action will be taken against the offenders.
12. Adequate cleanliness and hygiene must be maintained on the college campus. No littering, spitting, defacing of the college property is allowed on the campus.
13. Students are expected to take good care of the property of the college and assist the authorities of the institution in keeping the premises clean and proper. Damaging property in the college, for example disfiguring walls, doors, misuse of fittings or furniture breaking, misuse of A.C., electrical appliances etc. is a violation of discipline and the culprit will be duly punished.
14. Students must park their two wheelers at the designated parking area.
15. Students must make it a point to keep themselves informed about the latest notices displayed on the notice boards, website and through emails. Ignorance of these shall not be accepted as an excuse for non-compliance.
16. Students are encouraged to make maximum use of the academic, co-curricular and extracurricular facilities and opportunities. This would help in the overall development of their personality.



17. Students are not allowed to organise any meetings/rallies on college campus without prior permission of the college authorities.
18. Students are not allowed to directly represent the institution to the media (press, television, social media etc.) including making of public statements, speeches etc. without prior permission.
19. College does not support the students to join any specific religious, political, communal organisation. The promotion of any kind of anti-social, anti-national, criminal activities is strictly prohibited on the campus.
20. Students are expected to observe proper decorum at the functions organized in the college.
21. Students should not participate in any form of harassment that is described as serious and objectionable under the Indian constitution.
22. Students must not ignore the instructions issued by the college administration from time to time.
23. The following activities are strictly prohibited:
  - a. Littering the campus.
  - b. Scribbling on the walls and college property.
  - C. Making noise in the corridors.
  - d. Tampering with vehicles of the staff members / other students on the college campus.
  - e. Smoking, drinking and playing cards.
24. Parents are advised to remain in touch with the faculty members to keep a track of their ward's academic performance, attendance and conduct.
25. Right to Detain and Refuse Admission: The College reserves the right to refuse admission to a student or to detain him/her on the following grounds:
  - a. Indiscipline of any kind
  - b. Shortage of Attendance
  - c. Not qualifying the eligibility conditions as laid down by Panjab University, Chandigarh.
  - d. Ragging (As per the guidelines of Hon'ble Supreme Court of India)
  - e. Eve-teasing and Sexual Harassment.
  - f. Drugs/alcohol/any intoxicant
  - g. Carrying of any kind of weapon
26. No Responsibility of Any Loss: Students are advised not to bring heavy cash, jewelry or any other expensive items to college as the college authorities will not be responsible for any loss.

**Note:** Students who violate the above Code of Conduct are liable to be PENALIZED entailing heavy fine, withdrawal of concession, stipends, scholarship (if any) and in extreme case even expulsion from the college.

Students are expected to uphold the highest level of discipline and dignified conduct on the college campus and otherwise, and the responsibility of familiarizing themselves with all college guidelines affecting them rests with them. In case of non-compliance of the rules, the case may be referred to a special committee constituted for the purpose or may be reported to the police authorities as the case may be. The defaulters/offenders will be liable for punishment including explanation, warning, fine, suspension, rustication etc. However, students will be allowed to present their case in the form of an appeal made to the college Principal/Dean Students' Welfare (DSW).



### CODE OF CONDUCT FOR RESEARCH SCHOLARS

1. Research scholars should adhere to all instructions, rules and regulations of the college.
2. Research scholars should be thorough, disciplined and systematic in conducting research.
3. Research scholars should carefully prepare and implement research protocols following safety procedures.
4. Data collection should be reliable with appropriate storage and retrieval.
5. Research scholars should diligently preserve reliable records of research work.
6. A research scholar needs to clear ownership of data and accountability.
7. Research scholars should refrain from any kind of research misconduct such as data fabrication, data falsification and misinterpretation etc.
8. While using another author's text, data, methods, ideas, results or formulations, that author's work should be properly acknowledged.
9. All intellectual property, irrespective of format, should be appropriately credited to the original owner.
10. A research scholar should submit previously published results with proper attribution and should not submit same manuscript to multiple journals simultaneously.
11. A research scholar should cite his/her own previous research as if he/she cites other author's work. Neglecting this is considered as an act of self-plagiarism.
12. Research scholars should aim to publish their own research work in UGC listed high impact factor National/International journals.
13. Research scholars should not submit their manuscripts in predatory journals.
14. Research scholars should not cite references of predatory journals in their own work.
15. Research scholars should update themselves with latest UGC guidelines/regulations issued from time to time.
16. As research scholars are an integral part of Research Centres approved by Panjab University, so all the rules & regulations issued by the University are applicable on them.

### CODE OF CONDUCT FOR HOSTEL STUDENTS

It is a policy of the administration of the college to encourage the resident scholars to plan and administer their activities in a proper democratic set up. For this purpose, a separate hostel students' committee is set up in each hostel, comprising of The Chief Warden (acts as the Chairperson to preside over the meetings of the hostel students' committee), Deputy Chief Warden/Warden & nominated members. The functions of the committee are:

1. To make suggestions to the hostel authorities in all matters pertaining to hostel life.
2. To infuse community spirit among the resident scholars.
3. To assist in the maintenance of proper discipline.
4. To regulate the proper conduct of the cultural activities in the hostel.
5. To provide an atmosphere of security and friendship.
6. To encourage self-reliance and leadership among the resident scholars.



### HOSTEL DISCIPLINE:

1. The congenial atmosphere of the entire campus of the hostel is conducive to the establishment of a true academic community with full opportunity for social, cultural and intellectual development.
2. The college expects its resident scholars to observe the code of conduct laid down for college students and inculcate in them the habit of self-discipline during their stay in the hostel.
3. Necessary assistance is given to the individual student to adjust himself/herself effectively to all the aspects of college and community living. He/she is made to learn how to lead a group-life in the hostel so that he/she has a feeling of belongingness and sharing as in a family.
4. Hostel residents are required to be conscious of the environment in which they live by keeping it clean, healthy and presentable.
5. Campus is ragging free with zero tolerance towards ragging.
6. Possession of identification card duly signed and issued by the hostel authorities is mandatory.
7. All valuable items such as laptop, mobile phones, etc. should be kept under lock (preferably a branded one) and boarders should lock the room even when they move out for a short duration.
8. The hostel authorities will not be responsible for any loss/damage of private property such as cash/mobile phone/scooter/jewelry and other valuables.
9. Residents are allowed to join coaching class(es), appear for competitive exams or for going on college trip. For this they must inform and take prior written permission at least 24 hours prior from hostel authorities.
10. Every room is provided with internet connectivity, unauthorized access to internet will lead to seizure of their computer/laptops.
11. Residents must protect the hostel property including the materials of gymnasium, water purifiers, computer equipment and T.V. etc.
12. Celebration of birthday parties, bursting crackers and holding any meetings in the hostel room or anywhere in the hostel premises is strictly prohibited.
13. Any writing or drawings, on the hostel walls and rooms is strictly prohibited.
14. In case of health issues, quarrel among students, theft etc., the students should report immediately to hostel authorities.
15. Smoking, consumption or storage or supply of liquor or any kind of intoxicant or drugs is strictly prohibited.
16. Only two wheelers are allowed and permitted to be parked in the parking area only, with prior permission of hostel authorities. Visitors or outsiders' vehicles are not allowed inside the hostel.
17. Daily attendance will be taken in the hostel during assembly time in evening. Strict disciplinary action will be taken in case of absence of the student without prior permission.
18. Any kind of commercial or other activity shall be strictly prohibited in the hostel.
19. Any kind of damage to hostel property by hostel residents will be treated as serious offence.
20. Residents should be properly dressed while going to the common room, dining hall and hostel office. All rooms including almirahs and belongings are open to inspection by the hostel authorities at any time.
21. Cooking in the hostel rooms is strictly prohibited.
22. The hostel students shall not interfere and misbehave with hostel committee members, security personnel, and the staff employed at hostel for maintenance.
23. The hostel authorities reserve the right to change any rule from time to time and keeping the students informed through notices displayed on the notice boards.



## CONDUCT FOR LABORATORIES AT THE COLLEGE

### GENERAL GUIDELINES

- Students are not allowed to work in laboratory without an instructor
- Installation of fire fighting equipment in laboratories is a must.
- Presence of first aid box is a must.
- Maintain log books for all equipment.
- Students are not allowed to enter without lab coats.
- Only students registered for the class are allowed in the laboratory.
- Use of cell phones in the laboratory is strictly prohibited.
- Do not eat or drink in the laboratory
- Any kind of laboratory inappropriate behaviour by students is strictly prohibited.
- Wait for instructions by the instructor before handling equipment and supplies
- Wear clothes and attire that provide protection from hazardous substances.
- Footwear should be sensible and lab-appropriate.
- Use personal protective equipment such as gloves and laboratory coats.
- Do not taste or smell any chemicals or substances on your own.
- Follow laboratory procedures carefully and accurately under the guidance of an instructor only.
- Double check the chemical names and identities of chemicals prior to use.
- Do not handle broken glass apparatus with bare hands.
- Use laboratory fume hoods for all the chemicals that release fumes, gases, or volatile vapours.
- Do not dispose off any chemical in the sink without approval from the instructor.
- Do not use burner flames near flammable liquids like acetone, ethyl alcohol, etc.
- Never fill pipettes with mouth suction. Always use suction bulbs or pumps.
- Do not force glass tubing into rubber stoppers. Use glycerine as a lubricant.
- Use appropriate waste containers/bins to dispose off chemical/consumable.
- Switch off electronic, electrical equipment, lights and fans when not in use.
- Check the taps before leaving the laboratory.
- Clean the work area and wash hands thoroughly before leaving the laboratory.
- Report all injuries to the instructor.
- Contact the medical room immediately in case of mishap.
- Restrict yourself to the assigned lab bench and do not leave your seat at free will.
- Do not operate lab equipment without permission.





### SOPs Specific to all Biological Science Laboratories

- Handle the microscopes with utmost care.
- Never tilt a microscope.
- Do not wipe microscope lenses with ethanol or acetone directly.
- While studying microscopic preparations, do not disturb the slide once fixed under microscope.
- While performing dissections, discard all waste in specific bins. Don't drop anything on table top or on floor.
- Autoclave the used media before discarding.
- Take all safety precautions while handling any kind of body fluids (saliva, blood, urine, faeces, vomit) that can be potentially infected with a harmful pathogen.
- In case of any kind of medical condition (allergies or respiratory problems, etc.) check with your physician before working in lab.

### SOPs Specific to all Chemical Science Laboratories

- Do not pour chemicals down the drain without permission.
- Splash with running water in case chemical falls on skin.
- Do not leave a hot plate or flame unattended.
- Do not point a test tube or reaction vessel towards another person.
- Never mix or heat chemicals unless you are directed to do so.
- When mixing concentrated acids and water, always pour acids into water slowly and constant stirring.
- Make students aware of Safety Data Sheets (SDSs) that should contain critical information about hazardous chemicals.

### SOPs Specific to all Physical Science Laboratories

- Be careful when working with apparatus that may be hot.
- Be careful of bare wires.
- When using batteries, always inspect them first for cracks, leaking, etc.
- Know where the master switch is for electricity in the laboratory in case of an emergency.
- In case of an electrical shock, shut off the power button. Use a meter stick, belt or other non-conducting material to pull the person away from the electrical source.
- Do not pour water in case of electrical shock/leakage.
- Place power cords away from the walk way to avoid tripping by people.
- Before connecting or disconnecting any high voltage cable, make sure that the high voltage power supply is in the standby mode.





### **SOPs Specific to all Multimedia laboratories**

- Save all unfinished work to a cloud drive/or Google cloud or on email.
- All computers, monitors, projectors, printers, scanners, etc. should be powered down before leaving the lab.
- Do not change computer settings or backgrounds.
- Avoid stepping on electrical wires or any other computer cables.
- Do not insert metal objects such as clips, pins and needles into the computer casings.
- Do not remove anything from the computer laboratory without permission.
- Take permission before printing.

### **SOPs Specific to the Couture Workspace**

- Handle sewing machines and electric equipment with safety and precaution.
- Turn off electric sewing machines and other equipment after use.
- Use personal sewing kits, cutting and marking equipment only. No sharing is allowed.
- Don't block mannequins with unfinished projects pinned on them.
- Cover tables with old newspapers before using painting colours.
- Instructions for computers are same as provided for computer laboratory.

### **SOPs Specific to all Behavioural Science Laboratory**

- All students can use/issue instruments/psychological test as per the rule of laboratory.
- All students are required to make an entry in the log register every time prior to using the apparatus and psychological instruments.
- While using the 'paper pencil test', please do not put any mark on the booklets.
- Equipment in the psychology lab may not be removed, modified, relocated or disassembled without permission of the psychology laboratory in-charge.

### **SOPs Specific to all Body Mechanics Workspace**

- Take proper care of the playground and do not litter it.
- The water source in the playground is not fit for drinking.
- Do not walk, run or play on the play field when it is wet as you may injure yourself or damage the ground.
- Do not use sharp-edged objects like bricks on the cricket pitches or the net cages.
- Do not lean against the cricket net cage and maintain a minimum distance of 2 feet from the cricket net cage.
- Handle the play field equipment especially the metallic ones during the summertime. They may get dangerously hot.
- In case of an injury, immediately inform the teacher in-charge.



### **SOPs Specific to Melody workspace**

- Students are advised to come in a proper attire as you have to sit on the floor arrangement in music room.
- Please remove your shoes before entering the music room.
- Instruments are very delicate so pick them very carefully.
- After the class is over, keep the instruments back on their designated place.
- While entering into the music room make sure that you have your own "Mizrab".
- Hands should be dry while playing an instrument.
- No instrument can be taken out of the music room without permission.
- Do not scratch anything on instruments.

### **SOPs Specific to Hostellers**

- Electrical and appliances such as fan, cooler, computer etc. in the room should be switched off while moving out of the hostel room.
- The use of electrical appliances such as immersion heaters, electric stove/ heaters/electric irons are not allowed.
- Boarders are warned against tampering with the electric installations. For all electric repairs, the warden of the hostel should be requested through the requisite form.
- Use of radio or sound system or tape recorder is strictly prohibited in the hostel rooms.
- A menu/diet-table for the kitchen shall be prepared in the beginning of the term in consultation with students committee in conformity with terms of the contract.
- No outsider would be served meals from the hostel kitchen without the prior written permission of the Principal or Warden.
- Students are required to observe the mess timings religiously. They will be denied entry and food beyond the prescribed timings.
- All residents shall have meals in the hostel's dining hall. They are not allowed to take food or mess utensils to their rooms.
- Every boarder will be responsible for the safety of the furniture given to him/her. Furniture is not to be shifted from one room to another in any case. Every boarder must see that no damage is done to the hostel furniture provided to him/her.
- Parents/Local Guardians/Visitors have to ensure compliance with the rules and regulations for the hostellers.



## COLLEGE LEAVE RULES

Leave can be applied online using a student's ID by filling e-leave form in advance. In case of medical leave, a medical certificate must be uploaded/submitted along with the leave application. Leave will be granted by the Registrar. Students will get approval/rejection of leave as per college rules. Long leaves on account of medical reasons/marriage/Ex-India leave supported by relevant documents will be granted only by the Principal/Registrar personally.

- For a leave of more than six days, the student or his relative should meet the Registrar personally with the hard copy of application & relevant documents before availing the leave.
- For the days when special functions are held, leave will be granted by the Principal. Leave sanctioned will not relax the 75% attendance condition. In order to be eligible for P.U. semester examination, the students have to fulfill the attendance condition under any circumstances.
- All leaves including duty leave on account of sports/cultural/academic reasons should be sanctioned in advance.
- If a student remains absent without leave continuously for six days, his/her name will be struck off the college rolls. There will be only two chances of readmission:
  - a. First time students can get re-admission.
  - b. Second time the student will have to come with parents for re-admission.
- No leave will be accepted on the back-date, except for serious medical cases, duly supported by medical certificate.

### IDENTITY CUM LIBRARY SMART CARD

Each student is issued an Identity cum Library Smart Card for an academic session, bearing the photograph, name and roll number. All students are required to carry their Identity Cards with them while on the campus. The defaulters will be fined heavily. If the Identity Card is lost, a duplicate card can be issued on payment of Rs. 180/-.

### GIRL STUDENTS

Special attention is paid to the general welfare and security of girls. Separate facilities like a common room for girls and separate tables in the college library have been provided, so as to help them feel comfortable. Arrangements also exist for providing adequate facilities for girls who want to take part in any kind of sports and extracurricular activities. Other than these, the girl students can also avail themselves of the special facilities provided by the counseling cell in case of emergency.



## EXAMINATIONS

The college conducts two mid-semester tests (MSTs) during the academic session, one in each semester. It is mandatory for each student to appear in both the MSTs with a valid college I-Card. Each exam of the MST will be of three-hour duration. The dates for the MSTs are announced as per the directions from the competent authority.

### Mid-Semester Tests Rules

- A student who fails to appear in MST, whatever be the reason, will be marked 'absent' and given the score of zero.
- A student who does not appear in MST without prior permission will be charged an additional amount of Rs 500.
- Students must maintain complete discipline and adhere to the exam timings strictly.
- A student who fails to fulfill the eligibility criteria laid down by the University for appearing in the final exams will have to reappear in the special tests conducted separately for both MSTs, only with the permission of the Principal.
- A student found guilty of using unfair means in the examinations is penalized according to the gravity of the offense and could also be liable for paying fine, detention or expulsion. It also renders the student ineligible for any award, prize, stipend or scholarship for the entire academic session.

### Special Test/Discretionary Test

A student who fails to obtain 25% marks aggregate in MSTs, for whatever reasons, may be allowed to appear in a special test at the discretion of the Principal.

- A student needs to score at least 30% marks in aggregate in a special test, failing which he/she will not be allowed to take the university examination.
- In case the above conditions are not fulfilled, the student's provisional admission form will be withdrawn from the Panjab University even a day before the scheduled examination. In such a case, the student will not be allowed to appear even as a private candidate.
- An examination fee will be charged from the student to appear in the Special Tests.

### Internal Assessment for UG/PG courses

As per the instructions of Panjab University, Chandigarh, internal assessment is based on the result of mid-semester tests conducted by the college in each paper of all the subjects as well as co-curricular activity and attendance (75% minimum).

Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks. A student attending NCC/NSS Camps/Sports/ Cultural Activities will seek prior permission for remaining absent in mid- semester Tests. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.



## **Panjab University Semester Examinations**

The term end semester examinations will be held as per the dates to be announced by the Panjab University.

### **Eligibility Conditions for Appearing in University Examinations**

Students are required to fill up the university examination form on dates specified by the Panjab University for the term end semester examinations which will be forwarded provisionally to the University.

The filling up of examination forms is subject to the following conditions:

- The student has displayed good conduct as a bonafide student of the college.
- The student has attended at least 75% of the total lectures delivered in each subject, both in theory and practical classes.
- The student has secured at least 25% marks as aggregate in all subjects in each MST.

### **Condoning of shortage of lectures**

If a student fails to meet the required percentage of attendance on account of participation in certain sports, or NSS/NCC camps or extracurricular activities, or educational excursions, he/she may seek credit from the Principal for the number of days for which prior exemption has to be obtained. This condoning would be over and above the limits provided in the existing rules and regulations.

## ENVIRONMENT, ROAD SAFETY EDUCATION, VIOLENCE AGAINST WOMEN/CHILDREN AND DRUG ABUSE

(For existing students who did not clear the exam)

After the continuous follow up and persuasion for the need of having road safety as compulsory subject, Punjab State and Road Safety Council finally got this included in the Panjab University Curriculum as "Environment, Road Safety Education, Violence against Women/Children and Drug Abuse". This paper is of 100 marks and of 2 hours duration.

### Pattern of the Paper

The pattern of paper is objective type (no negative marking), comprising of 100 questions. The distribution of marks is as follows:

- Environment 40 marks,
- Road Safety 20 marks,
- Violence against Women/Children 20 marks
- Drug Abuse 20 marks.

The students of first year are taught all the topics in their second semester by the learned faculty members. Lectures as per PU regulations are held in the campus or online. It is compulsory to clear this paper during their under-graduation else the degree will not be given to the student.

| Environment and Road Safety Committee |                                     |
|---------------------------------------|-------------------------------------|
| 1.                                    | <b>Dr. Indu Mehta (Coordinator)</b> |
| 2.                                    | <b>Dr. Meenu Gupta (Member)</b>     |
| 3.                                    | <b>Dr. Neelu Mahajan (Member)</b>   |
| 4.                                    | <b>Dr. Preeti Kalia (Member)</b>    |
| 5.                                    | <b>Dr. Jyoti Maini (Member)</b>     |

For query, contact: [indu.mehta@ggdsd.ac.in](mailto:indu.mehta@ggdsd.ac.in)



## UKS ONLINE PORTAL FOR REMEDIAL AND MERIT CLASSES

All the departments of the college conduct extra classes for both slow learners and meritorious students. The aim is to help these students achieve the expected academic competency level and to take advantage of these additional lectures to understand the concepts and clarify the doubts. For the same, UKS online portal has been introduced. This portal aims to provide students with a comprehensive online platform for academic support, including remedial classes, doubt classes, and access to essential documents for enhanced learning and knowledge.

Link to UKS online Portal : <http://ggdsd.ac.in/uks-portal/>

### REMEDIAL CLASSES

The college provides remedial coaching for slow learners (those scoring the least 5% in every stream), SC/ST/OBC and minorities from the session 2010-11 onwards.

The objectives of the remedial classes are to motivate these students to realize their weakness and help them to improve on their fronts in order to strengthen their knowledge skills and to reduce their failure and drop-out rate.

| Remedial Classes Committee |                        |
|----------------------------|------------------------|
| 1.                         | Dr. Sumeet Kaur Sibal  |
| 2.                         | Dr. Monica Mittal (IT) |
| 3.                         | Dr. Anupriya           |
| 4.                         | Dr. Nidhi Chadha       |
| 5.                         | Dr Pinki (English)     |

For query, contact : [sumeet.kaur@ggdsd.ac.in](mailto:sumeet.kaur@ggdsd.ac.in)

### MERIT CLASSES

The college conducts extra classes for meritorious students/fast learners' (the top 5% in every stream) to provide opportunities to these students to progress at a more rapid pace and help them to enhance their overall academic achievement.

| Merit Classes Committee |                                  |
|-------------------------|----------------------------------|
| 1.                      | Dr. Sajeev Soni                  |
| 2.                      | Dr. Mahak Sharma                 |
| 3.                      | Dr. Nidhi Mittal (Bio-chemistry) |
| 4.                      | Dr. Amit Goyal                   |
| 5.                      | Dr. Menka Goswami                |

For query, contact : [sajeev.soni@ggdsd.ac.in](mailto:sajeev.soni@ggdsd.ac.in)





## EXTENSION ACTIVITIES

At GGSD we believe that we must contribute to the community and involve students in projects that help inculcate the same spirit in them. In keeping with these principles, the college regularly organises diverse activities like community development, health and hygiene awareness programmes, adult education and literacy programmes, AIDS awareness programmes, social work, medical camps, environment awareness and blood donation camps.

### a. NATIONAL CADETS CORPS (NCC)

The NCC of the college has 1 company comprising of 160 cadets. During each session a NCC cadet has to attend 32 parades and 96 periods for the award of 'C' certificate and 64 periods in respective two years for 'B' certificate. The NCC certificate carries weightage at the time of admission to higher classes and also gives the chance to join the armed forces directly for interview without appearing for any exam.

If any student wishes to join the NCC, he can join at the time of commencement of the academic session. The student should be good both in mental and physical standards and in general knowledge. Any student suffering from any ailment or medical problem such as Asthma, Thalassemia, Knocking Knees, Flat Foot etc. is not allowed to opt for NCC. To get the certificate, it becomes compulsory for a cadet to attend two camps during the three years of stay in college and participate in certain service attachments, as decided by the authorities. As a part of this organization, cadets are groomed for joining the armed forces as the commissioned officers.

Besides all this, cadets are also offered the opportunities to participate in additional service training programs like Republic Day Parade at Delhi, Thal Sainik Camp, Basic and Advanced Leadership Camp, National Integration Camp, Army Attachment, Mountaineering & Trekking Camps etc throughout India. All the camps are organized under the guidance & supervision of DG NCC, New Delhi.

NCC Girls'- The NCC has achieved a remarkable national average of 37% in girl cadet enrolment. Efforts to set an exemplary position of gender equality are initiated under which NCC targets a national average of 40% girls' enrolment. This step would go a long way in promoting women empowerment in the society and spreading the message of equal rights guaranteed in our constitution. Reaching 40% at the national level is possible only if mixed battalions of NCC go beyond 33% mark in girls' enrolment. The NCC Unit in the college promotes enrolment of girls and targets to take net ratio of girl cadets to 40%.

| Teacher Incharge          | Designation      |
|---------------------------|------------------|
| Maj. (Dr.) Virender Singh | ANO              |
| Ms. Ritika Sinha          | Caretaker, Girls |



## b. NATIONAL SERVICE SCHEME (NSS)

**Motto : "Not Me, But You"**

The college operates two National Service Scheme (NSS) units, each comprising 100 volunteers, one for men and one for women. The main objective of NSS is to instill a sense of social responsibility in students through community service, fostering their active involvement in constructive activities within the college campus and the adopted village of Burail, Sector 45, Chandigarh. Enrolment in NSS is open to students from all classes. To complete the NSS program successfully, each volunteer must dedicate a minimum of 120 hours of service during one session.

The NSS programs encompass four key aspects: institutional work, institutional projects, rural projects, and urban projects. These initiatives, whether conducted as part of regular activities or special camping, aim to address various societal needs, and contribute to community development. Through institutional work, volunteers engage in activities within the college campus to foster a culture of social responsibility and promote positive change among their peers. Institutional projects involve collaborative efforts to address specific issues or implement projects that benefit the college community.

In rural projects, NSS volunteers actively participate in activities aimed at improving the lives of residents in the adopted village and its surrounding areas. This may include initiatives such as healthcare camps, sanitation drives, educational programs, and infrastructure development projects to uplift the rural population. Similarly, in urban projects, volunteers extend their support to communities in urban areas, addressing issues such as environmental conservation, public health awareness, skill development programs, and civic engagement initiatives.

Throughout the year, volunteers engage in various activities such as the Fit India Campaign, International Day of Yoga, SwachhtaPakhwada, AIDS prevention awareness rallies, Dengue prevention drives in the adopted village, self-defense training, teaching underprivileged children, and organizing collection drives for plastic and e-waste, among others. Additionally, 100 selected volunteers attend a Special Annual Camp. Those showing exceptional enthusiasm may also participate in Pre-RD camps, National Integration Camps, National Youth Festivals, Adventure Camps, and Cultural Fests organized by the Regional Directorate of NSS, Chandigarh.

By engaging in these diverse projects and activities, NSS volunteers not only contribute to the betterment of society but also gain valuable skills, experiences, and perspectives that shape them into responsible and empathetic individuals. They not only become socially responsible citizens but also receive certificates that hold additional weightage during placements and admission to higher classes.

NOTE: It is important to note that NCC cadets are ineligible to join NSS, and similarly, NSS volunteers are not permitted to participate in NCC or any other youth organization while they are active members of NSS.



As per decision of the Panjab University Chandigarh NSS volunteers from PU and colleges affiliated to it will now get certificates with three grades--A, B and C and they will get additional weightage while applying for higher education.

The revised guidelines regarding accreditation of A, B and C certificate & weightage for NSS volunteer are as follows:

**Certificate A:**

1. Volunteer who has completed 120 hours of NSS work under regular activities.
2. Participating in one (Seven days) camp under special camping programme.
3. One Blood donation or Motivation for blood donation
4. Participating in social work activity like(in any two)
  - a. Swach Bharat Abhiyan
  - b. Legal Awareness programme
  - c. Health awareness programme
  - d. Tree plantation Drive
  - e. Education programme
  - f. Programme aimed at creating awareness for improvement of the status of women.

**Certificate B:**

1. Volunteer who has completed 240 hours of NSS work under regular activities.
2. Participating in two (Seven days) camp under special camping programme.
3. One Blood donation or Motivation for blood donation
4. Participating in social work activity like(in any two)
  - a. Swach Bharat Abhiyan
  - b. Legal Awareness programme
  - c. Health awareness programme
  - d. Tree plantation Drive
  - e. Education programme
  - f. Programme aimed at creating awareness for improvement of the status of women.

**Certificate C:**

1. Volunteer who has completed 360 hours of NSS work under regular activities.
2. Participating in three (Seven days) camp under special camping programme.
3. One Blood donation or Motivation for blood donation
4. Participating in social work activity like(in any two)
  - a. Swach Bharat Abhiyan
  - b. Legal Awareness programme
  - c. Health awareness programme
  - d. Tree plantation Drive
  - e. Education programme
  - f. Programme aimed at creating awareness for improvement of the status of women.



| Tentative Schedule of Activities for the Session (2024-2025) |                            |
|--|----------------------------|
| Name of the Event/ Activity                                  | Date/Week/Month            |
| Blood Donation Camp  | 30th August 2024           |
| Swachh Bharat Abhiyan at adopted village - Burail            | 1st Week of September 2024 |
| Orientation on NSS Day                                       | 24 September 2024          |
| Celebration of Gandhi Jayanti and Communal Harmony Day       | 2 October 2024             |
| Dengue Prevention Drive at adopted village - Burail          | 2nd Week of October 2024   |
| National Integration Day                                     | 19th November 2024         |
| Quami Ekta Week  | 19 to 25 November 2024     |
| World Aids Day   | 01 December 2024           |
| NSS Special Camp   | January 2025               |
| Nukkad Natak on any social cause                             | January 2025               |
| National Youth Week  | 12th to 19th January 2025  |
| National Youth Day   | 12th January 2025          |
| One Day Workshop on Road Safety                              | February 2025              |
| International Women Day                                      | 8th March 2025             |
| Poshan Maah at GSSS, Sector 45A, Burail, Chandigarh          | March 2025                 |
| International Day of Yoga                                    | 21 June 2025               |

For any queries, students can visit the NSS office (Room Number 16, Basement – Admin. Block) from Monday to Saturday (Time 8.30 am to 1.30 pm).

|                         |                                 |            |
|-------------------------|---------------------------------|------------|
| NSS Staff Advisors:     | Dr. Devi Singh                  |            |
|                         | Dr. Mani Parti                  |            |
| NSS Programme Officers: | Mr. Varinder Kumar (Male Unit)  |            |
|                         | Dr. Jyoti Kataria (Female Unit) |            |
| Student Core Committee: | Kartikay                        | M.Sc 2(IT) |
|                         | Arpit Kumar Dubey               | BA 3       |
|                         | Aman Kundra                     | B.Com3     |
|                         | Ojasvita Sikka                  | B.Com3     |
|                         | Amit                            | BA 3       |
|                         | Sania                           | BA 3       |
|                         | Ansh Matta                      | BBA 3      |
|                         | Utkarsh Singla                  | B.Com3     |
|                         | Vibha Bansal                    | B.Com3     |
|                         | Shruti                          | BSc 3      |
|                         | Parth Dua                       | BBA 3      |

For Enrolment in NSS, students should fill the Google form available at link  
<https://forms.gle/cGKRuM5hVfXPzS2JA>

Contact us at: [nss@ggdsd.ac.in](mailto:nss@ggdsd.ac.in)

Follow us on Instagram and facebook and Twitter: @NssGgdsd

To know more about NSS, visit <https://nss.gov.in/>



### C. SANATAN DHARMA AADARSH FOUNDATION (SDAF)

Sanatan Dharma Aadarsh Foundation, the college NGO, was established in the year 2020 and registered on 13 July 2021. The NGO was established to fulfill the objectives of catering to the educational needs of the underprivileged children in various ways and to take up effective, reasonable and lawful steps for the solution of problems relating to children and other members of the society or relating to the general public. The NGO aims at creating a sense of brotherhood, cooperation, mutual harmony, love and affection amongst the members of the society and also amongst the general public and it further targets taking up effective but reasonable and lawful steps for the eradication of social evils such as illiteracy, dowry system, wastage of money in various functions, use of intoxicated drugs, child marriage and child labour etc. Besides the above mentioned objectives, the NGO also endeavors to organize blood donation, eye and free medical camps for the poorer section of the society.

The criteria for the selection of volunteers for the NGO is;

1. Google Forms (D.A.F.): A detailed application form DAF is released for the students who are willing to join the NGO.
2. Interview: The students whose form is selected are called for an interview on the basis of their interaction in the interview. The final selection of volunteers is done.
3. Student Executive Committee: Out of the total volunteers, the most active volunteers are selected for a five-member executive committee, including the President, General Secretary, Vice President, and two Joint Secretaries.

The NGO is solely run by students. The budget and finances of the NGO are provided by the college management.

The following teachers are associated with the SD Aadarsh Foundation:

1. Dr. Pardip Kumar (Coordinator)
2. Mr. Varinder Kumar
3. Dr. Jyoti Kataria
4. Dr. Mahak Sharma
5. Ms. Nitika Garg
6. Mr Pranav Kapil
7. Dr. Pallavi Kapila

In previous years, the NGO had adopted the B.R. Ambedkar School in Nayagaon. From 2016 to 2021, the NGO paid Rs. 10,57,486 (Ten Lac fifty seven thousand four hundred eighty six rupees) for the salaries of teachers, mid-day meals, stationery, and all other expenses of the school. The school had 60 students (approximately) in classes 1 to 5. Activities of previous years include celebrating Raksha bandhan, seminars, Teacher's Day Celebration, Awareness Drive on Road Safety, Literacy Drive, Open House Discussion, Arts and Crafts Workshop, Lohri Celebration, Republic Day Celebration, Holi Celebration, Diwali Celebration, Awareness and Health Camp, Donation Drives, Cleanliness and Awareness Drive, Celebration on National Girl Child Day, Talk on health related issues etc.

The NGO SD Aadarsh Foundation has adopted Government Senior Secondary School, Sector 45A (Burail). Most of the future activities of the NGO will be the outreach activity and will hold in this adopted school. In the next session, the NGO has proposed following activities to be done in Session 2024-25:



| S.No | Proposed Month | Proposed Activity   |
|------|----------------|---|
| 1    | August         | On 30th August, the Death Anniversary of Late Pandit Mohan Lalji, Blood Donation Camp and health camp   |
| 2    | September      | On the Birth Anniversary of Bhagat Singh this month will be dedicate to awareness drives and Literacy Drive in the adopted school, village and in College also. |
| 3    | November       | On 14th November, Children Day, various fun filled activities of students will be organized in the adopted school.  |
| 4    | November       | ParhnaLikhnaAbbyan and Diwali celebration will be conduct at adopted School   |
| 5    | January        | On 24th January, National Girl Child Day will be celebrated in the adopted school.  |
| 6    | February       | In February, Basant Panchami will be celebrated in the adopted school and competition related to kite flying and rangoli will be organized.                     |
| 7    | February       | World NGO Day Will be celebrate on 27 feb 2025  |
| 8    | March          | On 8th March, interactive session on sensitization on child abuse   |
| 9    | April          | On 13th April, an interactive session will be organized on Vaisakhi and Dr. BR Ambedkar on his birthday in adopted GMSS School, Burail.                         |

The primary focus of the NGO will be to provide the weekend classes to the students of adopted school in the subjects where they are lacking or need help. Volunteers of the NGO will teach the needy students. The NGO will also provide various remedial and extra classes on time of examination.





## CULTURAL ACTIVITIES

The college kept its tradition of excellence by lifting the OVERALL TROPHY for the Nineth Consecutive year at the Panjab University Zonal Youth and Heritage Festival 2023. The students of the college displayed exceptional talent and creative acumen at the festival and won prizes in all events. There are a number of inter and intra-college activities and competitions that are organized year round in which students get an opportunity to harness and showcase their talents. We believe that all students possess some latent talent. All they need is a platform to discover their talent and hone their skills and artistic potential. To do so, the college offers a perfect platform to all its students.

Prize winners of P.U. Youth Festival get the certificates which carry an additional weightage at the time of placement and admission to higher classes.

### Talent Search Contests

Talent Search Contests are held every year in the college. Notice for the date, time and venue of these competitions is displayed well in advance on the notice boards of the college. The students short-listed in these talent search contests represent the college in the very prestigious P.U. Zonal Youth and Heritage Festival and various other Inter-College Competitions.

### P.U. YOUTH FESTIVAL

| Category                   | Events  | Faculty In-charges   |
|----------------------------|---|--|
| <b>Music</b>               | Folk Song Classical Music Vocal, Instrumental Music (Indian) Percussion, Non-Percussion, Orchestra (Indian)               | <b>Dr. Kulwinder Kaur</b>  |
|                            | Light Music Vocal-Geet/Gazal, Shabad/Bhajan, Group Singing (Indian),  | <b>Dr. Rinku Kalia</b>   |
| <b>Dance</b>               | Classical Dance   | <b>Dr. Sumeet Kaur</b>   |
|                            | Group Dance General   | <b>Dr. Seema Kumari</b>  |
|                            | Bhangra, Jhumar, Malwai Gidha, Sammi, Luddi   | <b>Dr. Paramjit Singh<br/>Dr. Gurpreet Singh<br/>Ms. Monika Sethi</b>  |
|                            | Giddha  | <b>Ms. Gaganpreet Walia<br/>Dr. Sheetal Sharma<br/>Dr. Jyoti Jindal<br/>Dr. Vinckle J Singh</b>  |
| <b>Theatre</b>             | One Act Play, Skit, Mime, Mimicry, Histrionics, Bhand   | <b>Dr. Diksha Kakkar<br/>Dr. Rinkey Priya Bali<br/>Dr. Monika Soni<br/>Dr. Richa Gaiind<br/>Dr. Menka Goswami</b>  |
| <b>Literary</b>            | Poem Recitation, Debate, Elocution, Quiz, Creative Writing - Poem, Story and Essay, Handwriting English, Hindi & Punjabi. | <b>Dr. Poorva Trikha<br/>Mr. Harender Kumar<br/>Dr. Mani Parti<br/>Dr. Pratibha Kumari<br/>Ms Preeti Vohra<br/>Ms. Gaganpreet Walia<br/>Dr. Pardip Kumar<br/>Dr. Kamna Singh</b> |
| <b>Folk Music/<br/>Art</b> | Kavishri, Vaar Singing, Kali Singing, Folk Instruments, Folk Orchestra, Heritage Quiz, Muhavredar Vartalap                | <b>Dr. Harvinder Chahal<br/>Dr. Devi Singh<br/>Dr. Pardip Kumar<br/>Dr Jatinder Kaur</b>   |





| Category                           | Events  | Faculty In-charges  |
|------------------------------------|---|---|
| <b>Fine Arts</b>                   | On the Spot Painting, Photography, Collage Making, Clay Modeling, Cartooning, Still Life Drawing, Rangoli, Installation, Poster Making                        | <b>Dr. Ruchi Sharma</b><br><b>Mr. Varinder Kumar</b><br><b>Dr. Anupriya Bhardwaj</b><br><b>Dr. Mahak Sharma</b><br><b>Dr. Monika Khindri</b><br><b>Dr. Nidhi Chadha</b><br><b>Ms. Ritika Sinha</b>  |
| <b>Folk Music/ Art</b>             | Ladies Traditional & Ritualistic Songs of Punjab  | <b>Dr. Sumeet Kaur</b>  |
| <b>Heritage Art &amp; Craft-I</b>  | Guddian Patole Making, Chhikku Making, Pranda Making, Naala Making, Tokri Making, Mitti De Khidaune, Khiddo Making, Peerhi Making, Rassa Vattna, Eennu Making | <b>Dr. Harvinder Chahal</b><br><b>Dr. Devi Singh</b>  |
| <b>Heritage Art &amp; Craft-II</b> | Embroidery-Phulkari, Bagh and Dasuti /Cross Stitch<br>Pakhi Designing, Crochet Work, Knitting, Mehndi Designing   | <b>Dr. Sumita Sikka</b><br><b>Mr. Varinder Kumar</b><br><b>Dr. Pooja Mohan</b><br><b>Dr. Arvuda Sharma</b><br><b>Dr. Shallu Sharma</b><br><b>Dr. Manisha Gangahar</b><br><b>Dr. Nidhi Chaudhary</b> |

### COLLEGE FESTIVAL

The college each year, in collaboration with the student elected council organises Annual Cultural Fest - Virasat.

#### Extra- Curricular Facilities

1. **Auditorium** - There is a 125x80 feet state of the art, ultra modern, fully automated, fully air conditioned, touch screen operated auditorium with a seating capacity of 1000+ persons.
2. **Mini auditorium** - Mini auditorium is equipped with state-of-art audio visual facility, centrally air-conditioned and has a seating capacity of around 200 people.
3. **Open stage** - The open stage, built in the ground of the college, covering an area of 60x40 feet, surrounded by green trees is an apt area to hold big cultural and sports events.
4. **Recreation Hall** - For the entertainment of students, the hostel is provided with a Recreation Hall.
5. **Seminar Hall** - The seminar halls are extensively used for conducting various seminars, workshops, symposia, guest lectures, panel discussions etc.
6. **Music Room** - The Department of Music imparts teaching and training in instrumental music to students who opt for music as an elective subject.

## SPORTS

Games and Sports are an integral part of any educational institution and our college ensures that our sports persons receive proper training and encouragement.

- In addition to various scholarships offered by the Department of Sports, Chandigarh Administration, the college provides free boarding, lodging, sports kit facilities and cash awards to its sports persons.
- Provides relaxation in attendance requirements for international, national, state and university level players.

During the last academic session, our sports person made us proud by winning medals at different international, national, state and university events

The college won the prestigious Sir ShadiLal Trophy (Men Section) for the third time in succession for the session 2023-24. The trophy was presented to the Principal at the Function held at Panjab University, Chandigarh. The trophy is presented to the best- affiliated college of Panjab University in the field of sports.

Our college participated in 73 sports disciplines in the P.U.I.C. Competitions (Men - 40, Women - 33) and won 29 championships (Men -16, Women-13), were 1st runners up in 16 disciplines (Men-12, Women -4) and 2nd runners up in 9 disciplines (Men-5, Women -4)

**The college teams participated in Panjab University Inter-college competitions/other competitions in the following games:**

**Women:** Archery, Athletics, Badminton, Boxing, Canoeing, Chess, Cycling (Road), Cycling (Track), Diving, Dragon Boat, Fencing, Gatka, Gymnastics, Handball, Judo, Karate, Kayaking, Malkham, PencekSilat, Rowing, Rugby, SepakTakra, Soft Tennis, Shooting, Squash, Swimming, Table Tennis, Taekwondo, Tennis, Wrestling, Wushu, Yachting, Yoga.

**Men:** Archery, Athletics, Badminton, Basketball, Boxing, Canoeing, Chess, Cricket, Cycling (Road), Cycling (Track), Diving, Dragon Boat, Fencing, Football, Gatka, Gymnastics, Handball, Judo, Kabaddi, Karate, Kayaking, Kho-Kho, Malkhamb, PencekSilat, Roller Sports, Rowing, Rugby, SepakTakra, Shooting, Soft Tennis, Squash, Swimming, Table Tennis, Taekwndo, Tennis, Volleyball, Water Polo, Wrestling, Wushu, Yatching, Yoga.

| Sports Faculty      | Email ID                    |
|---------------------|-----------------------------|
| Dr. Rakesh Verma    | rakesh.verma@ggdsd.ac.in    |
| Dr. Rajinder Mann   | rajinder.mann@ggdsd.ac.in   |
| Dr. Jaswinder Kaur  | jaswinder.kaur@ggdsd.ac.in  |
| Dr. Shaminder Singh | shaminder.singh@ggdsd.ac.in |



### 1. Sports Facility Indoor

| Name of the Sports | Area                          |
|--------------------|-------------------------------|
| Badminton          | 44 feet x 20 feet (3 Courts)  |
| Table Tennis       | Portable Table                |
| Chess              | 1 Room (5 Boards)             |
| Yoga               | Open Ground and Auditorium    |
| Best Physique      | Space available in Auditorium |
| Wushu              | 70 feet x 70 feet             |
| Karate             | 70 feet x 70 feet             |
| Pencak Silat       | 70 feet x 70 feet             |
| Taekwondo          | 70 feet x 70 feet             |

### 2. Sports Facility Outdoor

| Name of the Sports | Area                              |
|--------------------|-----------------------------------|
| Boxing Ring        | 70 feet x 70 feet                 |
| Basket Ball        | 34x20 mtrs.                       |
| Volley Ball        | 60 feet x 30 feet                 |
| Kho Kho            | 29x16 mtrs                        |
| Athletics          | 200 mtrs track                    |
| Handball           | 40x20 mtrs                        |
| Netball            | 100 feet x 50 feet                |
| Archery            | Space available in College Ground |
| Softball           | 300 feet                          |
| Kabaddi            | Space available in College Ground |
| Rugby              | Space available in College Ground |
| Cricket            | College Ground (2 pitches)        |
| Sepak Takraw       | 44 feet x 20 feet (3 Courts)      |
| Baseball           | Space available in College Ground |

- 3. Multi-Purpose Gymnasium** - Sports students of the college make good use of the gymnasium provided in both the hostels.
- 4. Yoga** - The college organizes many yoga camps throughout the year. The Department of Physical Education teaches yoga to students. Manasuday, a unique initiative of the college, also offers meditation and yoga to college students.

In addition to above, the college teams, also, make use of the government coaching centers while preparing for the Panjab University Inter College and other State and National Championships.



## OUR INTERNATIONAL SPORT STARS

| S.No | Name               | Game          | Achievements  |
|------|--------------------|---------------|---|
| 1    | Angad Bir Singh    | Hockey (M)    | <ul style="list-style-type: none"> <li>Member of Indian Junior Men Hockey team that won Gold in The Sultan of Johor Cup, Malaysia in Oct. 2022</li> </ul>   |
| 2    | Dhruv Walia        | Fencing (M)   | <ul style="list-style-type: none"> <li>Represented India in Jr. Asian Fencing Championship held at Uzbekistan and Jr. Sabre World Cup held at Budapest, Hungary</li> <li>Also won Silver in Commonwealth Championship</li> <li>Participated in Sabre Grand Prix held at Republic of Korea from 4 May to 6th May 2024</li> </ul> |
| 3    | Reet Kapoor        | Cycling       | <ul style="list-style-type: none"> <li>Silver in Junior Asian Track Championship at Delhi</li> </ul>  |
| 4    | Himanshi           | Cycling       | <ul style="list-style-type: none"> <li>Silver in Junior Asian Track Championship at Delhi</li> </ul>  |
| 5    | Kuldeep            | Sepak Takraw  | <ul style="list-style-type: none"> <li>Bronze in South Asian Championship held at Dhaka, Bangladesh</li> </ul>  |
| 6    | Sonu               | Sepak Takraw  | <ul style="list-style-type: none"> <li>Bronze in South Asian Championship held at Dhaka, Bangladesh</li> </ul>  |
| 7    | Shiv Pratap        | Sepak Takraw  | <ul style="list-style-type: none"> <li>Bronze in South Asian Championship held at Dhaka, Bangladesh</li> </ul>  |
| 8    | Abhay Singh Sekhon | Shooting      | <ul style="list-style-type: none"> <li>Bronze in Jr. World Championship at Croatia</li> </ul>   |
| 9    | Srishti Jaiswal    | Archery (W)   | <ul style="list-style-type: none"> <li>4th in International Competition held at Uzbekistan</li> </ul>   |
| 10   | Guncha Ashri       | Archery (W)   | <ul style="list-style-type: none"> <li>Participation in International competition held at Uzbekistan in Oct. 22</li> </ul>  |
| 11   | Charan Jot Singh   | E-Sports      | <ul style="list-style-type: none"> <li>Participation in 2 international competitions held at Denmark &amp; UK</li> <li>Participation in Asian Games held at Hangzhou, China</li> </ul>  |
| 12   | Sahil Gill         | Athletics (M) | <ul style="list-style-type: none"> <li>Created 2 New Panjab University Inter College Athletic Meet Records.</li> <li>Broke 50 years old record in 5000 M.</li> <li>Broke 14 years old record in Marathon.</li> </ul>  |
| 13   | Sanyam             | Athletics (M) | <ul style="list-style-type: none"> <li>Created a New Panjab University Inter College Athletic Meet Record.</li> <li>Broke 18 years old record in Shot Put</li> </ul>  |



| S.No | Name                      | Game                           | Achievements   |
|------|---------------------------|--------------------------------|--|
| 14   | Gursahib Singh Sandhu     | Golf                           | • Participation in International Junior Golf Championship held at Jakarta, Indonesia.                        |
| 15   | Sahaj Pratap Singh Sekhon | 3x3 Indian Basketball team (M) | • Participation in the 3x3 Asia Cup 2023 held at Singapore from March 29 to April 2, 2023                    |
| 16   | ROHIT DHIMAN              | Soft Tennis                    | • 5th position in Asian Games held at Hangzhou, China  |
| 17   | JAGANBIR SINGH BAJWA      | Dragon Boat                    | • Bronze Medal in ICF Dragon Boat World Cup  |
| 18   | SAGAR JAKHAR              | Boxing                         | • Silver Medal in Asian Youth Boxing Championship held at Astana, Kazakhstan                                 |
|      |                           |                                | • Bronze Medal in Youth World Boxing Cup held at Budva May 2024  |
| 19   | ARSHDEEP SINGH            | Roller Sports                  | • Participation in 19th Asian Roller Skating Championship held at Beidaihe, China                            |
| 20   | AYUSH SHARMA              | Roller Sports                  | • Participation in 19th Asian Roller Skating Championship held at Beidaihe, China                            |
| 21   | ASMITA MALLA              | Sepaktakraw                    | • Gold Medal in South Asian Championship held at Kathmandu, Nepal  |
| 22   | MONIKA                    | Sepaktakraw                    | • Gold in 5th South Asian Sepaktakraw Championship held at Kathmandu, Nepal                                  |
|      |                           |                                | • Participation in Sepaktakraw World Championship 2023 held at Nakhon Ratchasima, Thailand                   |
| 23   | SEZOVEL U. DOZO           | Sepaktakraw                    | • Gold in 5th South Asian Sepaktakraw Championship held at Kathmandu, Nepal                                  |
|      |                           |                                | • Bronze in Quadrant Event at Sepaktakraw World Championship 2023 held at Nakhon Ratchasima, Thailand        |
|      |                           |                                | • Participation in Asian Games Hangzhou, China   |
| 24   | PRIYANKA SHEHRAWAT        | Boxing                         | • Participation in U-22 Asian Youth Boxing Championship held at Astana, Kazakhstan May 2024                  |
| 25   | ROHIT BHATT               | Fencing                        | • Participated in Junior Men Fencing World Championship held at Riyadh Saudi Arabia from 12 to 20 April 2024 |



| S.No | Name             | Game      | Achievements   |
|------|------------------|-----------|--|
| 26   | PARDEEP          | Fencing   | • Participated in Junior Men Fencing World Championship held at Riyadh Saudi Arabia from 12 to 20 April 2024 |
| 27   | ETISHA DAS       | Taekwondo | • Participated in Asian Taekwondo Championship held at Vietnam   |
| 28   | RAKSHA<br>CHAHAR | Taekwondo | • Participated in Asian Taekwondo Championship held at Vietnam   |
| 29   | DIVIJ KHANNA     | Fencing   | • Participated in Sabre Grand Prix held at Republic of Korea from 4 May to 6th May 2024                      |



## STUDENT ELECTIONS

The members of the student's council of the college are selected through a peaceful, free fair election, conducted annually by the college. The entire election process follows the recommendations of Lyngdoh Committee in letter and spirit.

The nominations for the posts of President, Vice-President, General Secretary, Joint Secretary and Class Representatives are invited and scrutinized by the Office of Dean, Student's Welfare for their validity. Only those students can apply for the said post who has attended 75% of an attendance till the time & date of nomination. For more clarification, kindly refer to Lyngdoh Committee. Subsequently, after the last date of withdrawal of the nominations, final list of contesting candidates is declared and the election is held on the assigned date. The result is declared on the same day as the elections.

The tenure of the elected body is valid for one academic session.

The following are recommendation of the Committee accepted by the Hon'ble Supreme Court for implementation:

- 6.1.1** Universities and colleges across the country must ordinarily conduct elections for the appointment of students to student representative bodies. These elections may be conducted in the manner prescribed herein, or in a manner that conforms to the standards prescribed herein.
- 6.1.2** Where the atmosphere of the university campus is adverse to the conduct of peaceful, free and fair elections, the university, its constituent colleges and departments must initiate a system of student representation based on nominations, especially where elections are being held at present. It would be advisable, however, not to base such nomination system on purely academic merit, as is being practiced throughout the country.
- 6.1.3** In cases where elections are not being held, or where the nomination model prevails, the nomination model should be allowed to continue for a limited period of time. It is to be noted that the nomination system suffers from several flaws, and must only be resorted to as an INTERIM MEASURE.
- 6.1.4** Subject to the recommendations in respect of the possible models of elections, all institutions must, over a period of 5 years, convert from the nomination model to a structured election model, that may be based on a system of parliamentary (indirect) elections, or on the presidential (direct) system, or a hybrid of both. It is highly desirable that all institutions follow this mechanism of gradual conversion, especially for privately funded institutions that prefer a status quo situation.
- 6.1.5** All institutions must conduct a review of the student representation mechanism. The first review may be conducted after a period of 2 years of the implementation of the mechanism detailed above, and the second review may be conducted after the 3rd or the 4th year of implementation. The primary objective of these reviews will be to ascertain the success of the representation and election mechanism in each individual institution, so as to decide whether or not to implement a full- fledged election structure. Needless to say these reviews will be based on a consideration of the views and suggestions of all stakeholders, such as students, faculty, administration, student bodies, and parents.
- 6.1.6** Institutions must, as a primary objective, subject to the pertinent issue of discipline on campus, seek to implement a structured system of student elections by the conclusion of a period of 5 years from the date of the implementation of these recommendations.





**6.1.7** Subject to the autonomy of the universities in respect of the choice of the mode of election, all universities must institute an apex student representative body that represents all students, colleges, and departments coming under the particular university. In the event that the university is geographically widespread, individual colleges may constitute their own representative bodies, which would further elect representatives for the apex university body.

**6.1.8** The union/representative body so elected shall only comprise of regular students on the rolls of the institution. No faculty member, nor any member of the administration shall be permitted to hold any post on the executive of such representative body, nor shall be allowed to be a member of any such representative body.

## **6.2** Modes of Elections

**6.2.1** A system of direct election of the office bearers of the student body whereby all students of all constituent colleges, as well as all students of the university departments vote directly for the office bearers. This model may be followed in smaller universities with well-defined single campuses (for e.g. JNU/University of Hyderabad), and with a relatively smaller student population. A graphic representation of this model is annexed herewith at Annexure IV-A.

In respect of universities with large, widespread campuses and large student bodies, either of the following models may be adopted:

**6.2.2** A system of elections, where colleges and campuses directly elect college and campus office bearers, as well as university representatives. The university representatives form an electoral college, which shall elect the university student union office bearers. A graphic representation of this model is annexed herewith at Annexure IV-B.

**6.2.3** A system of elections where on one hand, directly elected class representatives elect the office bearers of the college as well as the university representatives, and the campus itself directly elects the campus office bearers and the university representatives. The university representatives shall form an electoral college, which shall elect the office bearer of the university student union. A graphic representation of this model is annexed herewith at Annexure IV-C.

**6.2.4** A system of election wherein class representatives shall be directly elected in the colleges and universities campus and they in turn shall elect the office bearers for the college unions and the university campus union. Also they shall elect their representatives for university student union. These elected representatives from colleges and university campus shall form the Electoral College, which shall elect the office bearers of the university student union. This model shall be applicable to large university with large number of affiliated colleges. A graphic representation of this model is annexed herewith at Annexure IV-D.

## **6.3** Disassociation of Student Elections and Student Representation from Political Parties

**6.3.1** During the period of the elections no person, who is not a student on the rolls of the college/university, shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organisation, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature, as the case may be, being revoked.



#### **6.4 Frequency and Duration of the Election Process**

**6.4.1** It is recommended that the entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, should not exceed 10 days.

**6.4.2** It is further recommended that elections be held on a yearly basis and that the same should be held between 6 to 8 weeks from the date of commencement of the academic session.

#### **6.5 Eligibility Criteria for Candidates**

**6.5.1** Under graduate students between the ages of 17 and 22 may contest elections. This age range may be appropriately relaxed in the case of professional colleges, where courses often range between 4 to 5 years.

**6.5.2** For Post Graduate Students the maximum age limit to legitimately contest and election would be 24-25 years.

**6.5.3** For research Students the maximum age limit to legitimately contest an election would be 28 years.

**6.5.4** Although, the Committee would refrain from prescribing any particular minimum marks to be attained by the candidate, the candidate should in no event have any academic arrears in the year of contesting the election.

**6.5.5** The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.

**6.5.6** The candidate shall have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an executive member.

**6.5.7** The candidate shall not have a previous criminal record, that is to say he should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities.

**6.5.8** The candidate must be a regular, full time student of the college / university and should not be a distance/proximate education student. That is to say that all eligible candidates must be enrolled in a full time course, the course duration being at least one year.

#### **6.6 Election - Related Expenditure and Financial Accountability**

**6.6.1** The maximum permitted expenditure per candidate shall be Rs. 5000/-

**6.6.2** Each candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the college / university authorities. The college/university shall publish such audited accounts, within 2 days of the submission of such accounts, through a suitable medium so that any member of the student body may freely examine the same.

**6.6.3** The election of the candidate will be nullified in the event of any noncompliance or in the event of any excessive expenditure.

**6.6.4** With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the student body.

#### **6.7 Code of Conduct for Candidates and Elections Administrators**

**6.7.1** No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.



- 6.7.2** Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.
- 6.7.3** There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- 6.7.4** All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "corrupt practices" and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.
- 6.7.5** No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.
- 6.7.6** Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the election commission / university authority.
- 6.7.7** No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the university/college campus.
- 6.7.8** No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the university / college campus, for any purpose whatsoever, without the prior written permission of the college / university authorities. All candidates shall be held jointly and severally liable for any destruction / defacing of any university/college property.
- 6.7.9** During the election period the candidates may hold processions and / or public meetings, provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co curricular activities of the college / university. Further, such procession / public meeting may not be held without the prior written permission of the college/university authority.
- 6.7.10** The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
- 6.7.11** On the day of polling, student organizations and candidates shall -:
- (i)** co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction;
  - (ii)** not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day;
  - (iii)** not hand out any propaganda on the polling day.
- 6.7.12** Excepting the voters, no one without a valid pass / letter of authority from the election commission or from the college / university authorities shall enter the polling booths.



- 6.7.13** The election commission/college/university authorities shall appoint impartial observers. In the case of deemed universities and self- financed institutions, government servants may be appointed as observers. If the candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer. Observers shall also be appointed to oversee the process of nomination of students in institutions that are following the nomination model of student representation.
- 6.7.14** All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
- 6.7.15** Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The election commission / college / university authorities may also take appropriate disciplinary action against such a violator.
- 6.7.16** In addition to the above-mentioned code of conduct, it is also recommended that certain provisions of the Indian Penal Code, 1860 (Section 153A and Chapter IXA - "Offences Relating to Election"), may also be made applicable to student elections.

## **6.8 Grievance Redressal Mechanism**

- 6.8.1** There should be a Grievances Redressal Cell with the Dean (Student Welfare) / teacher in charge of student affairs as its chairman. In addition, one senior faculty member, one senior administrative officer and two final year students - one boy and one girl (till the election results declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year). The grievance cell shall be mandated with the redressal of election-related grievances, including, but not limited to breaches of the code of conduct of elections and complaints relating to election- related expenditure. This cell would be the regular unit of the institution.
- 6.8.2** In pursuit of its duties, the grievance cell may prosecute violators of any aspect of the code of conduct or the rulings of the grievance cell. The grievance cell shall serve as the court of original jurisdiction. The institutional head shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the grievance cell has issued a final decision. Upon review, the institutional head may revoke or modify the sanctions imposed by the grievance cell
- 6.8.3** In carrying out the duties of the office, the Grievance cell shall conduct proceedings and hearings necessary to fulfill those duties. In executing those duties they shall have the authority:
- (i)** to issue a writ of subpoena to compel candidates, agents, and workers, and to request students to appear and give testimony, as well as produce necessary records; and
  - (ii)** to inspect the financial reports of any candidate and make these records available for public scrutiny upon request.
- 6.8.4** Members of the Grievance cell are prohibited from filing complaints. Any other student may file a complaint with the Grievance cell, within a period of 3 weeks from the date of declaration of results. All complaints must be filed under the name of the student filing the complaint. The Grievance cell shall act on all complaints within 24 hours after they are received by either dismissing them or calling a hearing.



**6.8.5 The Grievance cell may dismiss a complaint if:**

- (i) the complaint was not filed within the time frame prescribed in Recommendation 8.4 above;
- (ii) the complaint fails to state a cause of action for which relief may be granted;
- (iii) the complainant has not and/or likely will not suffer injury or damage.

**6.8.6** If a complaint is not dismissed, then a hearing must be held. The Grievance cell shall inform, in writing, or via e-mail, the complaining party and all individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.

**6.8.7** The hearing shall be held at the earliest possible time, but not within twenty-four (24) hours after receipt of the notice described above, unless all parties agree to waive the 24-hour time constraint.

**6.8.8** At the time notice of a hearing is issued, the Grievance cell, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the Grievance cell is announced after the hearing or until rescinded by the Grievance cell.

**6.8.9** All Grievance cell hearings, proceedings, and meetings must be open to the public.

**6.8.10** All Parties of the Grievance cell hearing shall present themselves at the hearing, may be accompanied by any other student from which they can receive counsel, and have the option to be represented by that counsel.

**6.8.11** For any hearing, a majority of sitting Grievance cell members must be in attendance with the Chair of the Grievance cell presiding. In the absence of the Chair, the responsibility to preside shall fall to an Grievance cell member designated by the Chair.

**6.8.12** The Grievance cell shall determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute. To effectuate this purpose, the following rules should prevail at all hearings:

- Complaining parties shall be allowed no more than two witnesses, however the Grievance cell may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the Grievance cell Chair for the purpose of testifying by proxy.
- All questions and discussions by the parties in dispute shall be directed to the Grievance cell.
- There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
- Reasonable time limits may be set by the Grievance cell, provided they give fair and equal treatment to both sides.
- The complaining party shall bear the burden of proof.
- Decisions, orders, and rulings of the Grievance cell must be concurred to by a majority of the Grievance cell present and shall be announced as soon as possible after the hearing. The Grievance cell shall issue a written opinion of the ruling





within 12 hours of announcement of the decision. The written opinion must set forth the findings of fact by the Grievance cell and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles for Grievance cell rulings, and shall guide the Grievance cell in its proceedings. Upon consideration of prior written opinions, the grievance cell may negate the decision, but must provide written documentation of reasons for doing so.

- If the decision of the Grievance cell is appealed to the institutional head, the Grievance cell must immediately submit its ruling to the commission.
- The Grievance cell shall select the remedy or sanction most appropriate to both the type and severity of the infraction, as well as the state of mind or intent of the violator as determined by the Grievance cell. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.
- Any fine or total amount of fines against a candidate in an election cycle may not exceed the spending limit as defined herein above.
- If, after a hearing, the Grievance cell finds that provisions of this Code were violated by a candidate, or a candidate's agents or workers, the Grievance cell may restrict the candidate, or the candidate's agents or workers, from engaging in some or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining campaign period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election days.
- If, after a hearing, the Grievance cell finds that provisions of either this Code or decisions, opinions, orders, or rulings of the Grievance cell have been willfully and blatantly violated by a candidate, or a candidate's agents or workers, the Grievance cell may disqualify the candidate.
- Any party adversely affected by a decision of the Grievance cell may file an appeal with the institutional head within twenty-four (24) hours after the adverse decision is announced. The institutional head shall have discretionary appellate jurisdiction over the Grievance cell in all cases in which error on the part of the Grievance cell is charged.
- The decision of the Grievance cell shall stand and shall have full effect until the appeal is heard and decided by the institutional head.
- The institutional head shall hear appeals of Grievance cell rulings as soon as possible, but not within twenty-four (24) hours after the Grievance cell delivers to the Appellant and the institutional head a copy of its written opinion in the case. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the institutional head agrees to accept the waiver.
- The institutional head can issue suitable orders to suspend or halt the operation of the ruling issued by the Grievance cell until the appeals are decided.
- The institutional head shall review findings of the Grievance cell when appealed. The institutional head may affirm or overturn the decision of the Grievance cell, or modify the sanctions imposed.



**6.9 Maintaining Law and Order on the Campus during the Election Process**

**6.9.1** Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the university / college authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

**6.10 Miscellaneous Recommendations**

**6.10.1** Student representation is essential to the overall development of students, and, therefore, it is recommended that university statutes should expressly provide for student representation.

**6.10.2** Student representation should be regulated by statute (either a Central Statute, State Statute or individual university statutes), incorporating the recommendations prescribed herein.

**6.10.3** The institution should organize leadership-training programs with the help of professional organizations so as to groom and instill in students leadership qualities.

**6.10.4** In the event of the office of any major post of office bearer falling vacant within two months of elections, re-elections should be conducted; otherwise the Vice President may be promoted to the post of President and Joint Secretary to the post of Secretary, as the case may be.





## STUDENT AWARDS

The college holds an Annual Prize Distribution Function in which students who have performed outstandingly in various academic, sports and co-curricular activities during the entire academic session are honoured with numerous prestigious awards. The top honours include the following:

### STUDENT OF THE YEAR

To be awarded to a student with extraordinary achievements throughout his/her stay in the institution; to be decided by the Principal in consultation with the Core Committee.

### ACADEMICS

- 1. Roll of Honour:** To a student who maintains his position consistently among top ten positions in the P.U. examinations in all the three years of UG Degree course or both the years of PG Degree course.
- 2. Certificate of Distinction:**
  - i) Class strength upto 200 students: Top three position holders in University.
  - ii) Class strength above 200 students: Top five position holders in University.
- 3. Certificate of Merit:** Top two mid-semester test (MST) position holders in aggregate in the even semester, provided the student has appeared in all the papers.

### SPORTS

- 1. Roll of Honour:**
  - To a student who wins any of the first three positions in any International Tournament.
  - To a student who bags any of the first three positions in the All India Inter- University Championship or National Championship.
  - To a student who wins a Gold Medal in the North Zone Inter-University Championship.
- 2. College Colour:**
  - To a student who bags any of the first three positions in Panjab University Inter-College and participates in All India Inter-University Championship.
  - To a student who bags any of the first three positions in the State tournament and participates in the National Championship.
  - To a student who wins silver or bronze in the North Zone Inter-University Tournament.
- 3. Certificate of Distinction:**
  - To a student who bags first place in the Panjab University Inter College Tournament but does not participate in the All India Inter-University Championship.
  - To a student who bags first place in a State Tournament but does not participate in the National Championship.
  - To a student who does not win any place in the Panjab University Inter College Tournament but participates in the All India Inter-University
  - To a student who does not win any place in State Tournament but participates in the National Championship

**4. Certificate of Merit:**

- To a student who bags 2nd or 3rd position in the Panjab University Inter College Tournament.

**NCC**

1. **Roll of Honour:** Selected for Republic Day Parade and National Shooting.
2. **College Colour:** To be recommended by ANO.
3. **Certificate of Distinction:** To be recommended by ANO.
4. **Certificate of Merit:** 'B' certificate with 'A' grade.

**NSS**

1. **College Colour:** 2 chief volunteers (1 Boy, 1 Girl)

**EXTRA-CURRICULAR ACTIVITIES**

1. **Roll of Honour:** To a student who represents P.U. in an officially sponsored International event or gets distinction in All India Inter University Youth Fest or North Zone Inter University Youth Fest or extraordinary achievement in the opinion of the Principal and the Core Committee.
2. **College Colour:** To a student for commendable contribution and achievement in various co-curricular activities and who stands 1st in P.U. Zonal Youth Fest & Prize winner in P.U. Inter-Zonal Youth Fest.
3. **Certificate of Distinction:** To a student who stands 2nd in Zonal Youth Festival.
4. **Certificate of Merit:** To a student who stands 3rd in Zonal Youth Festival & 1st or 2nd in Inter-College competitions.

**For query, contact:**

| <b>Teacher Incharge</b>             | <b>Email ID</b>              |
|-------------------------------------|------------------------------|
| <b>Dr. Madhu Sharma (Registrar)</b> | <b>registrar@ggdsd.ac.in</b> |



## STUDENT SUPPORT & PROGRESSION

### Zero Tolerance for Ragging

The College has a zero tolerance policy when it comes to ragging in any form. Any of the following constitutes ragging and is severely dealt with:

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

### Punishable Ingredients of Ragging

Abetment to ragging; Criminal conspiracy to rag; Unlawful assembly and rioting while ragging; Public nuisance created during ragging; Violation of decency and morals through ragging; Injury to body, causing hurt or grievous hurt; Wrongful restraint; Wrongful confinement; Use of criminal force; Assault as well as sexual offences or unnatural offences; Extortion; Criminal trespass; Offences against property; Criminal intimidation; Attempts to commit any or all of the above mentioned offences against the victim(s); Physical or psychological humiliation; All other offences following from the definition of 'Ragging.'

| Anti Ragging Committee     |                    |
|----------------------------|--------------------|
| Dr. Ajay Sharma- Principal | Dr. Jasveen Dua    |
| Dr. Sajeev Soni            | Dr. Meru Sehgal    |
| Dr. Gagandeep Sharma       | Dr. Rajinder Mann  |
| Maj. Dr. Virender Singh    | Dr. Gurpreet Singh |
| Ms. Gaganpreet Walia       | Ms. Ritika Sinha   |
| Ms. Usha Sawal             |                    |

### Punishments

At the institution level: Depending upon the nature and gravity of the offense as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1. Suspension from attending classes and academic privileges
2. Withholding / withdrawing scholarship / fellowship and other benefits
3. Debarring from appearing in any test/examination or other evaluation process
4. Withholding results
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/expulsion from the hostel
7. Cancellation of admission
8. Rustication from the institution for period ranging from 1 to 4 semesters



9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
10. Fine ranging between Rs. 25,000/- to Rs. 1 lakh
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

**\*Students have to upload an Anti-Ragging affidavit of Self & Parents.**

**Note:** The students are required to fill their particular at <https://antiragging.in> as per the regulations of Hon'ble Supreme Court and UGC/MHRD, Govt. of India regarding Anti Ragging in the Institution. The students are also required to submit his/her unique ID/ copy of undertaking generated online, in the college office.

### Internal Complaints Committee for Sexual Harrasment of Women at Workplace

As per UGC Guidelines Policy Document of College Committee against Sexual Harassment of Women at Workplace (ICC)-

- **“Sexual harassment” means -**

- (1) An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely
    - (a) any unwelcome physical, verbal or nonverbal conduct of sexual nature
    - (b) demand or request for sexual favours
    - (c) making sexually coloured remarks
    - (d) physical contact and advances; or
    - (e) showing pornography”
  - (2) any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones
    - (a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours
    - (b) implied or explicit threat of detrimental treatment in the conduct of work
    - (c) implied or explicit threat about the present or future status of the person concerned,
    - (d) creating an intimidating offensive or hostile learning environment
    - (e) humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned.
- “Student” means a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short-term training programmes in a HEI. Provided that a student who is in the process of taking admission in HEIs campus, although not yet admitted, shall be treated, for the purposes of these regulations, as a student of that HEI, where any incident of sexual harassment takes place against such student:



Provided that a student who is a participant in any of the activities in a HEI other than the HEI where such student is enrolled shall be treated, for the purposes of these regulations, as a student of that HEI where any incident of sexual harassment takes place against such students.

- "Third Party Harassment" refers to a situation where sexual harassment occurs as a result of an act or omission by any third party of outsider, who is not an employee or a student of the HEI but a visitor to the HEI in some other capacity or for some other purpose or reason;
- "Victimisation" means any unfavourable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour.
- "workplace" means the campus of a HEI including:
  - (a) Any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the appropriate HEIs
  - (b) Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in HEIS
  - (c) Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the Executive Authority for undertaking such journey for study in HEIS.
- **Responsibilities of Internal Complaints Committee (ICC)** - The Internal Complaints Committee shall:
  - (a) provide assistance if an employee or a student chooses to file a complaint with the police:
  - (b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence:
  - (c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender
  - (d) ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
  - (e) ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.
- **Process of making complaints of sexual harassment** – An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident and in case of a series of incidence within a period of the three months from the date of last incident.

Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the Internal Committee shall render all reasonable assistance to the person for making the complaint in writing.



Provided further that the ICC may, for the reason to be accorded in the writing, extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the person from filing complaint within the said period.

Friends, relatives, colleagues, Co-students, Psychologist, or any other associate in the victim may file the complaint in situation where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.

- **Process of conducting Inquiry –**

- (1) The ICC shall, upon receipt of the complaint, send one copy of the complaint to the respondent within a period of seven days of such receipt.
- (2) Upon receipt of the copy of the complaint, the respondent shall file his or her reply to the complaint along with the list of documents, and the names and addresses of witnesses within the period of ten days.
- (3) The enquiry to be completed within a period of ninety days from the receipt of the complaint. The inquiry report with recommendation, if any has to be submitted within ten days from the completion of the enquiry to the Executive Authority of the HEI. Copy of the findings or recommendations shall also be served on both parties to complaint.
- (4) The Executive Authority of the HEI shall act on the recommendation of the committee within a period of thirty days from the receipt of the inquiry report, unless an appeal against the finding is filed within that time by either party.
- (5) An appeal against findings or recommendations of the ICC may be filed by either party before the Executive Authority of the HEI within the period of thirty days from the date of recommendation
- (6) If the Executive Authority of the HEI decides not to act as per the recommendations of the ICC then it shall record written reasons for the same to be conveyed to ICC both the parties to the proceedings. If on the other hand it is decided to act as per the recommendations of the ICC, then a show cause notice, answerable within ten days, shall be served on the party against whom action is decided to be taken. The Executive Authority of the HEI shall proceed only after considering the reply or hearing the aggrieved person.
- (7) The aggrieved party may seek conciliation in order to settle the matter. No monetary settlement should be made as a basis of conciliation. The HEI shall facilitate a conciliation process through ICC as the case may be, once it is sought. The resolution of the conflict to the full satisfaction of the aggrieved party wherever possible, is preferred to purely punitive intervention.
- (8) The identities of the aggrieved party of victim or the witness or the offender shall not be made in public domain especially during the process of enquiry.



### GGSD COLLEGE INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT:

#### Members:

|    |                      |                           |              |
|----|----------------------|---------------------------|--------------|
| 1. | Dr. Ajay Sharma      | Principal                 | 0172-4912400 |
| 2. | Dr. Meru Sehgal      | Chairperson               | 78141-65560  |
| 3. | Ms. Meera Sharma     | NGO Activist              | 9855-075609  |
| 4. | Mr. Rohit Dheer      | Advocate                  | 98720-34056  |
| 5. | Dr. Virender Singh   | Chief Warden Boys Hostel  | 98720-31199  |
| 6. | Ms. Gaganpreet Walia | Chief Warden Girls Hostel | 78379-01767  |
| 7. | Ms. Ritika Sinha     | Chief Warden Girls Hostel | 98156-06095  |
| 8. | Dr. Pratibha Kumari  | Head Hindi Deptt.         | 94172-48149  |
| 9. | Mr. B.K. Yadav       | Non -Teaching Staff       | 97792-03897  |

#### Students Members:

|    |                     |                                  |
|----|---------------------|----------------------------------|
| 1. | Ms. Nazia Gera      | Research Scholar                 |
| 2. | Mr. Parvinder Singh | President, Student Council       |
| 3. | Ms. Urvija Bali     | Joint Secretary, student Council |

**Following is the UGC Notication, for reference**

**Sexual Harassment**

**MINISTRY OF HUMAN RESOURCE DEVELOPMENT**

**(University Grants Commission)**

**NOTIFICATION**

**New Delhi, the 2nd May, 2016**

University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015

No. F. 91-1/2013(TFGS). In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), read with sub-section (1) of Section 20 of the said Act, the University Grants Commission hereby makes the following regulations, namely:-

1. Short title, application and commencement.-(1) These regulations may be called the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.
  - (2) They shall apply to all higher educational institutions in India.
  - (3) They shall come into force on the date of their publication in the Official Gazette.
2. Definitions. In these regulations, unless the context otherwise requires,-
  - (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;





- (b) 'Act' means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
- (c) "campus" means the location or the land on which a Higher Educational Institution and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the HEI including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short-term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the HEI;
- (d) "Commission" means the University Grants Commission established under section 4 of the University Grants Commission Act, 1956 (3 of 1956);
- (e) "covered individuals" are persons who have engaged in protected activity such as filing a sexual harassment charge, or who are closely associated with an individual who has engaged in protected activity and such person can be an employee or a fellow student or guardian of the offended person;
- (f) "employee" means a person as defined in the Act and also includes, for the purposes of these Regulations trainee, apprentice (or called by any other name), interns, volunteers, teacher assistants, research assistants, whether employed or not, including those involved in field studies, projects, short-visits and camps;
- (g) "Executive Authority" means the chief executive authority of the HEI, by whatever name called, in which the general administration of the HEI is vested. For public funded institutions the Executive Authority means the Disciplinary Authority as indicated in Central Civil Services (Classification, Control and Appeal) Rules, 1965 or its equivalent rules;
- (h) "Higher Educational Institution" (HEI) means a university within the meaning of clause (j) of section 2, a college within the meaning of clause (b) of sub-section (1) of section 12A and an institution deemed to be a University under section 3 of the University Grants Commission Act, 1956 (3 of 1956);
- (i) "Internal Complaints Committee" (ICC) means Internal Complaints Committee to be constituted by an HEI under sub regulation (1) of regulation 4 of these regulations. Any existing body already functioning with the same objective (like the Gender Sensitization Committee Against Sexual Harassment (GSCASH)) should be reconstituted as the ICC;

Provided that in the latter case the HEI shall ensure that the constitution of such a Body is as required for ICC under these regulations. Provided further that such a Body shall be bound by the provisions of these regulations;

- (j) "protected activity" includes reasonable opposition to a practice believed to violate



sexual harassment laws on behalf of oneself or others such as participation in sexual harassment proceedings, cooperating with an internal investigation or alleged sexual harassment practices or acting as a witness in an investigation by an outside agency or in litigation;

- (k) "sexual harassment" means-
- (i) "An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely;-
    - (a) any unwelcome physical, verbal or non verbal conduct of sexual nature;
    - (b) demand or request for sexual favours;
    - (c) making sexually coloured remarks
    - (d) physical contact and advances; or
    - (e) showing pornography"
  - (ii) any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones-
    - (a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
    - (b) implied or explicit threat of detrimental treatment in the conduct of work;
    - (c) implied or explicit threat about the present or future status of the person concerned;
    - (d) creating an intimidating offensive or hostile learning environment;
    - (e) humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned;
  - (l) "student" means a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short-term training programmes in a HEI;

Provided that a student who is in the process of taking admission in HEIs campus, although not yet admitted, shall be treated, for the purposes of these regulations, as a student of that HEI, where any incident of sexual harassment takes place against such student;

Provided that a student who is a participant in any of the activities in a HEI other than the HEI where such student is enrolled shall be treated, for the purposes of these regulations, as a student of that HEI where any incident of sexual harassment takes place against such student;



- (m) "third Party Harassment" refers to a situation where sexual harassment occurs as a result of an act or omission by any third party or outsider, who is not an employee or a student of the HEI. but a visitor to the HEI in some other capacity or for some other purpose or reason;
  - (n) "victimisation" means any unfavourable treatment meted out to a person with an intention to obtain sexual favour; implicit or explicit
  - (o) "workplace" means the campus of a HEI including-
    - (a) Any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the appropriate HEIs;
    - (b) Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in HEIs;
    - (c) Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the Executive Authority for undertaking such journey for study in HEIs.
3. Responsibilities of the Higher Educational Institution- (1) Every HEI shall,-
- (a) Wherever required, appropriately subsume the spirit of the above definitions in its policy and regulations on prevention and prohibition of sexual harassment against the employees and the students, and modify its ordinances and rules in consonance with the requirements of the Regulations:
  - (b) publicly notify the provisions against sexual harassment and ensure their wide dissemination;
  - (c) organise training programmes or as the case may be, workshops for the officers, functionaries, faculty and students, as indicated in the SAKSHAM Report (Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses) of the Commission, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations;
  - (d) act decisively against all gender based violence perpetrated against employees and students of all sexes recognising that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation;
  - (e) publicly commit itself to a zero tolerance policy towards sexual harassment;
  - (f) reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels;
  - (g) create awareness about what constitutes sexual harassment including hostile environment harassment and quid pro quo harassment;
  - (h) include in its prospectus and display prominently at conspicuous places or Notice



Boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for redressal of complaints pertaining to sexual harassment, contact details of members of Internal Complaints Committee, complaints procedure and so on. Any existing body already functioning with the same objective (like the Gender Sensitization Committee Against Sexual Harassment (GSCASH)) should be reconstituted as the ICC; Provided that in the latter case the HEI shall ensure that the constitution of such a Body is as required for ICC under these regulations. Provided further that such a Body shall be bound by the provisions of these regulations;

- (i) inform employees and students of the recourse available to them if they are victims of sexual harassment;
  - (j) organise regular orientation or training programmes for the members of the ICC to deal with complaints, steer the process of settlement or conciliation, etc., with sensitivity;
  - (k) proactively move to curb all forms of harassment of employees and students whether it is from those in a dominant power or hierarchical relationship within HEIs or owing to intimate partner violence or from peers or from elements outside of the geographical limits of the HEI;
  - (l) be responsible to bring those guilty of sexual harassment against its employees and students to book and initiate all proceedings as required by law and also put in place mechanisms and redressal systems like the ICC to curb and prevent sexual harassment on its campus;
  - (m) treat sexual harassment as a misconduct under service rules and initiate action for misconduct if the perpetrator is an employee;
  - (n) treat sexual harassment as a violation of the disciplinary rules (leading up to rustication and expulsion) if the perpetrator is a student;
  - (o) ensure compliance with the provisions of these regulations, including appointment of ICC, within a period of sixty days from the date of publication of these regulations;
  - (p) monitor the timely submission of reports by the ICC;
  - (q) prepare an annual status report with details on the number of cases filed and their disposal and submit the same to the Commission.
- 3.2 Supportive measures.-(1) The rules, regulations or any such other instrument by which ICC shall function have to be updated and revised from time-to-time, as court judgments and other laws and rules will continue to revise the legal framework within which the Act is to be implemented.
- (2) The Executive Authority of the HEIs must mandatorily extend full support to see that the recommendations of the ICC are implemented in a timely manner. All possible institutional resources must be given to the functioning of the ICC, including office and building infrastructure (computers, photocopiers, audio-video, equipment, etc.), staff (typists, counselling and legal services) as, well as a sufficient allocation of financial



resources.

- (3) Vulnerable groups are particularly prone to harassment and also find it more difficult to complain. Vulnerability can be socially compounded by region, class, caste, sexual orientation, minority identity and by being differently abled. Enabling committees must be sensitive to such vulnerabilities and special needs.
- (4) Since research students and doctoral candidates are particularly vulnerable the HEIs must ensure that the guidelines for ethics for Research Supervision are put in place.
- (5) All HEIs must conduct a regular and half yearly review of the efficacy and implementation of their anti-sexual harassment policy.
- (6) All Academic Staff Colleges (now known as Human Resource Development Centres (HRDCs) and Regional Centres for Capacity Building (RCCBs) must incorporate sessions on gender in their orientation and refresher courses. This should be across disciplines, and preferably mainstreamed using the UGC SAKSHAM Report which provides indicative modules in this regard.
- (7) Orientation courses for administrators conducted in HEIs must have a module on gender sensitization and sexual harassment issues. Regular workshops are to be conducted for all sections of the HEI community.
- (8) Counselling services must be institutionalised in all HEIs and must have well trained full-time counsellors.
- (9) Many HEIs having large campuses have a deficit in lighting and are experienced as unsafe places by the institutional community. Adequate lighting is a necessary aspect of infrastructure and maintenance.
- (10) Adequate and well trained security including a good proportion or balance of women security staff is necessary. Security staff must receive gender sensitization training as a part of conditions of appointment.
- (11) HEIs must ensure reliable public transport, especially within large campuses between different sections of the HEI, hostels, libraries, laboratories and main buildings, and especially those that do not have good access for day scholars. Lack of safety as well as harassment is exacerbated when employees and students cannot depend on safe public transport. Reliable transport may be considered by HEIs to enable employees and students to work late in libraries, laboratories and to attend programmes in the evenings.
- (12) Residential HEIs should accord priority to construction of women's hostels. For the growing population of young women wishing to access higher education, hostel accommodation is desirable in both urban and rural areas and at all levels of higher education which provides a modicum of protection from harassment of all kinds.
- (13) Concern for the safety of women students must not be cited to impose discriminatory rules for women in the hostels as compared to male students. Campus safety policies should not result in securitization, such as over monitoring or policing or curtailing the freedom of movement, especially for women employees and students.



- (14) Adequate health facilities are equally mandatory for all HEIs. In the case of women this must include gender sensitive doctors and nurses, as well as the services of a gynaecologist.
  - (15) The Women's Development Cells in colleges shall be revived and funded to be able to carry out the range of activities required for gender sensitization and remain autonomous of the functioning of anti sexual harassment committees and ICCs. At the same time they shall extend their activities to include gender sensitization programmes in consultation with ICCs and help to disseminate anti- sexual harassment policies on campuses on a regular basis. The 'cultural space and the 'formal academic space' need to collaborate to render these workshops innovative, engaging and non- mechanical.
  - (16) Hostel Wardens, Provosts, Principals, Vice Chancellors, Legal Officers and other functionaries must be brought within the domain of accountability through amendments in the rules or Ordinances where necessary.
4. Grievance redressal mechanism. (1) Every Executive Authority shall constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. The ICC shall have the following composition:-
- (a) A Presiding Officer who shall be a woman faculty member employed at a senior level (not below a Professor in case of a university, and not below an Associate Professor or Reader in case of a college) at the educational institution, nominated by the Executive Authority;  

Provided that in case a senior level woman employee is not available, the Presiding Officer shall be nominated from other offices or administrative units of the workplace referred to in sub-section 2(0);

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Presiding Officer shall be nominated from any other workplace of the same employer or other department or organization;"
  - (b) two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority;
  - (c) Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels respectively, elected through transparent democratic procedure;
  - (d) one member from amongst non-government organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority.
- (2) At least one-half of the total members of the ICC shall be women.
  - (3) Persons in senior administrative positions in the HEI, such as Vice-Chancellor, Pro Vice-Chancellors, Rectors, Registrar, Deans. Heads of Departments, etc., shall not be members of ICCs in order to ensure autonomy of their functioning.
  - (4) The term of office of the members of the ICC shall be for a period of three years. HEIs may





also employ a system whereby one-third of the members of the ICC may change every year.

- (5) The Member appointed from amongst the non-governmental organizations or associations shall be paid such fees or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
- (6) Where the Presiding Officer or any member of the Internal Committee:
  - (a) contravenes the provisions of section 16 of the Act; or
  - (b) has been convicted for an offence or an inquiry into an offence under any law for the time being in force is pending against him; or
  - (c) he has been found guilty in any disciplinary proceedings or a disciplinary proceeding is pending against him; or
  - (d) has so abused his position as to render his continuance in office prejudicial to the public interest, such Presiding Officer or Member, as the case may be, shall be removed from the Committee and the vacancy so created or any casual vacancy shall be filled by fresh nomination in accordance with the provisions of this section.”
5. Responsibilities of Internal Complaints Committee (ICC) The Internal Complaints Committee shall:
  - (a) provide assistance if an employee or a student chooses to file a complaint with the police;
  - (b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
  - (c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender,
  - (d) ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
  - (e) ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.
6. The process for making complaint and conducting Inquiry The ICC shall comply with the procedure prescribed in these Regulations and the Act, for making a complaint and inquiring into the complaint in a time bound manner. The HEI shall provide all necessary facilities to the ICC to conduct the inquiry expeditiously and with required privacy
7. Process of making complaint of sexual harassment An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident and in case of a series of incidents within a period of three months from the date of the last incident.

Provided that where such complaint cannot be made in writing, the Presiding Officer or





any Member of the Internal Committee shall render all reasonable assistance to the person for making the complaint in writing:

Provided further that the ICC may, for the reasons to be accorded in the writing, extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the said period."

Friends, relatives, Colleagues. Co-students, Psychologist, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.

8. Process of conducting Inquiry- (1) The ICC shall, upon receipt of the complaint, send one copy of the complaint to the respondent within a period of seven days of such receipt.
  - (2) Upon receipt of the copy of the complaint, the respondent shall file his or her reply to the complaint along with the list of documents, and names and addresses of witnesses within a period of ten days.
  - (3) The inquiry has to be completed within a period of ninety days from the receipt of the complaint. The inquiry report, with recommendations, if any, has to be submitted within ten days from the completion of the inquiry to the Executive Authority of the HEI. Copy of the findings or recommendations shall also be served on both parties to the complaint.
  - (4) The Executive Authority of the HEI shall act on the recommendations of the committee within a period of thirty days from the receipt of the inquiry report, unless an appeal against the findings is filed within that time by either party.
  - (5) An appeal against the findings or /recommendations of the ICC may be filed by either party before the Executive Authority of the HEI within a period of thirty days from the date of the recommendations.
  - (6) If the Executive Authority of the HEI decides not to act as per the recommendations of the ICC. then it shall record written reasons for the same to be conveyed to ICC and both the parties to the proceedings. If on the other hand it is decided to act as per the recommendations of the ICC, then a show cause notice, answerable within ten days, shall be served on the party against whom action is decided to be taken. The Executive Authority of the HEI shall proceed only after considering the reply or hearing the aggrieved person.
  - (7) The aggrieved party may seek conciliation in order to settle the matter. No monetary settlement should be made as a basis of conciliation. The HEI shall facilitate a conciliation process through ICC. as the case may be, once it is sought. The resolution of the conflict to the full satisfaction of the aggrieved party wherever possible, is preferred to purely punitive intervention.
  - (8) The identities of the aggrieved party or victim or the witness or the offender shall not be made public or kept in the public domain especially during the process of the inquiry.
9. Interim redressal-The HEI may,
  - (a) transfer the complainant or the respondent to another section or department to minimise the risks involved in contact or interaction, if such a recommendation is made



- by the ICC;
- (b) grant leave to the aggrieved with full protection of status and benefits for a period up to three months;
  - (c) restrain the respondent from reporting on or evaluating the work or performance or tests or examinations of the complainant;
  - (d) ensure that offenders are warned to keep a distance from the aggrieved, and wherever necessary, if there is a definite threat, restrain their entry into the campus;
  - (e) take strict measures to provide a conducive environment of safety and protection to the complainant against retaliation and victimisation as a consequence of making a complaint of sexual harassment.
10. Punishment and compensation- (1) Anyone found guilty of sexual harassment shall be punished in accordance with the service rules of the HEI, if the offender is an employee.
- (2) Where the respondent is a student, depending upon the severity of the offence, the HEI may,-
- (a) withhold privileges of the student such as access to the library, auditoria, halls of residence, transportation, scholarships, allowances, and identity card;
  - (b) suspend or restrict entry into the campus for a specific period;
  - (c) expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants;
  - (d) award reformatory punishments like mandatory counselling and, or, performance of community services.
- (3) The aggrieved person is entitled to the payment of compensation. The HEI shall issue direction for payment of the compensation recommended by the ICC and accepted by the Executive Authority, which shall be recovered from the offender. The compensation payable shall be determined on the basis of-
- (a) mental trauma, pain, suffering and distress caused to the aggrieved person;
  - (b) the loss of career opportunity due to the incident of sexual harassment;
  - (c) the medical expenses incurred by the victim for physical, psychiatric treatment;
  - (d) the income and status of the alleged perpetrator and victim; and
  - (e) the feasibility of such payment in lump sum or in instalments.
11. Action against frivolous complaint. To ensure that the provisions for the protection of employees and students from sexual harassment do not get misused, provisions against false or malicious complaints have to be made and publicised within all HEIs. If the ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue, or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the provisions of sub-regulations (1) of regulations 10, if the complainant happens to be an employee and as per sub-regulation (2) of that regulation, if the complainant happens to be a student. However, the mere inability to substantiate a complaint or provide adequate proof will



not attract attention against the complainant. Malicious intent on the part of the complainant shall not be established without an inquiry, in accordance with the procedure prescribed, conducted before any action is recommended.

12. Consequences of non-compliance.-(1) The Commission shall, in respect of any institution that will fully contravenes or repeatedly fails to comply with the obligations and duties laid out for the prevention, prohibition and redressal of sexual harassment of employees and students, take one or more of the following actions after providing due notice: -
- (a) withdrawal of declaration of fitness to receive grants under section 12B of the University Grants Commission Act, 1956.
  - (b) removing the name of the university or college from the list maintained by the Commission under clause (f) of section 2 of said Act, 1956;
  - (c) withholding any grant allocated to the institution;
  - (d) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission;
  - (e) informing the general public, including potential candidates for employment or admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not provide for a zero tolerance policy against sexual harassment;
  - (f) recommending the affiliating university for withdrawal of affiliation, in case of a college;
  - (g) recommending the Central Government for withdrawal of declaration as an institution deemed to be university, in case of an institution deemed to be university;
  - (h) recommending the appropriate State Government for withdrawal of status as university in case of a university established or incorporated under a State Act.
  - (i) taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the University Grants Commission Act, 1956 for such duration of time till the institution complies with the provisions of these regulations.
- (2) No action shall be taken by the Commission under these regulations unless the Institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

### Equal Opportunity Cell

The Equal Opportunity Cell works to assist students with any form of learning or social disadvantage and helps them to merge with the mainstream. It is the duty of the Cell to oversee the effective implementation of policies and programmes for disadvantaged groups (SC/ST, OBC, Minorities, Jain, Physically Challenged) to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within and outside the campus. The cell also monitors the effective implementation of Right to Persons with Disability Act, 2016.

Point of Contact- **Ms. Gaganpreet Walia**

Email- [gagan.walia@ggdsd.ac.in](mailto:gagan.walia@ggdsd.ac.in)

## Gender Sensitization

Gender Sensitization is the need of the hour. It refers to the modification of behaviour by raising awareness regarding gender equality concerns. It is about changing behaviour and instilling empathy into the views that we hold about own and the other genders. Sustainable Development relies on ending gender discrimination and providing equal opportunities to all the genders. Gender equality is very crucial for the social and economic growth of developing countries like India. GGDSD College recognises the importance of gender sensitization and gender equality and the college has taken several steps to promote the same. The college strives to create a conducive and harmonious environment for all students where they can learn about and practice gender equality thus creating a promising future that provides a safe and healthy milieu for members of all genders.

For any query contact: [champions@ggdsd.ac.in](mailto:champions@ggdsd.ac.in)

### Aim and objectives

Our gender sensitization efforts aim to contribute towards a gender sensitive society where individuals are united by common gender related goals and opportunities are shared by all genders in equal measure.

#### Our objectives include:

- To generate awareness among students about gender equality
- To sensitise students regarding the challenges faced by the LGBTQAI community
- To establish gender quality in decision making processes at the college
- To suggest measures for bridging the gender gap

#### Gender Sensitization Policy of the College

- Fostering gender equality in all aspects of the student/teacher community for which Equal Opportunity Cell and Gender Champions Club have been established in the college
- Maintaining a favourable and dignified atmosphere for women staff and girl students of the college by disallowing any act of harassment or exploitation. The College Committee Against Sexual Harassment, Discipline Committee and Anti-Ragging Committees cater to the same
- Promoting gender balance in various decision-making capacities
- Providing equal opportunities for women to take leadership positions in both academic and administrative arenas
- Creating awareness on gender related issues through seminars, workshops, special lectures and extension activities
- Reserving seats for single girl child during admission

#### Practices to Promote Gender Sensitization and Equality

- Provision of girls common room, washroom facility, sanitary napkin vending machine, and two wheeler parking for girls
- Thorough and expedient investigation into matters related to abuse and sexual harassment
- Organisation of meditation and yoga camps and self-defence training workshops
- Organisation of activities, such as debates, theatrical performances, poster-making competitions, film screenings, etc. to create greater awareness on gender related concerns



- Organisation of lectures and seminars by eminent resource persons working in the field of gender empowerment
- Provision of counselling, guidance and life skill education to girl students through various training workshops and sessions

### Student Grievance Redressal Committee (SGRC)

The SGRC looks into the complaints lodged by students and addresses them accordingly. The committee offers immediate and effective redressal to the grievances received and works towards creating a productive and holistic environment in the college.

“Grievance” means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of a prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time;



- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minorities or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided;
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force;
- xvii. any action initiated/taken contrary to the statutes, ordinances, rules, regulations, or guidelines of the institution; and
- xviii. any action initiated/taken contrary to the regulations and/or guidelines made/issued by the Commission and/or the regulatory body concerned.

#### **FUNCTIONS of SGRC**

In considering the grievances before it, the SGRC shall follow principles of natural justice.

The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.

Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

#### **FUNCTIONS OF OMBUDSPERSON**

- i. The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these regulations.
- ii. While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- iii. The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.

The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

#### **PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:**

On receipt of an online complaint, the institution shall refer the complaint to the appropriate Students' Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.

The Students' Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.

An aggrieved student may appear either in person or authorize a representative to present the case.





Grievances not resolved by the Students' Grievance Redressal Committee within the time period provided in these regulations may be referred to the Ombudsperson by the university.

Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee(s), in early redressal of grievances.

The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student

The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.

The institution shall comply with the recommendations of the Ombudsperson.

The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

### **Student Grievance Redressal Mechanism**

The College has an effective and objective multi-tier Grievance Redressal Mechanism, consisting of several forums and committees that focus on careful and sensitive handling of student grievances.

Students may register their grievances through the following channels

1. The aggrieved student(s) may directly approach the Convenor of the appropriate committee with a written application or through email.
2. The complaint, of any sort, can also be registered online on the college website.
3. In case of ragging related grievances, the aggrieved student (s) may directly inform any of the members of the Anti-Ragging Committee and/or Anti-Ragging Cell, on mobile. The details of the Anti-Ragging Committee and Anti Ragging Cell are published on the website.
4. Grievances, on plain paper, may be posted in complaint boxes fixed around the campus.
5. For matters of teaching-learning and internal assessment, students are advised to first express their grievance to the concerned faculty members. On non-resolution of grievance, the student may approach the SGRC with a written application or through email.
6. The Head of the Department, or the Coordinator Concerned after verifying the facts will try to redress the grievance within a week of the receipt of application of the student. If the student is not satisfied with the verdict or solution of the Head of the Department or the Coordinator Concerned, Aggrieved student (s) may also submit their grievance in writing or through email to the Principal, Goswami Ganesh Dutta Sanatan Dharma College.
7. While dealing with the complaint, the Committee will observe the law of natural justice and hear the complainant and concerned people.
8. While passing an order on any Grievance at any level, the relevant provisions of Act/Regulations should be kept in mind and no such order should be passed in contradiction of the same.

The appellate authority for all matters of student grievance at College level is the Principal.





### Career Guidance & Counseling Cell

To provide career as well as psychological counseling to students, the counseling cell of the college plays a significant role. During admissions, the counseling cell offers valuable career guidance to students to help them choose the right subject combinations in conjunction with their aptitude and attitude. Through year round career counseling programs, students are scientifically tested for their individual potentials with the help of psychometric tests and measures. Detailed profiles of students are prepared and personalized counseling sessions are conducted absolutely free of cost.

The cell also provides psychological counseling to students, addressing any behavioral problems, relationship issues or other psycho-social problems/issues that they might have in their tumultuous college life. Special sessions are held with the students residing in hostels, to facilitate their adjustment and to cater to their special emotional needs. PDP's (Personality Development Programmes) are frequently held by the Cell to hone the soft skills of the students. To orient students towards facing competitive examinations, the Cell holds regular sessions, thus helping them to tackle stress/pressure situations.

Besides the above, the Counseling Cell offers ready help and guidance to students for any other problem that they might face, thereby smoothening their journey in the college and preparing them for their future lives ahead.

| <b>Counselling Cell Committee:</b> |                                      |                               |
|------------------------------------|--------------------------------------|-------------------------------|
| <b>Dr Tarundeep Kaur</b>           | <b>tarundeep.kaur@ggdsd.ac.in</b>    | <b>Incharge Humanities</b>    |
| <b>Dr Anupriya Bhardwaj</b>        | <b>anupriya.bhardwaj@ggdsd.ac.in</b> | <b>Commerce</b>               |
| <b>Dr Sheetal Sharma</b>           | <b>sheetal.sharma@ggdsd.ac.in</b>    | <b>Commerce</b>               |
| <b>Dr Samriti Dhawan</b>           | <b>samriti.dhawan@ggdsd.ac.in</b>    | <b>Science</b>                |
| <b>Dr Pooja Mohan</b>              | <b>pooja.mohan@ggdsd.ac.in</b>       | <b>Information Technology</b> |

#### TEAM HUM-DUM

With the motive to help people get rid of feelings of distress, isolation and helplessness, team Hum-Dum- a group of students of the department of psychology under the supervision of Dr tarundeep had started a helpline where they were available to assist people with emotional and mental support. This team consists of psychology interns determined to help all the people from all age groups that have been affected by any aspect of the global pandemic. They had made themselves available to the general public through social handles like Instagram, facebook etc. for people to reach out to them . this service was provided free of cost and motivational posts and messages were updated regularly on social media handles to kep the spirits of people high. This group further registered themselves as a non-profit NGO, and the department is working on training interns, further.



### Medical Facilities

The institute has two qualified medical officers. First-aid is available for the students in the medical room of the college. To meet any emergency, ambulance service is also available round the clock for the students from college/hostels. If any student falls sick or suffers from any medical emergency during the college hours, every type of medical assistance is provided to him/her and all the expenses of the treatment are borne by the college. There is also a provision that the college would meet all the medical expenses of any hosteller, if he/she happens to be hospitalized due to any unfortunate circumstance arising out of his/her stay in the college hostel. Other than these, there are periodical medical check-up camps that are conducted round the year, absolutely free of cost. There is a medical assistant available 24x7 in the hostel.

|    |  |
|----|--|
| 1. | <b>Dr Kiran Bansal (Visiting Medical Officer)</b>          |
| 2. | <b>Dr Gurmeet Singh Dhillon (Visiting Medical Officer)</b> |
| 3. | <b>Ms Geetika Gupta (Pharmacist)</b>                       |

For any assistance, contact [geetika.sharma@ggdsd.ac.in](mailto:geetika.sharma@ggdsd.ac.in)

### Accidental Coverage

All the students of the college have been covered under the accidental insurance scheme to the tune of Rs. 1,00,000/-.

The policy covers the following events:

1. Death
2. Loss of two limbs/two eyes/one limb, one eye
3. Loss of one limb/one eye
4. Permanent total disability from injuries
5. Permanent partial disability

In addition to the above, the policy will provide reimbursement of medical expenses, subject to a limit of Rs.500, incurred by any student for his/her treatment in a hospital/nursing home as in-patient, for any injury sustained in an accident during the session. These claims will be settled by the insurance company.

### Student Welfare Scheme

- Wi-Fi Connectivity throughout the Campus
- Free Internet Surfing
- Book Bank Facility
- Free Remedial Classes
- Free Merit Classes
- Medical Camps for Students
- Medical Treatment for Boarders
- Accidental Insurance Scheme
- Scholarships & Freeships



## HEALTHY PRACTICES

Quality education has several dimensions like imparting domain specific knowledge, creating skills, practical use of knowledge of skills, overall development of the personality for greater creativity and productivity, raising the spiritual quotient of students and creating socially responsible citizens. Realizing these important dimensions of education, the institution has adopted several healthy practices for the attainment of these objectives. These include the following:

- **Social Awareness & Concern-** The institute helps to organize exhibitions and workshops for fundraising, medical awareness and adult education. Such participation makes students aware of significant contemporary social issues and thereby contributes to the social and national development positively. Other than numerous such camps and drives, the college also runs an organization of students and college alumni, ASHRA (Association of Students for Human Rights Awareness), which generates a strong sense of involvement and commitment in the students.
- **Manav Dharma Kendra** has been a crucial part of the institution right from its inception. It aims to inculcate sound moral and ethical values amongst all the students of the college. It organizes activities and lectures during the entire academic session to elevate the spiritual quotient of the students, besides fostering ideals of a cosmopolitan outlook and universal brotherhood. All students are thus encouraged to become enlightened and awakened citizens of the society.
- **Outreach Programmes-** The college aims at inculcating a deep sense of social concern amongst all its students. In order to extend a helping hand to the needy in our society and to ameliorate their condition, the college launches numerous outdoor camps which include eye check-up camps, dental check-up camps and blood testing camps in the slum areas, in and around Chandigarh. Students are encouraged to work with an NGO of their choice in each academic session. The college recognizes and celebrates such service rendered by the students and honours them in turn with Certificates of Distinction.
- **Participative Learning-** Students are encouraged to organize different events that may be general in nature or specifically related to their subject. Such exercises help the students in applying the knowledge acquired in the classrooms, as they put to use their different sets of skills in the practical world. Every year the students of Journalism bring out an in-house newsletter "Expressions," through which they not only hone their writing and editing skills, but also gain first hand practical experience of page making and page designing. The students are also encouraged to edit various publications of the college, including the college magazine 'Tyagmurti.' It is through such endeavours that the students gain actual hands-on experience that holds them in good stead.
- **Cultural Enlightenment-** We organize numerous cultural fests and fairs throughout the session. We also celebrate all important festivals and days that are integral to our history and culture. The endeavour is to encourage the students to participate zealously in these celebrations and thereby acquaint themselves with the significance of these occasions. Some of the important days and festivals that we celebrate with full fervour in college include the Independence Day, the Republic Day, Janamashtami, Teej, Gurpurab, Diwali, Lohri, Basant Panchami, Baisakhi and Navratras, etc. We believe that such initiatives go a long way in sensitizing the students about the rich cultural heritage that India is endowed with.



- **Health and Wellness-** The college organizes various health and wellness camps, talks, workshops, seminars etc to cater to strengthening socio-psychological competency of both students and teachers. Medical testing camps, stress management workshops, interactions related to mental health and well being are all part of this initiative.
- **Enhancing Entrepreneurial and Employability Skills-** As part of our continuous focus on the overall development of the students, we constantly encourage and make efforts to train them to enhance their potential market employability.

#### **IIC – Institution Innovation Council**

- ❖ Institution Innovation Council (IIC), recognised by MHRD, Govt of India, aims to promote entrepreneurship and start up culture in the institution.
- ✓ Funding students’ ventures
- ✓ Holding entrepreneurship focused events
- ✓ Organising boot camps
- ✓ organising mentoring and investors session.

The college holds Riwayat and Open Bazaar under the IIC banner.

**Open bazaar-** The Open Bazaar aims to give a free of **cost platform** for students to build and develop their entrepreneurial skills. The students set up stalls to display their products and to share information on services they provide. Some of the stalls that have been set up by students include – Bakery products, Decorative candles, Artificial jewellery and Customised designer sneakers.

#### **NCCMP – National Stock Exchange Certified Capital Market Professional Programme**

- ❖ A NSE SMART Training Programme as well as a NSE Certified Course is also offered to students for encouraging their interest in dealing in the stock market and to develop their financial skills for working in the corporate sector.
- ❖ It helps them to be prepared with investment ideas ultimately leading towards the government’s commitment of encouraging innovation and start-ups.

#### **IBM**

- ❖ We have collaborated with IBM to offer industry relevant value-added courses like:
  - ✓ Data Science with Python Programming
  - ✓ Artificial Intelligence with Python Programming
  - ✓ Data Science and Machine Learning
  - ✓ Cloud with Data Analytics
  - ✓ Business Analytics with Data Visualization

This association will help students better prepared to meet the industry and development key skills to be industry ready.

#### **Professional Courses**

- ❖ The students are encouraged to take up professional courses like C.A./ C.S. / C.F.A. along with their regular courses.



### **Summer Training Programme – Biotechnology**

- ❖ The college has been sanctioned a Skill Vigyan Program by the Government of India which is being run by the Department of Biotechnology with the aim of supporting the fields of Food Microbiology and Lab Technician training.
- ❖ This program is being implemented by Department of Science and Technology & Renewable Energy, Chandigarh Administration.

Some of its course contents include:

- ✓ Microbiology techniques
- ✓ Genomic DNA isolation
- ✓ Agarose Gel electrophoresis
- ✓ Metagenomic DNA isolation and analysis
- ✓ Polymerase Chain Reaction, etc.

### **University of Fraser Valley, Canada**

The college has a student exchange MoU with the University of Fraser Valley, British Columbia, Canada.

### **Deen Dyal Upadaya Kaushal Kendra**

- ❖ Various undergraduate vocational degree courses have been set up under the aegis of this department:
  - ✓ B.Voc.(Fashion Technology and Apparel Design)
  - ✓ B.Voc.(Food Processing and Preservation)
  - ✓ B.Voc.(Hardware and Networking)
  - ✓ B.Voc.(Retail Management)
  - ✓ B.Voc.(Logistics Management)
  - ✓ B.Voc.(Medical Lab Technology)
  - ✓ B.Voc.(Media and Entertainment)

### **Add On (Career Oriented) courses**

- ❖ We offer various skill development courses (at certificate, diploma and advanced course levels) ranging from:
  - ✓ Cosmetology
  - ✓ Video reporting
  - ✓ Fashion designing
  - ✓ Event management
  - ✓ Computer-based accounting
  - ✓ French
  - ✓ Tourism and Travel, among others.

The college also offers 63 subjects/courses that focus on industry interface, industrial visits, internships, and training.



## Journalism and Mass Communication

- **MOUs**

We have signed MOUs with MYFM, PTC Punjabi, PTC Network, PRCI (Public Relations Council of India), Blitz India, Global Punjab and Sakki Media PVT Limited to provide students with a hands-on experience and judicious blend of theory and practice.

- **Television and radio studio**

The college has set up a state-of-the-art television and radio studio with industry standards equipment's to hone the communication, anchoring, camera audio - video editing skills of the students.

- **'Expressions'**

Students are encouraged to work on our in-house newsletter 'Expressions' on different print media software's.

## ICT/Student's Empowerment Initiatives

- ✓ Expert talk on stock market basics
- ✓ KONA KONA Shiksha Program
- ✓ Financial Literacy Week celebrated by SEBI
- ✓ Seminars and investor awareness programmes on Commodity Derivatives
- ✓ Expert Talk on "Accelerators/Incubation - Opportunities for Students & Faculties - Early-Stage Entrepreneurs"
- ✓ Session on Consulting - Careers & Cracking Interviews
- ✓ Webinar on Nurturing the students on Career Guidance and Development
- ✓ Virtual National Seminar titled "Entrepreneurship Ecosystem"
- ✓ Seminar on Innovation and Creative Thinking Amongst the Youth of India
- ✓ Expert sessions on how to become successful entrepreneurs





## GREEN CAMPUS COMMITTEE

The committee was established in 2019. The Green Campus Committee was established in 2019. The committee has a proactive attitude towards conservation of the environment with an objective of generating awareness and promoting environmental care at both individual and community level. The motto of the Green Campus Committee is "To promote a multifaceted definition of sustainability" which meets the needs of the present without compromising the ability of future generations to meet their own needs. The committee comprises teaching, non-teaching staff members and students who work in union to increase environmental awareness through various events and leading initiatives with an aim to decrease human detrimental environmental impact. We hope that empowering students today will create a greener future tomorrow.

**Working:** Various events like tree plantation, webinars and seminars, best out of waste events, waste recycling awareness, e-waste management drives, water management and sapling donation are organized throughout the year. The green committee hosts events regularly both on and off campus. We try to generate awareness regarding the environmental issues among the youth through celebrating various international movements (like Earth Hour, World Water Day, World Environment Day, Pollution Day, etc.).

The committee participate in various initiatives of both the Government of India and Chandigarh Administration- Swachhta Campaign, campaigns against banned plastic carry bags and fireworks, each one plant one campaign, campaigns for segregation of waste, noise and air pollution, say no to the single-use plastic to name a few.

GCC has received various grants from Department of Environment, DST, Chandigarh Administration, for conducting various activities. The committee has also organized events like Akshay Urja Celebration, SDG 2030 Ready Chandigarh, Environment Day Celebrations, Go Green Campus Drive, etc. in collaboration with ENVIS Centre, NGO Yuvsatta, MGNCRE, Ministry of Education, GoI and NGO- For A Cause.

Our green volunteer Mr. Nakul Phull has conducted a number of seminars and workshops in various schools of Punjab and Haryana on Environment consciousness and to promote 5R's. GCC aims to set standards, adopt measures and educate the students and society about a safe and eco-friendly environment.

**Recognitions:** The work and commitment of some of the dedicated students and faculty has been recognized by MGNCRE, Ministry of Education, Government of India. We have also received certificate of appreciation for conducting Largest Plantation Drive, Each One Reach One Covid Mission, use of Gandhi Chhadi and swachhta Drive, etc. With our continuous work the college participated in National Rural Institutions Sustainability Grading (NRISG) and received the highest grade in Chandigarh. The college is recognized as Swachhta Action Plan Institution and Recognized Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution by MGNCRE.

**Who all can join:** Students from all streams are eligible to join GCC. The committee is open for student volunteers for any specific activity as well. Members meet regularly in brainstorming sessions to discuss and share ideas and recommendations for enhancing environmental practices. There are many events you can participate in, but if you have a suggestion for one that you'd like to organize or participate - let us know.

To know more about the society, you can get in touch with: Dr Jyoti Joshi, Coordinator. Email Id: [greencampus@ggdsd.ac.in](mailto:greencampus@ggdsd.ac.in)





## INTERNATIONAL/ FOREIGN STUDENTS

It is a privilege to welcome the Foreign Students to a place where intelligence and morality work and blend in harmony under a strong academic atmosphere. Our vision is to produce intellectuals who have high morality so that they can spread positive effects to both their own lives and the larger society where they live. International/Foreign students are valued members of our community and the college takes pride in serving these students.

The office of the Dean, Foreign Students looks after the welfare of the International students and also maintains liaison with college authorities, Panjab University authorities and outside agencies. The office authenticates the guidelines for admission of International students to all departments of the college and maintains record/ particulars of each student.

The International Students office maintains close liaison with the **Indian Council for Cultural Relations (ICCR-<https://www.iccr.gov.in/home>)** with regard to the programs for the International students. The office also facilitates the International students body in organizing their cultural functions/sports etc. The office organizes various activities such as orientation-cum-cultural exposure programme, English language and soft skills workshop, sports, cultural and literary & extra-curricular activities with the help of Dean Foreign Students, Panjab University.

The Government of India has recently launched '**Study in India**' (SII - <https://studyindia.gov.in>) programme to provide easy access to the International students to study in the best institutions in India. Under this programme, premier educational institutions of India have offered more than 15000 seats for eligible foreign students in various disciplines. Our college has been registered under this programme and International students can seek admission through this mode as well.

**The students wishing to join any of the courses at college, for the first time are required to obtain an eligibility/equivalence certificate. This certificate is issued by the Deputy Registrar (General) Panjab University, Chandigarh. The request form for issuance of eligibility certificate is available at <http://forms.puchd.ac.in>**

**For any enquiry, drop an email at [dis@ggdsd.ac.in](mailto:dis@ggdsd.ac.in)**

**The office can also be contacted at the following contact number 9872987239, Dr. Diksha Kakkar, Dean, Foreign Students.**

International students can approach this office for admission and hostel facility in college. The students requiring expenditure certificate or assistance with their remittances are also advised to contact the above said office.

A large number of the International students have been pursuing undergraduate and postgraduate courses at college. Ten percent over and above the total number of regular seats in each course is reserved for Foreign Nationals/NRI candidates.

Every year students are admitted after the due verification of following documents:

| S.No. | Name of the Document   |
|-------|--|
| 1     | Passport and Visa  |
| 2     | Eligibility Certificate issued by Panjab University as equivalent to the corresponding Indian Degrees/ Certificate |
| 3     | Admission Sanction Letter issued by Panjab University (for ICCR sponsored students)                                |
| 4     | Admission Sanction Letter issued by ICCR (for ICCR sponsored students)   |



Candidates provisionally selected for admission in various Graduate/Undergraduate courses shall be issued provisional admission letters to facilitate their students' visa process. The final admission would be based only on production of passport and student visa.

All rules and regulations of Panjab University will strictly apply to foreign students as well.

**Important:**

- The Foreign National students admitted are required to fill up Foreign Student Information System (FSIS) Form complete in all respects, along with copies of passport and Visa and submit to the office of Dean International Students, Panjab University, Chandigarh. This form is an urgent requirement of the Foreign Registration Office (FRO), Sector-9, Chandigarh and the candidate has to report to the Foreign Registration Office (FRO) within fourteen days of arrival in Chandigarh, with the number generated after the online submission of this form. (<https://indianfrro.gov.in/eservices/home.jsp>)
- Foreign Students Information System (FSIS) is to be submitted by hand by the candidate and the FSIS No. will be issued by this Office personally to the students.
- **For candidates seeking admission to UG/PG programmes under NRI/FN Category, the condition of appearing in Entrance Test is waived off by Panjab University from the academic session 2024-25.**

Format of FSIS Form (To be submitted after Confirmation of Admission)



## Format of FSIS Form (To be submitted after Confirmation of Admission)

1. Name .....
2. Father's Name .....
3. Date of Birth .....
4. Sex (Male/Famale) .....
5. Marital Status (Single/Married) .....
6. Nationality .....
7. Particulars of Passport & Visa :
  - (a) Passport No. & Date .....
  - (b) Issuing Authority .....
  - (c) Valid upto .....
  - (d) Indian Visa/Entry Number .....
  - (e) Visa valid upto .....
8. Senior Supdt. Of Police-cum-Foreigner's Registration Office No. & Date:-  
.....
9. Date of First Arrival :-
  - (a) In India .....
  - (b) In Chandigarh .....
10. Permanent Address .....  
(in their Country) .....
11. Name & Address of .....  
Local Guardian, if any .....
12. Name & Address/Telephone No. of other Person to be contacted in emergency  
.....
13. Status of Student - .....  
(Cultural Scholar/Self Supporting /any other) .....
14. University Department/College where enrolled .....
15. Class ..... Roll No. ....
16. Address in Chandigarh .....

Signature of the Student Dated : .....



## FREESHIPS AND SCHOLARSHIPS

The college provides scholarships and concessions to the deserving students of the institution. These efforts not only help and reward the deserving students, but also inculcate in them a drive to perform better. The meritorious and financially weak students are helped through these scholarships and concessions.

The book bank initiative, started by the college, aims at providing help to the deserving candidates. Scholarships are given to the top 3 position holders in end-semester examinations conducted by Panjab University. An application to the Principal duly verified by the Head of the Department at the time of admission is necessary for availing the scholarship. The institution with the assistance of Chandigarh Administration too provides fee concession to the students in case two children (brothers/sisters) of same parents are enrolled simultaneously in the college. Such siblings too should submit their application to the Principal at the time of admission. The institution with the assistance of Chandigarh Administration also provides fee concessions to those students whose parents' annual income falls between Rs. 1,00,000 - to Rs. 2,00,000. For this concession, the student must submit an affidavit or salary certificate from the employer of his/her parents.

In addition to this, economically weaker students can avail themselves of the concession by applying to the Principal through a written request for the waiver and/or the books at the time of admission. Students may also apply for scholarship/fee-concession during the month of August when the notice will be displayed on the notice-board.

Besides, the students can register themselves at the National Scholarship Portal <https://scholarships.gov.in/> to avail scholarships under various schemes floated by the State and Central Government from time to time. The college is duly registered at the National Scholarship Portal.

They may also contact **Dr. Nidhi Grover**, convener of the scholarship committee.

Students who are interested to apply for scholarship are required to fill the following Google Form by 30.09.2024. Scholarship Form Link <https://forms.gle/owSdbXzvZBLcWvj57>

### Scholarship Cell

#### Objectives of the Scholarship Policy

- To facilitate students to avail various Scholarship Schemes
- To help the students to apply for scholarships at various levels (Central Government, State Government, ICCR, PMSSS and Institution level)
- Scrutinise the documents for the various scholarship schemes
- Receive and verify the scholarship applications and recommend them forward

To fulfill the above objectives, the college has a separate Scholarship Cell to look after the various scholarship schemes (Central Government, State Government and Scholarships/Freeships and Fee concessions) offered by the institution. It deals with the allocation and distribution of scholarships under the mentorship of a faculty member designated as the Coordinator Scholarships. The cell also functions for dissemination of



information regarding various government and college specific scholarship schemes. The aspirants of Government scholarships apply directly for the scheme on National Scholarship Portal (<https://scholarships.gov.in/>) and cell verifies the application of these students. The details of Government Scholarships handled by the cell are:

- Post Matric Scholarships for SC Students
- Post-Matric Scholarship for Students with Disabilities
- Financial Assistance for Education of the Wards of Beedi/Cine/lomc/Lsdm Workers - Post-Matric
- National Means Cum Merit Scholarship
- Central Sector Scheme of Scholarships for College and University Students
- Prime Minister's Scholarship Scheme for Central Armed Police Forces and Assam Rifles
- Prime Minister's Scholarship Scheme for Wards of States/UTs Police Personnel Martyred During Terror/Naxal Attacks
- Prime Minister's Scholarship Scheme for RPF/RPSF
- Financial Support to The Students of NER for Higher Professional Courses (NEC Merit Scholarship)
- Ishan Uday - Special Scholarship Scheme for North Eastern Region
- PG Indira Gandhi Scholarship for Single Girl Child
- PG Scholarship for University Rank Holders (1st and 2nd Rank Holders)
- Post Matric Scholarship for SC Students-Chandigarh
- Post Matric Scholarship Scheme for OBC Students-Chandigarh
- Dr. Ambedkar Post Matric Scholarship for Economically Backward Class Students-Chandigarh
- Post Matric Scholarship for Minority Communities
- Post Matric Scholarship for BC Students
- Govt./Board/University Merit Scholarships
- Prime Minister Special Scholarship for J&K Students

The cell is also responsible for inviting application for various types of college level scholarships in each academic session. The college level scholarship is awarded on Merit-cum-Means basis. The promising students who lack the resources to excel are identified by the scholarship committee constituted by the office of the Principal. The meeting of the committee is chaired by the Principal and convened by the Scholarship Coordinator. The members of the committee are shuffled every year to ensure the fair and just distribution of available funds. Also the financial assistance to be provided is decided by the Scholarship Committee in its meeting. **The online applications for scholarships are invited at [scholarship@ggdsd.ac.in](mailto:scholarship@ggdsd.ac.in)**

**Shri Upkar Krishan Sharma Scholarship** for Women- Rs. 25000/- will be granted as scholarship to a girl student on merit-cum-means basis. Students needs to apply through an application to the Principal of the collage.



## Endowments available for Scholarship

| S. No. | Name of Scholarship  | Donor  | Endowment Fund  |
|--------|--|--|-----------------|
| 1.     | <b>Principal Krishan Baldev Sharma &amp; Smt. Sheelawanti Sharma Scholarship</b> | Sh. Saurabh Sharma, 212, Guru Nanak Colony, Faridkot.  | Rs. 10,00,000/- |
| 2.     | <b>Mr. Hari Joshi Scholarship</b>  | Dr. Atul Sharma Joshi, Fortis Hospital   | Rs. 3,00,000/-  |
| 3.     | <b>Pt. Inder Mohan Sharma, Memorial Scholarships Sector 7, Chandigarh</b>        | M / s . P t . K h u s h i R a m Associates, Showroom No. 23  | Rs. 2,00,000/-  |
| 4.     | <b>Malti Shah Memorial Scholarship</b>   | Dr. S. Shah Chawla, 204, Sector 33A, Chandigarh  | Rs 2,00,000/-   |
| 5.     | <b>Sh. G.D. Shori</b>  | Sh. G.D. Shori and Smt. Santosh Shori, H.No. 712, Sec. 11, Chandigarh  | Rs. 1,40,000/-  |
| 6.     | <b>Mrs. Laj Soni Memorial Scholarship</b>  | Dr. Sajeev Soni, H.No. 3300, Sec. 23 D, Chandigarh   | Rs. 1,00,000/-  |
| 7.     | <b>Sh. Mulk Raj Katariya Memorial Scholarship</b>                                | Katariya Motors, Faridkot  | Rs. 51,000/-    |
| 8.     | <b>Pt. Kedar Nath Memorial Trust</b>   | Piccadly Concerns, Chd.  | Rs. 50,000/-    |
| 9.     | <b>Smt. Ramesh Rani Lakhanpal</b>  | Smt. Ramesh Rani Lakhanpal, C/o Sh. K.K. Lakhanpal, ChiefEngineer (Retd.) H.No. 91, Sec. 10-A, Chd.                              | Rs. 41,000/-    |
| 10.    | <b>Dr. R.K. Anand</b>  | R-837, New Rajendra Nagar, New Delhi   | Rs. 40,000/-    |
| 11.    | <b>Dr. Darshana Thukral</b>  | Dr. (Mrs.) Darshana Thukral, H.No. 1004, Sec. 44-B, Chd.   | Rs. 31,000/-    |
| 12.    | <b>Mrs. Kanta Vashisht</b>   | H.No. 10, Sec. 19, Chd   | Rs. 31,000/-    |
| 13.    | <b>Pt. Bishan Das Memorial Scholarship</b>                                       | Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec. 10-A, Chd.  | Rs. 31,000/-    |
| 14.    | <b>Principal P.L. Anand Memorial Scholarship</b>                                 | Sh. Arun Kumar, Income Tax Commissioner, Mumbai  | Rs. 30,000/-    |
| 15.    | <b>Sh. K.K. Lakhanpal</b>  | Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec. 10-A, Chd.  | Rs.15,000/-     |
| 16.    | <b>Dr. D.D. Jyoti Memorial Scholarship</b>                                       | H.No. 663, Sec.11-B, Chd.  | Rs.15,000/-     |
| 17.    | <b>Seth Beni Prasad Aggarwal Memorial Scholarship</b>                            | Sh. Sohan Lal Aggarwal, Prop. Global Investment Strategies Corps., 966 Hungerford Drive, 26-A, Rockvilli Marry Land 20850 U.S.A. | Rs.15,000/-     |
| 18.    | <b>Miss Anjana Sehgal</b>  | Miss Anjana Sehgal, Prem Nikunj, Sapt Sarovar, Saptrishi Ashram, Haridwar  | Rs.15,000/-     |



| S. No. | Name of Scholarship  | Donor   | Endowment Fund |
|--------|--|---|----------------|
| 19.    | Smt. Kulwant Kaur  | H.No. 3387, Sec. 47-D, Chandigarh   | Rs.15,000/-    |
| 20.    | Book Bank  | Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec.10-A, Chd.                    | Rs.12,000/-    |
| 21.    | Baby Gauri Mittal Memorial Scholarship                               | Dr. Monika Mittal H.No. 1832, Sec. 7 C, Chandigarh                                      | Rs 12000/-     |
| 22.    | Sh. Hans Raj Aggarwal Memorial-Scholarship                           | Sh. Pranav Kumar, H.No. 9, Police Complex, Sec17-E, Chd.                                | Rs.11,100/-    |
| 23.    | Sh. C.P. Dhawan Memorial Scholarship                                 | Mrs. Kamala Dhawan, H.No. 637, Sec. 11-B, Chd.  | Rs.10,000/-    |
| 24.    | Rai Saheb Pt. Amar Nath Sharma & Smt. Sham Devi Memorial Scholarship | Sh. H.L Sharma & Late Dr. D.D. Jyoti, H.No. 697, Sec. 11-B, Chd.                        | Rs.10,000/-    |
| 25.    | Smt. Mayawati Memorial Scholarship                                   | Sh. Brahm Dutt Bali, H.No. 1541, Sec. 18-D, Chd.  | Rs.10,000/-    |
| 26.    | Sh. Daulat Ram Bali Memorial Scholarship                             | Sh. Sudhendu Bali, H.No. 1541, Sec.18-D, Chd.   | Rs.10,000/-    |
| 27.    | Sh. Satya Pal Sharma   | Sh. Satya Pal Sharma & Mrs. Kailash Vati Sharma, Kailash Kuti Saptrishi Ashram, Hardwar | Rs.10,000/-    |
| 28.    | Smt. Maya Devi & Sh. Sukhdev Sharma Memorial Scholarship             | Sh. A.K. Sharma H.No. 9, Police Complex, Sec. 17-E, Chd.                                | Rs.10,000/-    |
| 29.    | Mrs. Laj Rani  | Sh. Sardari Lal Goswami, H.No. 2643, Sec. 37-D, Chd.                                    | Rs.10,000/-    |
| 30.    | Sh. Sardari Lal Goswami  | Mrs. Laj Rani, W/o Late Sh. Jagdish Raj, A-47, Qutab Enclave, New Delhi.                | Rs.10,000/-    |
| 31.    | Sh. R.N. Joshi, Advisor, Arya Pratinidhi Sabha (Pb.) (For Book Bank) | H.No. 3842, Sec. 22, Chd.   | Rs. 5100/-     |
| 32.    | Sh. I. D. Sharma & Kamla Sharma Memorial Scholarship                 | Sh. G.D. Shori & Smt. Santosh Shori, H.No. 712, Sec. 11, Chd.                           | Rs. 12,400/-   |

| S. No. | Donor   | Scholarship  |
|--------|---|--------------|
| 1.     | Pt. Mohan Lal & Hira Devi Charitable Trust, S.D. Public School, Sector 32, Chd. | Rs. 32,000/- |





## Concessions

- 1. Half Fee (Tuition Fee) concession for General/SC/ST Students:** Half Fee Tuition Fee concession of total fee is given to 10% of admitted students whose family income from all sources per annum is upto Rs. 1 Lakh.
- 2. Concession for Blind Students':** All blind candidates shall be exempted from payment of tuition fees and admission fees in all the classes. (As per university letter no 72667-72867/1 dated 20-10-2015 from Panjab University, Chandigarh)
  - Free education will be imparted to the completely blind student belonging to Below Poverty Line as described by the relevant government notification/s, in any course of the University affiliated colleges, subject to the students being otherwise eligible and on merit. The candidate, however, has to submit an affidavit to this effect issued by the competent authority.
  - Free hostel accommodation may also be considered, if required by the students, but he/she will have to pay the mess charges which are already subsidized.
  - A limited number of course books (one paper) may also be considered which would be returnable after the completion of course. (Syndicate para 1 dated 18.04.2009).
- 3. Concession to Children of persons killed in November 1984 riots and terrorist violence in Punjab State:** Free education is imparted to children of persons belonging to the above mentioned category. [Approved vide Syndicate para 5 (Statement A) Dated 25-04-1987 vide letter no 6576-6875/R&S dated 27-05-2014 from Panjab University.]
- 4. Exemption in fee and hostel fee for Wards of Martyrs/Permanent Disabled (upto 80% leading to incapacitation) of Kargil War** who have a valid certificate from the Ministry of Defence to this effect and the same is entered in the Pension Book of the family (except for self-financing courses).
- 5. 50% concession** in payment of tuition fee to the wards of the University employees studying in the affiliated colleges of Panjab University, Chandigarh should be granted. (As per the letter No. Misc 4434 dated 13.05.2019 from The Deputy Registrar (Colleges), Panjab University, Chandigarh)
- 6. Concession to Staff wards of Sister Institutions-** 50% fee concession to wards of teaching staff, 60% to wards of non-teaching staff, and 80% to wards of class IV employees.

**Note:** In case of any amendments, the reservations/concessions of Chandigarh Administration/Panjab University, Chandigarh will be followed.



**List of categories covered under Scholarship Scheme of the Institution  
and the documents scrutinised**

| Sr. No. | Categories Considered for Scholarships          | Documents Verified  |
|---------|---|---|
| 1       | <b>Persons with Disability</b>                  | Disability certificate issued by the competent authority    |
| 2       | <b>Economically Weaker Section</b>              | EWS certificate issued by competent authority               |
| 3       | <b>Single Parent Students</b>                   | Monthly Total income proof issued by competent authority    |
| 4       | <b>Sibling Quota Scholarships</b>               | College ID Cards of both siblings                           |
| 5       | <b>For deserving Reserved Category Students</b> | Reserved Category certificate issued by Competent authority |
| 6       | <b>Brilliance award to merit holders</b>        | University/Board Merit List                                 |
| 7       | <b>Any other deserving candidate</b>            | Based on need severity                                      |

**Scholarships available at Dean, College Development Council,  
Panjab University, Chandigarh**

| Sr. No. | Scheme                     | Details   |
|---------|----------------------------|---|
| 1       | <b>Means- cum- Merit</b>   | The parents/guardian's income should not be exceeding Rs. 3.00 lakhs per annum. The academic excellence (i.e. pass percentage in the qualifying examination of University/Board) would be the sole criterion for the selection of the students. In case of tie the student with low income would be granted the scholarship. The Scholarship pertaining to Means-cum-Merit Category will not be awarded to those students who have either failed; got re-appears or passed with third division. |
| 2       | <b>Physically Disabled</b> | For Physically Disabled' students, the degree of disability would be the sole criteria for selection. In case of tie, academic merit (%age of marks obtained in qualifying examination of University/ Board) shall prevail.   |
| 3       | <b>Sports</b>              | For determination of scholarships under the category of "Sports', brilliancy in Sports, as per P.U. rules, would be taken into account and in the case of a tie, academic merit (%age of marks obtained in qualifying examination of University, / Board) shall prevail.  |
| 4       | <b>Single Girl Child</b>   | These scholarships are reserved for only single girl child. The academic excellence (i.e. pass percentage in the qualifying examination of University/Board) would be the sole criterion for the selection of the students.   |
| 5       | <b>AIDS/Cancer Patient</b> | The Medical Certificate to be submitted by the AIDS and Cancer Patient should be issued/certified by the Chief Medical Officer.   |
| 6       | <b>Transgender</b>         | The academic excellence (i.e. pass percentage in the qualifying examination of University/Board) would be the sole criterion for the selection of the students.   |
| 7       | <b>Youth Welfare</b>       | For achievement in youth festival, as per P.U. rules, would be taken into account and in the case of a tie, academic merit (%age of marks obtained in qualifying examination of University/Board) shall prevail.  |

**Note-**

1. Student can apply for the scholarship according to his/her category/eligibility.
2. Student can avail only one scholarship at a time.



## GGDSD College, Sector 32-C, Chandigarh

ATTESTED  
PHOTOGRAPH

### SCHOLARSHIP PROFORMA FOR THE SESSION 2024-25

Please tick (✓) the category of scholarship applied for (One student can apply in one category, only)

Documents with scholarship form as mentioned against each category,

| SR.NO. | CATEGORY  | REQUIRED DOCUMENTS   |
|--------|---|--|
| 1.     | Means-Cum-Merit                                 | Affidavit or Photocopy of Income Proof and DMCs of DEC23, MAY 24)<br>Attested Photograph |
| 2.     | SC/ST/OBC                                       | SC/ST/OBC Photocopy of Caste Certificate and DMCs of DEC23, MAY24.                       |
| 3.     | Disability                                      | Disability ..... % age (Photocopy of Medical Certificate and DMCs of DEC23. MAY 24       |
| 4.     | Single Girl Child                               | (Affidavit Photocopy of Ration Card and DMCs of DEC23, MAY 24                            |
| 5.     | Sports  | (Photocopy of Sports Achievements and DMCs of DEC23, MAY24                               |
| 6.     | Aids/Cancer Patient                             | Photocopy of Medical Reports and DMCs of DEC23, MAY 24                                   |
| 7.     | Transgender                                     | Photocopy of transgender certificate and DMCs of DEC23, MAY24.                           |
| 8.     | Youth Welfare                                   | Photocopy of Youth Welfare, Cultural Activities and DMC's, DEC23, MAY24.                 |
| 9.     | Wards whose both Parents died due to COVID-2019 | Photocopy of Medical Reports, Death Certificates and DMCs of DEC23, MAY24.               |
| 10.    | Any other Category (attach relevant Proof)      |  |

Name of the Student (in Capital Letters) .....

Father's Name Sh. ....

Mother's Name Smt. ....

Class ..... Roll No..... Registration No.....

Family Income in Rs..... per Annum.

Attach Salary Slip/Income Tax Return as Proof

Educational Qualifications Passed In **DEC 2023 and MAY 2024** (attach Attested Photocopy of DMC's.)

| SR.No. | Class | Semester | Examination | Marks Obtained | Maximum Marks | % Age |
|--------|-------|----------|-------------|----------------|---------------|-------|
|        |       |          | DEC 2023    |                |               |       |
|        |       |          | MAY 2024    |                |               |       |
|        |       |          | Total Marks |                |               |       |
|        |       |          |             |                |               |       |

I solemnly affirm and declare that the above facts mentioned by correct to the best of my Knowledge and nothing has been concealed.

Date .....

Signature of the Candidate

Recommended by  
Scholarship Coordinator  
GGDSD, College, Chandigarh.

Signature of the Principal  
With Seal



## STUDENT PROGRESSION PROGRAM

Monitoring student progression and achievement is an essential part of ensuring that we are achieving our teaching/learning aims and outcomes. The growth of our students is depicted through their progress after graduation and post graduation. The college is fully automated and the Alumni Association Team coordinates with the Alumni of the college and maintains contact with them. To keep a roster of all Alumni of the college and their pertinent updated data and current information, the complete progression data is recorded in the centralized database with the Statistical Cell. The information is updated through registration on the following link: <https://goo.gl/hBz3ux> on the college website.

### Parent Teacher Association (PTA)

Parent Teacher Association (PTA) is a non-profit, non-political and non-sectarian organization made up of college staff and parents who work to support the college and students by fostering mutual understanding, harmonious relationships and cooperation among parents, guardians, and teachers in the fulfillment of their goals. The function of PTA is not only to help/ support the college in the holistic development of students but also to provide help/support in the improvement and development of the college.

### AIMS AND OBJECTIVES

- To provide a forum for collaborative effort of parents, teachers and students with a qualitative approach
- To provide a platform for parents, guardians, and teachers to meet, exchange, deeply analyze issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education/learning.
- To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfillment of their common aim, the welfare of the college and the pupils/students therein.
- To make for a healthy understanding of the education policies and programs of the college and thus influence the same to create a suitable climate for reception of the same.

### MEMBERSHIP OF PTA, QUALIFICATION

The formation of parents- teachers' Association and working method is as under:

Membership of association shall be open to -

- Parents/guardians whose children or wards attend college. Such participation shall be non – political and non – religious.
- Any person who is a member of the teaching staff of Goswami Ganesh Dutta Sanatan Dharma College



## EXECUTIVE COMMITTEE

The Executive Committee of PTA is dedicated to the welfare of the students and the Institute. The Composition of Parents- Teachers Association's Managing Committee is as under:-

Dr. Ajay Sharma- Chairman

Dr. Nidhi Choudhary- PTA Coordinator

Dr. Tarundeep Kaur- DSW (Girls')

Dr. Rajinder Mann- DSW (Boys')

Dr. Amit Mohindroo- Dean Alumni

Dr. Jyoti Joshi- Member

Maj (Dr.) Virender Singh- Chief Warden- Boys' Hostel

Dr. Sanjeev Kumar- Chief Warden- Boys' Hostel

Ms. Gaganpreet Walia- Chief Warden- Girls' Hostel

Ms. Ritika Sinha - Chief Warden- Girls' Hostel

Member Parent

Mr. Roshan Deen, Marketing, ITC

Mr. Surjeet Thakur, DR Colleges, Panjab University

## GENERAL GUIDELINES

- The period of Parents-Teachers' Association would be for an year.
- The meeting of PTA will be conducted in each academic session.
- In the College, every student's parents should be the member of the Parents-Teachers' Association.
- Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another and to the College.
- Each member must attend general meetings unless a member has a sound reason that will hinder him.

## RULES OF CONDUCT

- Help College in any events outside and beyond standard College functions such as: Organizing intra College quiz competitions, science fair, community outreach, teacher appreciation events etc.
- Provide an "ear" to the issues concerning the parent body at large and take it up with College management for satisfactory resolution.
- Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience and review and implement the same.
- Build a sense of community at college through increased and sustained parental participation and involvement in college events.



### REGULATIONS OF CONDUCT

- Rules and regulations/ roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of children, parents and the teachers.
- Any changes in the rules and regulations must be first approved in the committee's meeting and thereafter at the general body meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the chairman's casting vote, in the event of any disagreement

### DEFINITION OF KEYWORDS

- Association – All Parents, Teachers and employees of the Goswami Ganesh Dutta Sanatan Dharma College.
- Members – Any / All individuals who have been accepted and admitted by the Association.

Proposed Activities for the Session:

- Orientation Sessions for all streams- Beginning of academic year (July/August)
- Orientation Session for hostel students'
- Special sessions/talks for PwD and Minority Students
- Expert Talk by Parents' - (September)
- Sports Meet of Parents' and Teachers' - (February/March)

Note- All parents' whose children are studying in the college can get themselves registered and avail the services of TCSiON portal to check their child's performance i.e. attendance, marks and assessments. On registration they will get an email id and password to access the same.



## CLUBS AND SOCIETIES OF THE COLLEGE

The college promotes the concept of learning beyond the classrooms as well. For this purpose the college has set up various clubs and societies that work across interest areas and offer a healthy platform to the students to showcase their talent.

### (I) Curriculum/ Subject Based

| Club/Society               | Teacher In-Charge   | Email-ID                   |
|----------------------------|---------------------|----------------------------|
| Bioinformatics Club        | Mr. Varinder Kumar  | bioinformatics@ggdsd.ac.in |
| Aristotle Club             | Dr. Indu Mehta      | aristotle@ggdsd.ac.in      |
| Bosons Club                | Dr. Sanjeev Kumar   | bosons@ggdsd.ac.in         |
| Biovision Club             | Dr. Navneet Batra   | biovision@ggdsd.ac.in      |
| Commerce & Management Club | Dr. Amit Mohindroo  | commercemgt@ggdsd.ac.in    |
| Resonance Club             | Dr. Shweta Wadhwan  | resonance@ggdsd.ac.in      |
| Legal Literacy Club        | Dr. Mona Arora      | legalclub@ggdsd.ac.in      |
| Majmaa-e-Ithihaaskar       | Dr. M. Pramod       | historyclub@ggdsd.ac.in    |
| Planning Forum             | Dr. Vivek Sharma    | planningclub@ggdsd.ac.in   |
| M.U.N. Club                | Dr. Monika Soni     | mun@ggdsd.ac.in            |
| Phoenix- The ICT Club      | Dr. Virender Singh  | phoenix@ggdsd.ac.in        |
| Financial Literacy Club    | Dr. Yash Pal Taneja | yash.pal@ggdsd.ac.in       |

| Input   | Process  | Outcome  | Impact   |
|---|--|--|--|
| Source of the content which is open for public viewing in their portals | <ul style="list-style-type: none"> <li>Students' Feedback</li> <li>Teachers' Feedback</li> <li>Stakeholders' involvement</li> <li>Method of periodic upgradation</li> <li>Review mechanism</li> <li>Transparent responsible and inclusive methods of functioning</li> <li>Expanding access to high-quality Technical and Vocational Education and Training (TVET)</li> </ul> | <ul style="list-style-type: none"> <li>Successful completion of Course (Passing)</li> <li>Updated knowledge</li> <li>Time management catering to the needs of the semester system</li> <li>Innovative ideas/ways of exercising policies/patents/high impact publications, books</li> <li>Teaching content contextualised leading to real-world skilling in the learners</li> </ul> | <ul style="list-style-type: none"> <li>Progression towards higher level of education educatedness in the society</li> <li>Increased possibilities skilled work-force leading to placement or self-generated jobs</li> <li>Rise of/ involvement in entrepreneurship/innovations</li> <li>Awards/recognitions/Inventions/ Wealth generation</li> </ul> |





| Input   | Process  | Outcome  | Impact  |
|---|--|--|---|
|   | <ul style="list-style-type: none"> <li>• Emphasizing the importance of enabling life-long learning focused on skilling, reskilling, and upskilling especially for vulnerable groups</li> <li>• Encourage mobility of students, scholars, across higher education institutions</li> </ul>   | <ul style="list-style-type: none"> <li>• Enable personal accomplishment and enlightenment, constructive public engagement, and productive contribution to the society</li> <li>• Multidisciplinary and holistic education</li> </ul>   | <ul style="list-style-type: none"> <li>• Prepare students for more meaningful and satisfying lives and work roles and enable economic independence</li> </ul>   |
| <p>Diversity of content &amp; contemporary issues in content delivery</p> | <ul style="list-style-type: none"> <li>• Normal classroom practice (Top down approach)</li> <li>• Interactive method/ collaborative/ contextual learning</li> <li>• Field work &amp; evaluation</li> <li>• Experiential learning</li> <li>• Critical, ab-initio thinking and problem solving methods</li> <li>• Inculcating research oriented study</li> <li>• Cultivating deeper interest in the subject to spur learning by self-efforts</li> <li>• Harnessing digital technologies to overcome the digital divides for all learners</li> <li>• Promoting open, equitable and secure scientific collaboration across research and higher education institutions</li> </ul> | <ul style="list-style-type: none"> <li>• Holistic and contextual understanding of the subject and impact of learning in life</li> <li>• Need to have a benchmark of learning outcome</li> <li>• Promotion of research activity and new areas of thoughts</li> <li>• Developing the aptitude of connecting insights across domains</li> </ul> | <ul style="list-style-type: none"> <li>• Attainment of learning outcome, progression in studies &amp; profession</li> <li>• Contribution towards different areas of learning/research through new and innovative critical ideas and thoughts</li> <li>• Promotion of self-sufficiency</li> <li>• Creating confident citizens</li> </ul> |



**(ii) Research and Innovation**

- Research Centre's
- IQAC

| Input   | Process  | Outcome  | Impact   |
|---|--|--|--|
| <ul style="list-style-type: none"> <li>• New imagination</li> <li>• New problems in research</li> <li>• Proper policy for promotion of research and research facilitation.</li> </ul> | <ul style="list-style-type: none"> <li>• Interdisciplinary approach.</li> <li>• Collaborative approach.</li> <li>• Research addressing local and regional issues of societal concern &amp; global issues like climate change and world economy</li> <li>• Out of the box and fearless thinking that reduces the 'fear-of-failure' barrier to develop sensitivity towards diversity in the society</li> <li>• Promoting open, equitable and secure scientific collaboration and encouraging mobility of researchers and scientists across research and higher education institutions</li> </ul> | <ul style="list-style-type: none"> <li>• Publications.</li> <li>• Patents.</li> <li>• Participation of collaborative institutions in research</li> <li>• Translational work</li> </ul> | <ul style="list-style-type: none"> <li>• Increase in Citations</li> <li>• Peer group recognition</li> <li>• Stake-holder impact</li> <li>• Better funding of research by industry and other agencies.</li> </ul> |

**(iii) Extracurricular (EC) and Co-Curricular (CC) Activities**

**Co-curricular/Extracurricular/Counselling/Guidance**

| Club/Society   | Teacher In-Charge   | Email-ID  |
|--|---|---|
| Ability Enhancement Club<br>(Languages/Communication Skills) | Dr. Harvinder Chahal<br>Dr. Pratibha Kumari<br>Dr. Devi Singh<br>Mr. Pranav Kapil | shivkumarsociety@ggdsd.ac.in<br>hindisahitya@ggdsd.ac.in<br>devi.singh@ggdsd.ac.in<br>englishliteraryclub@ggdsd.ac.in |
| Electoral Literacy Club                                      | Dr. Seema Kumari  | elcsd@ggdsd.ac.in   |
| Sanatan Dharam Adventure Club (SDAC)                         | Dr. Rakesh Verma  | adventure@ggdsd.ac.in   |
| Institution Innovation Council                               | Dr. Vikram Sagar  | iic@ggdsd.ac.in   |
| S.D. Science Club  | Dr. Amit Goyal  | scienceclub@ggdsd.ac.in   |
| Sarvsaksham- Theatre Club                                    | Dr. Diksha Kakkar   | sarvsaksham@ggdsd.ac.in   |
| Music Club   | Dr. Kulwinder Kaur  | musicclub@ggdsd.ac.in   |
| Trendsmoda Club  | Dr. Sumita Sikka  | trendsmoda@ggdsd.ac.in  |
| Readers Club   | Dr. Gurpreet Singh  | library@ggdsd.ac.in   |
| TEDx   | Dr. Niharika Sharma   | tedx@ggdsd.ac.in  |
| Aesthesia  | Dr. Tarundeep Kaur  | aesthesia@ggdsd.ac.in   |
| Young Communicators' Club                                    | Dr. Priya Chadha  | priya.chadha@ggdsd.ac.in  |



| Input                       | Process   | Outcome   | Impact  |
|-----------------------------|---|---|---|
| Credit for EC/CC activities | <ul style="list-style-type: none"> <li>Incentivization (financial etc.) and special focus to marginal sections</li> <li>Logistic, connecting to the syllabus</li> </ul> | <ul style="list-style-type: none"> <li>Holistic concepts of institutional learning</li> <li>More complete realization of human potential</li> </ul> | <ul style="list-style-type: none"> <li>Representation of students in national/ larger bodies</li> <li>Creates an ecosystem that uncovers innate talents in the society</li> </ul> |

**(iv) Community Engagement**

| Club/Society                           | Teacher In-Charge                       | Email-ID                      |
|--|---|-------------------------------|
| <b>Extension and Outreach</b>          |   |                               |
| NCC                                    | Capt. (Dr.) Virender Singh              | virender@ggdsd.ac.in          |
| NSS                                    | Mr. Varinder Kumar<br>Dr. Jyoti Kataria | nss@ggdsd.ac.in               |
| Red Ribbon Club                        | Dr. Mahak Sharma                        | redribbon@ggdsd.ac.in         |
| Gender Champions Club                  | Dr. Divya Jyoti Randev                  | champions@ggdsd.ac.in         |
| Rotaract Club                          | Dr. Ruchi Sharma                        | rotract@ggdsd.ac.in           |
| Enactus                                | Dr. Niharika Sharma                     | enactus@ggdsd.ac.in           |
| ASHRA                                  | Dr. Meenu Gupta                         | ashra@ggdsd.ac.in             |
| Victory Against Drug Abuse (VADA) Club | Ms. Ritika Sinha                        | vada@ggdsd.ac.in              |
| Digital Safety Club                    | Dr. Rupinder Aulakh                     | digitalsafetyclub@ggdsd.ac.in |

| Input   | Process   | Outcome  | Impact  |
|---|---|--|---|
| <ul style="list-style-type: none"> <li>Curriculum &amp; engagement with society.</li> <li>Outreach activities</li> <li>Projects/ internships executed on real-world problems</li> </ul> | <ul style="list-style-type: none"> <li>Social outreach and Community Engagement</li> <li>Involvement of students to connect with society in the context of curriculum</li> <li>Social research in collaboration with concerned bodies</li> <li>Adoption of nearby institutions, bodies or villages.</li> <li>Exchange programmes</li> </ul> | <ul style="list-style-type: none"> <li>Understanding the relevance of curriculum for effective social and community engagement.</li> <li>Increased involvement of the students in the societal level and realizing their sense of responsibility as a social being.</li> </ul> | <ul style="list-style-type: none"> <li>Better acceptability of the institutions by society</li> <li>Community improvement in terms of health, education &amp; economic upliftment.</li> </ul> |

**(v) Green Initiatives**

| Club/Society           | Teacher In-Charge | Email-ID             |
|------------------------|-------------------|----------------------|
| Haritima               | Dr. Jasveen Dua   | haritima@ggdsd.ac.in |
| Green Campus Committee | Dr. Jyoti Joshi   |                      |

| Input                        | Process  | Outcome  | Impact  |
|------------------------------|--|--|---|
| Credit for Green Initiatives | <ul style="list-style-type: none"> <li>• Use of renewable energy</li> <li>• Waste Management.</li> <li>• Environment friendly initiatives, e.g., Green building, Eco restoration</li> <li>• Spreading awareness among stakeholders.</li> <li>• Rain water harvesting and water recycling</li> <li>• Appreciation towards the importance of achieving SDGs rapidly</li> </ul> | <ul style="list-style-type: none"> <li>• Orientation towards environmental friendly actions.</li> <li>• Shift towards renewable energy.</li> </ul> | <ul style="list-style-type: none"> <li>• Reduction of carbon footprint</li> </ul> |

**Aesthesia Club**

Department of psychology club, Aesthesia, strives to inspire and instil enthusiasm amongst the students for the subject matter of psychology. The club helps to find engaging ways for students by planning events that help to enhance knowledge in terms of practicality. The club tries to provide the students with an environment, where they can freely exchange ideas and learn.

**Ashra Club**

Aims at the upliftment of society and spreading awareness about issues affecting the community at large. The main objective of the club is to induce the spirit of community participation among the students for the welfare and benefit of society. It gives platform to the students to develop professional and leadership skills through making individual and collective contributions for communal work.

**Bioinformatics Club**

The club aims to promote bioinformatics, recent advancements in bioinformatics and allied areas among UG/PG students and to emphasise the role of computational intelligence in handling and analyzing exponentially increasing biological data. It conducts various activities and competitions for the students.

**BOSONS- The Physics Club**

The main objective of the club is to encourage our students to express, organize and implement their ideas individually as well as collectively through various activities under the aegis of the



Physics Club 'BOSONS'. It is a forum where students brainstorm, conceptualise, execute and organise their ideas related to various activities such as seminars/ webinars, exhibitions, and competitions. This inculcates the essence of the responsibility and the team's collaborative efforts in the students.

#### **Bio-vision Club**

Bio-vision Club is an initiative of UG/PG students of biotechnology who are the budding researchers of the future. The main objective of the club is to make the students understand the latest happenings in biotechnology and to help inculcate in them basic aptitude for higher studies and research. The club activities include interactive research journal discussions and group presentations of research articles. Students get the opportunity to interact with expert and learn research methodologies. Bio-vision helps in overall skill development of the biotech students.

#### **Commerce and Management Club**

Commerce and Management club envisions business management as a conglomeration of skills, paced thinking as well as sound conduct. It offers a plethora of management experience and encourages the development of sound ethics in the booming capitalist environment. With the real-time application of ideas, the club bolsters networking and leadership abilities within and outside the team. It attempts at revitalizing onlookers and future members to think beyond the ordinary and practice skills imperative to their professional growth. CNM empowers its members to think, act and achieve like dynamic personalities, learn organizational etiquette and perform multitasking efficiently to make progressive decisions.

#### **Electoral Literacy Club**

The Department of Political Science's Electoral Literacy Club aims to strengthen the democracy of India and regularly conducts various programmes like seminars, workshops, and helpdesks for voter ID cards and inter-college competitions to inculcate the democratic values and political awareness among the students and are designed to stimulate and motivate students by provoking them to think and ask questions. The club conducts various interactive sessions in collaboration with the Election Commission. This is a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarise them with the electoral process of registration and voting.

#### **Enactus**

Enactus is an organization which aims at creating a better world through a mix of philanthropy and entrepreneurial actions. Our goal is to bring a positive impact on society through the entrepreneurial actions of our members by bringing together a wide network of college students, faculty professionals and business leaders with the common mission of achieving the global sustainable development goals for a better society.

#### **Environment Society 'HARITIMA'**

The main objective of the society is to conduct environment awareness activities and sensitize the students about environment-related issues. It aims to bring together young minds and tap



their potential into doing something productive for the environment. To bring into limelight the issue of environment conservation, which is often neglected by everyone. Sensitizing people towards environmental threats remains a primary objective for the members

### **Financial Literacy Club**

Aims to serve as an invaluable resource for students seeking to enhance their understanding of financial concepts and practices. By fostering an environment of learning and collaboration, the club empowers its members with essential skills such as budgeting, investing, and financial planning. The importance of financial literacy cannot be overstated, as it equips individuals with the knowledge to make informed financial decisions, avoid debt, and achieve long-term financial stability. Through workshops, discussions, and practical activities, a Financial Literacy Club plays a crucial role in building a financially savvy community, ultimately contributing to the overall economic well-being of its members.

### **Music Club**

The main objective of the club is to connect students musically. Students who can't opt for music as a subject but are good at any form of music can be a member of the Music Club. This club encourages students and gives them a platform to perform. To encourage talent in music-instrumental as well as vocal. To help students retain and enhance their own, individual love of music.

### **SD MUN**

The main objective of the SD MUN is to make the students productive global citizens, have an analytical aptitude for world issues, rise above narrow nationalism, have a humanistic aptitude and above all establish a world based-on democratic principle. To develop universally acceptable drafts of the proposals for the existing global issues. To educate the people about the working process of the United Nations.

### **Phoenix- IT Club**

Phoenix is a technical-cultural event hosted annually by the IT Department. This club is formed to enhance skill level of student other than regular curriculum and give benefits to student who wants to do more activity with their talent in the field of computer technology & networking. To collaborate and Learn about the use of new technologies. Organize Hackathons and Game/App Development events etc.

### **Planning Forum**

The main objective of the planning forum is to enrich knowledge of students in the field of economics, encourage students to exchange ideas on socio economic issues, update themselves with the latest development in policy analysis, invite eminent personalities to discuss various economic issues, organize business quiz, economic fest econphoria, debates and several other activities to promote students' cognitive skills and creativity.

### **Red Ribbon Club**

The club aims to create awareness and to induce the spirit among youth to help and support people living with HIV/AIDS and to impart skills among youth on self-protection, negotiation,



and effective group interaction. To encourage blood donations. To increase awareness among youth on sexual reproductive health and hygiene.

#### **Resonance Club**

The Resonance Club of the department of chemistry gives bright prospects to students to understand chemistry beyond the classroom. Various seminars, alumni-mentorship programs are held to promote an interest in the subject of chemistry and encourage scientific temperament in students. Hands-on training on various sophisticated instruments i.e. IR, UV-VIS spectroscopy, HPLC and GC are given to students in instrumentation workshops. Students participate in various competitions and better understand how chemistry plays a role in our everyday lives.

#### **Rotaract Club**

The club aims to develop leadership qualities, exchange ideas, and contribute to society through community service. The purpose is to recognize the need and problems of society, understand the problems and contribute through individual and group activities for community service. To develop professional and leadership skills

#### **TedXGGDSD College**

TedX aims at bringing together the best of the best influencers all under one roof. Its objective is to inculcate passion, inspiration and brilliance and to transform the vision of the youth forever. Its goal is to spark conversation, connection, community and to inform and educate global audiences in an accessible way.

#### **Trends Moda Club**

An initiative of the department of fashion designing, the objective of the club is to promote activities for mental well being, impart skill-based training related to fashion, handicrafts, art and craft, latest trends in fashion technology and lifestyle.

#### **Aristotle Club**

Aristotle Club is the Department of Zoology initiative whose main objective is to provide a platform for the students to get knowledge about the subject. The student participates enthusiastically in various events organized by the club like slogan writing, quiz competition, poster-making competition and photography competition. Through this students get a chance to explore their potential. The winners of the competition are awarded from time to time.

#### **Legal Literacy Club**

To create legal awareness amongst students through various interactive events. It functions with an idea of spreading knowledge of legal rights and duties to give legal suggestions to poor and needy and training students to teach the underprivileged children. It also creates awareness among students about their constitutional rights, duties and legal obligations.

#### **SD Adventure Club**

The AdrenaRush Adventure Club of the college was formed to expose the students to the world





of adventure sports and provide them first-hand experience of the adrenaline rush in their bodies. It was conceived as a platform for the students to explore their hidden potential by challenging their physical and mental limitations. It would help in developing the mental toughness of the students and inculcate in them, healthy habits of regular exercise, nutritious diet, self-confidence, team spirit and leadership qualities. Above all, it would help in developing the holistic and overall personality of the students.

### **Majma-i-itihaskar**

To analyse, evaluate and discuss the historical accuracy and discourses on historic films and documentaries. To provide students with valuable resources, advice and information on graduate programs and schools in which to continue study in the field of history. To make aware of our historic past to bring the best future.

### **Gender Champions Club**

The club aims to promote gender sensitization among the students and create awareness about gender equality and gender-related issues in society. The broad mandate of a Gender Champion is to provide an integrated and interdisciplinary approach to understanding the social and cultural constructions of gender that shape the experiences of different genders in society.

### **S.D. Science Club**

The main aim of S.D. Science Club is to promote science education & research among students, staff and society at large, thereby addressing the issues related to environment awareness, recent advancements in technology development and science education research. The club conducts various activities related to sciences and everyday sciences.

### **Readers Club**

Readers Club of the college library motivates students and faculty to read more from the library's collections. We aim to make the students and the faculty aware of the various resources and services subscribed to by the college library. Readers Club hosts activities like book exhibitions, workshops related to databases, academic writing, research ethics, webinars on EBSCO Academic E-book collection, ProWessIQ database, McGraw Hill Express collection, anti-plagiarism software, talent hunt competitions and literary festivals. It provides a hassle-free environment for students to inculcate the reading habit in their daily lives.

### **Digital Safety Club**

The stupendous growth in the consumption of the internet in the urban, semi-urban and rural domains of India demands mass awareness, media literacy, and inculcation of gender equality in the digital realm. The concerns about digital spaces such as ensuring positive online engagement, security and safety for equal participation of children to access equal opportunities is a must. An objective is achieved only with the active participation of all stakeholders by imparting knowledge right at the grassroots levels. To ensure safe navigation for children, Digital Safety Club aims at continuous engagement with children through its Digital Safety and Security initiatives. The club has collaboration with various governmental bodies to



step ahead as a torchbearer to create a digitally safe environment.

### **Sarv Saksham Theatre Club**

The aim of Sarvsaksham Club is to provide a platform to students to showcase their talent in acting, mime, mimicry and other related events. The club provides training to students in dramatic arts. It helps the students to enhance oral language, expressive mechanisms, stage presence and overall confidence through various workshops. It promotes teamwork, intellect, creativity and critical thinking of the students. The club acts as an artistic and recreational outlet for the future.

### **VADA Club**

The club for 'Victory Against Drug Abuse' has been launched on 24 June, 2022 under the flagship program of Nasha Mukta Bharat Abhiyan, launched by the Ministry of Social Justice and Empowerment, Government of India, which is the nodal ministry working on reducing the demand for illicit substances across 32 states and UT's in the country. The club has resolved to create a sustainable environment, free of drug abuse by training teachers in identifying the problem of drugs among the students early and take necessary corrective action.

### **Young Communication Club**

YCC platform allows the students of mass communication and business management to learn the ropes of the industry and get industry-ready by interacting with eminent PR and communication personalities and business leaders, communication entrepreneurs and academicians through a series of workshops, seminars, webinars, contests, creative events etc.



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per instructions by NAAC, the College has an established 'Internal Quality Assurance Cell' that works towards realizing the goals of quality enhancement and sustenance. It is a facilitative and participative organ of the institution. The prime task of the IQAC is to develop a system that improves the overall performance of the institution by removing the deficiencies and enhancing quality.

The IQAC of the college co-ordinated the visit of NAAC Team in September 2023 and the college was awarded 'A+' Grade in its fourth cycle of accreditation by NAAC. The IQAC members have steered the college towards excellence in all the fronts by their valuable inputs.

**Objectives of IQAC :** IQAC of our college works continuously to generate and implement innovative academic ideas and practices to enhance the academic and administrative performance of the institution. It works with the following objectives:

- Internalization of quality culture.
- Build an organized methodology for documentation and internal communication.
- Provide a sound basis for decision making to improve institutional functioning.

### **Functions of IQAC :**

- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution by disseminating information on various quality parameters of higher education
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty development
- Collection and Analysis of feedback from students, parents and other stakeholders on quality-related institutional processes
- Documentation of the various programmes/activities leading to quality improvement



### Composition of IQAC:

#### 1. Chairperson

Dr. Ajay Sharma- Principal

#### 2. Senior Administrative Officers

Registrar

Controller of Examinations

Librarian

Bursar

Office Superintendent

#### 3. Teachers

Dr. Jasveen Dua, Department of Botany

Dr. Gagandeep Sharma, P.G. Department of Economics

Dr. Jasamrit K. Nayar, Head, P.G. Department of Chemistry

Dr. Navneet Batra, Head, Department of Biotechnology

Dr. Amit Mohindroo, P.G. Department of Commerce and Management

Dr. Kapil Dev, P.G. Department of Commerce and Management

Dr. Mani Parti, P.G. Department of Commerce and Management

Dr. Naveen Dalal, Nodal Officer

Mr. Sureet Singh, P.G. Department of Commerce and Management

Ms. Gaganpreet Walia, P.G. Department of English

#### 4. Member Management

Dr. Anirudh Joshi, General Secretary, GGSDS College Society

#### 5. Member Alumni

Mr. Rajeev Mehan, President SDAAC

#### 6. Student Member

President, Student Council

#### 7. External Experts

CA Rajeev Khurana

Mr. Ishwar Chandra Dhyani, Chief Sub Editor, The Tribune

#### 8. Co-ordinator

Dr. Monica Sachdeva



## PLACEMENT CELL

A very dynamic and vibrant placement cell has been established on the campus, in order to facilitate the placement of the college students (from the general/vocational/professional streams) as well as for the students of other colleges in the region. The cell works in close coordination with the student placement coordinators of various disciplines. Year after year, the placements at SD College keep getting better and better. The positions offered to the students of SD by leading global giants go out to prove the mettle of the students. In order to make students aware of current trends, the cell prepares them for the market needs. Extension lectures by professional consultants and experts from the corporate sector (reputed public and private organizations) are held regularly on the campus. Training sessions to guide students on how to tackle job interviews are conducted periodically. The cell also helps the students to prepare them for the competitive examinations and make students aware of the corporate culture and climate by arranging corporate internships/ interactions in renowned institutions / companies/corporations. The placement cell corresponds with the prospective recruiters, arranges pre-placement talks and workshops and provides all the facilities required by the visiting companies.

### HIGHLIGHTS OF CAMPUS PLACEMENT (2023-24)

- More than 200 students got job offers through campus placement
- Average CTC has been more than Rs. 6 lakh per annum
- Highest CTC has been Rs. 6.89 lakh per annum
- Minimum CTC has been raised to Rs. 3.50 lakh per annum
- Ensured Rs. 25k per month atleast for every placed student.
- More than 90% of the interested students got placed.
- More than 20 companies visited college campus for placement drives
- Placement opportunities made available to all Graduate and Post Graduate courses
- More than 20 companies are regular recruiters of GGSD college students
- Students were also offered stipend based internships with many reputed companies.

### COMPANIES THAT SELECTED OUR STUDENTS DURING 2023-24

| Sr. | Name of Company     | Sr. | Name of Company             |
|-----|---------------------|-----|-----------------------------|
| 1   | Deloitte India      | 13  | Decathlon                   |
| 2   | Accenture Solutions | 14  | Carwale                     |
| 3   | ICICI Bank          | 15  | Edurev                      |
| 4   | TCS                 | 16  | Recruit CRM                 |
| 5   | DE Shaw             | 17  | Chegg India                 |
| 6   | L & T Constructions | 18  | MWIDM                       |
| 7   | Godrej & Boyce      | 19  | Algomill Technologies       |
| 8   | Unschool Inc.       | 20  | Fitelo                      |
| 9   | Vedanta Ltd.        | 21  | Planet Spark                |
| 10  | Amazon India        | 22  | Codequotient                |
| 11  | IDBI Bank           | 23  | Solitaire Infosys Pvt. Ltd. |
| 12  | Xenonstack          | 24  | BYJUs                       |



## INSTITUTION INNOVATION COUNCIL

<http://ggdsd.ac.in/about-us/iic/>

The Institution Innovation Council, recognised by MHRD, aims to promote R&D and innovation, entrepreneurship, start-up, IPR design thinking and critical thinking in the institution through multitudinous modes leading to an innovative eco-system. IIC acts as a bridge between MIC and the students by taking part in MIC driven activities, celebrating days of national importance and organizing various self-driven activities promoting the aim of IIC. It, also, encourages students to visit incubators, hold entrepreneurship focused events, organize boot camps, organize mentoring and investors sessions, and helps associates with initiatives carried out by Start-up-India. The cell helps establish innovation labs on the model of 'Atal Tinkering Labs'. IIC, also, looks after the incubation Center.

Institute Innovation Council in GGSDS College was established on November 18, 2018. The major objectives of IIC include creation of a vibrant local innovation ecosystem. To establish a mechanism for supporting Start-ups in HEIs. To prepare an institute for Atal Ranking of Institutions on Innovation Achievements Framework. To establish a functional ecosystem that can scout ideas and pre-incubation of ideas. To develop better cognitive ability for technology students.

### TEACHER IN CHARGE

| SNO | NAME                       | Member Type (Teaching/ Non-teaching /Student/ External Expert) | Key Role/ Position assigned in IIC |
|-----|----------------------------|--|------------------------------------|
| 1.  | Dr. Vikram Sagar           | Teaching   | IIC Coordinator                    |
| 2.  | Dr. Pooja Mohan            | Teaching   | ARIIA Coordinator                  |
| 3.  | Dr. Joyti Joshi            | Teaching   | IPR Activity Coordinator           |
| 4.  | Major (Dr.) Virender Singh | Teaching   | Startup Activity Coordinator       |
| 5.  | Mr. Varinder Kumar         | Teaching   | Social Media Coordinator           |
| 6.  | Dr. Meeru Kailani          | Teaching   | NIRF Coordinator                   |
| 7.  | Mr. Sureet Singh           | Teaching   | Internship Coordinator             |
| 8.  | Ms. Gaganpreet Walia       | Teaching   | Innovation Activity Coordinator    |
| 9.  | Dr. Kapil Dev              | Teaching   | Placement Cell Coordinator         |
| 10. | Dr. Monica Sethi           | Teaching   | Hackathon Coordinator              |

### National Innovation and Start Up Policy

(Teacher In Charge: Dr. Meenu Gupta)

<http://ggdsd.ac.in/about-us/nisp/>

The NISP (National Innovation and start up Policy) is a guiding framework to think about towards startup and entrepreneurship opportunities for students. The NISP which is also termed as I & E (Innovation and Entrepreneurship) policy proposes platform for innovate start ups by motivating educated youth to consider entrepreneurship as a preferred and viable career. The main objective of the policy is to provide entrepreneurship knowledge, encourage our college students for innovations & entrepreneurship; start-ups and promote research for nation building. This all helps in promoting employment opportunities amongst students.



The policy supports and maintains the early phase of entrepreneurship development having both the pre-start up and early post start up phases. It plays a key role in identifying, mentoring, nurturing innovative and entrepreneurial potential of students and transforming them into start-up entrepreneurs by providing avenues of funding, investment opportunities and networking support to make the innovation and venture successful. It applies to all campus startups, regardless of their department of origin. In addition, it covers and directs all entrepreneurial activities of undergraduate and postgraduate students, alumni, and faculty from all academic departments.

### **INCUBATION**

**(Teacher In charge: Dr.Shweta Wadhawan & Mr. Pranav Kapil)**

**<http://ggdsd.ac.in/incubation-center/>**

The Incubation Center invites applications for incubation of new ideas/concepts for entrepreneurship through start-up ecosystems. The incubation center will fund new and aspiring ideas for adopting entrepreneurship.

#### **PROCESS, PROCEDURE & OFFERS**

##### **Eligibility:**

Any Indian National. Applications of the Foreign National Students will be governed by the rules and regulations of the Indian jurisdiction and as per the Companies Act.

Selected ideas will get following support in following manner:

- Financial support up to Rs. 20,000/- towards expenses for new company incorporation.
- Seed grant in 3 phases through competitive process

##### **Other Facilities:**

Free co-working space & individual / personal working space on subsidized rate of rent.

- All corporate & legal compliances support.
- One PC per company without any charge (till no seed support is given / provided).
- Access to high performance server & workshop for prototype developing.
- Interaction with our mentors pool & networks of VCs and angel investors.
- Subsidized hostel facility on availability – for external team members, if any in the team.

Selection and evaluation process: Application can be submitted through online by visiting **<http://ggdsd.ac.in/about-us/iic/>**

- Application will be scrutinized & if found suitable, referred to the project evaluation & mentoring committee to check feasibility of the concept & technical evaluation.
- Shortlisted applicants will be invited for a presentation before the committee.
- Ideas selected by the committee will be entitled for pre-incubation.

##### **Thrust areas (but not limited to):**

IT & ITES, Healthcare, Agriculture, Manufacturing, Clean Energy, Hospitality & E-Commerce.

All initial support : co-working space, technical guidance, corporate legal advice/guidance, access of labs & workshops for prototype making.





## YUKTI- National Innovation Repository Portal

Teacher Incharge: Dr. Malvika Walia

YUKTI, is a system of building repository of ideas, innovations and start-ups from academic institutions and nurturing for scale -up .

In YUKTI you may Create/Develop/Nurture the Ideas/Innovation/Prototypes/Business Models/Startups which is belong to your institute's students/faculty/alumnus/incubates, etc. It acts as your idea repository for your institute so that you may nurture the innovators respectively on the base of their needs like mentoring, competition, investor linkages, incubation linkages, etc.

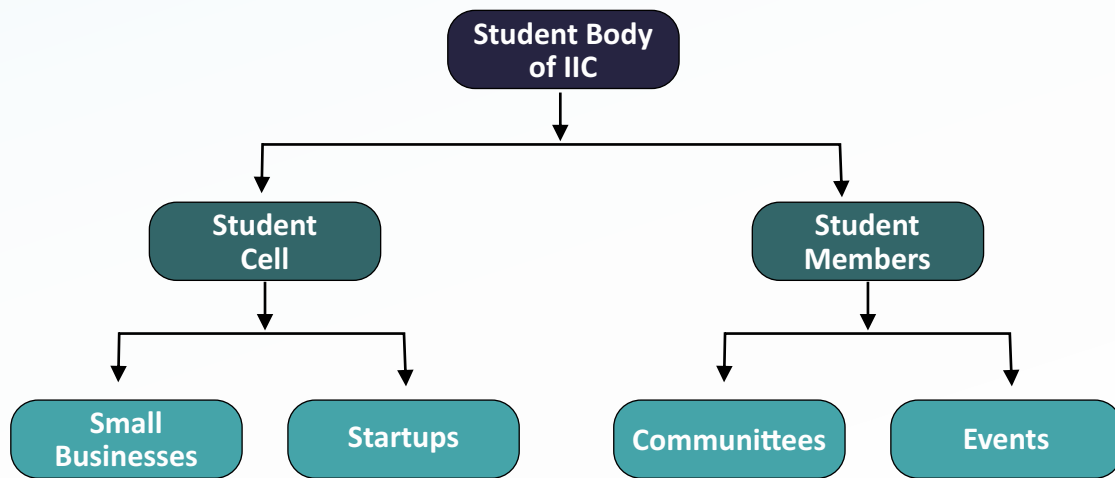
Step by Step procedure for Registration Process under YUKTI

1. Browse the URL: <https://yukti.mic.gov.in/> or search YUKTI –National Innovation Repository (mic.gov.in).
2. This will redirect to the YUKTI page, Now click register button in the top right corner, then click on new registration, then select innovator.
3. Fill the registration form as innovator (Remember be ready with scanned copy of student ID card ).Details to be filled in are:
  - STATE
  - INSTITUTION NAME
  - NAME OF INNOVATOR
  - EMAIL ID
  - MOBILE NUMBER
  - GENDER
  - CATEGORY(TO BE REGISTER UNDER)
  - STUDENT COLLEGE ID
4. Upload the scanned copy of student college ID card.(Max. 2 MB size in JPG or PNG format)
5. Click on register button.
6. Complete the registration and collect your username (your registered email ID and password in the email. Verify the link received in email ID
7. Use the login ID and password for entering details of your idea/ working model prototype.
8. For entering details go to top left corner and choose submit an idea option.  
For submitting an idea: click on ADD INNOVATION DETAILS fill in accordingly. For submitting about start-up :click on ADD START UP DETAILS fill in accordingly.
9. Once the innovators registered, their name and their details about idea and start up will start appearing on portal and further it will be send for verification.

### STUDENT BODY

The framework helps streamline operations, facilitate communication and collaboration, and ensure effective management of resources and efforts within the Institution's Innovation Council. The IIC framework establishes a clear hierarchy, defining roles, responsibilities, and reporting structures for effective coordination and execution of initiatives aimed at fostering innovation and entrepreneurship within the educational institution. This structured approach empowers individuals with clear mandates, enhancing collaboration and transparency.

The student body and events are handled by six Student Coordinators who also manage the Start-up Cell and the five committees i.e Marketing, Documentation & Content, Social Media, Operations and Graphics.



Within the Institution's Innovation Council (IIC), several committees play crucial roles in driving innovation and entrepreneurship initiatives forward. Here are the six committees typically found under the IIC framework:

- **Startup Cell:** This committee focuses on nurturing and supporting startup ventures within the institution, providing resources, incubation, mentorship, and networking opportunities to aspiring entrepreneurs.
- **Documentation and Content:** Responsible for documenting the activities, achievements, and best practices of the IIC, as well as creating content for publications, reports, and promotional materials.
- **Social Media:** Manages the IIC's presence on various social media platforms, engages with stakeholders, and disseminates information about events, initiatives, and opportunities to a wider audience.
- **Graphics:** Design visual content, including posters, flyers, banners, and digital graphics, to enhance the visibility and branding of the IIC's activities and events.
- **Operations:** Handles the logistical aspects of organizing events, workshops, and meetings, ensuring smooth coordination and execution of activities within the IIC framework.
- **Marketing:** Develop marketing strategies and campaigns to promote the IIC's mission, attract participants to events, and raise awareness about opportunities for students and faculty to engage in innovative initiatives.

Within each committee under the IIC framework, the following positions can be established to ensure effective operation and coordination:

1. **Committee Mentor:** At the top of the hierarchy is the Committee Mentor or Student Coordinator, who provides guidance, support, and mentorship to the committee heads and members.
2. **Committee Heads:** Each committee is led by 2-3 Committee Heads, who oversee the overall functioning of the committee, set objectives, and delegate tasks to subheads and members. Committee heads are responsible for implementing the committee's initiatives and reporting progress to the committee mentor.



3. **Committee Subheads (Appointed Quarterly):** Subheads are appointed quarterly to assist the committee heads in executing the committee's initiatives effectively. The appointment of such subheads also rewards exceptional committee members.
4. **Committee Members:** Committee members actively participate in the activities and initiatives of their respective committees, contributing their skills, expertise, and enthusiasm to achieve the committee's objectives.

A new team is assembled quarterly to execute events within the Institution's Innovation Council (IIC). The hierarchy for event execution is structured as follows:

- **Conveners:** At the top of the hierarchy are two student coordinators appointed as Conveners for the quarter. They are responsible for overseeing the planning, coordination, and execution of the events. The Conveners provide strategic direction, ensure adherence to timelines, and liaise with other committees and stakeholders to ensure the success of the events.
- **Organizing Secretaries:** The Organizing Secretaries work closely with the Conveners to manage the logistical aspects of the events. They oversee tasks such as resource allocation, budget management, and coordination of event logistics. The Organizing Secretaries play a key role in ensuring smooth operations and timely execution of all event-related activities.
- **Student Organizers:** Student Organizers are appointed to assist the Conveners and Organizing Secretaries in executing tasks related to the events of that specific quarter. They may be assigned responsibilities such as event promotion, participant registration, volunteer coordination, and on-site event support, etc.

### **IIC COLLABORATORS**

1. UNIVERSITY OF FRASER VALLEY, CANADA
2. MOU signed with Innovation Mission Mission Punjab.
3. MOU signed with Atal Incubation Centre (AIC) ISB Mohali

Key Events:

- Ideathon
- Open Bazar
- Idea Forge
- Hackathon

### **IIC Calendar**

<http://ggdsd.ac.in/wp-content/uploads/2023/11/planner-2023-24.pdf>

For announcements follow us on:

<https://www.facebook.com/iicggdsd>

<https://www.instagram.com/iicggdsd32?igsh=cXpncXU1Nml1ZXly>



## OUR COLLABORATIONS

### SEVENTEEN YEARS OF OUR ASSOCIATION WITH UNIVERSITY OF FRASER VALLEY, CANADA

On November 10, 2006, University of Fraser Valley (UFV), a top ranked Canadian university, signed an MoU with GGDSD College to run their BBA programme on the college campus. The day was marked by great celebrations. We are actively engaged in student exchange programs and faculty development programs under wnetwork.ca. They run the following courses leading to Bachelor's degree at University of Fraser Valley, Canada:

- Business Administration Pathway Program Computer Information Systems Pathway Program
- Liberal Arts Pathway Program
- Management Post Baccalaureate Program-Leading to Masters in Canada

### MoU WITH NATIONAL STOCK EXCHANGE (NSE)

A Memorandum of Understanding (MoU) has been in place between the National Stock Exchange (NSE) and the college since 2011. Presently, the college is running two courses "NSE Certified Capital Market Professional Course" and "NSE Smart Course" under the MoU. Each course has an intake of 40 students each.

These courses are new milestones in raising the employment prospects for the students. The courses are designed to make the students competent in the Securities Market. 10+2 pass students of any stream are eligible for these programmes. The certificate of the courses is jointly awarded by the college and the NSE.

### ICT ACADEMY

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. ICT Academy is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavours to train the higher education teachers and students thereby emphasizing on developing the next generation teachers and industry ready students.

Our college has collaborated with ICT Academy for updating the academic fraternity with the ever changing dynamics of business by updating various business skills of students and equally enriching teachers' knowledge by various initiatives of power seminars, FDPs and conferences through corporate professionals associated with them.



### **MoU WITH INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU)**

A memorandum of understanding (MoU) is in place between Indira Gandhi National Open University (IGNOU) and the college for starting a Study Centre. The objective of both the higher education institutions is to "advance and disseminate learning and knowledge by a diversity of means, by using the latest technology and caters to the needs of a larger segment of the population. This collaboration will help the community to attain better skill and knowledge. IGNOU develops and produces courses for delivering through open learning and distance education mode. IGNOU is also actively involved in research, training and extension education activities.

### **MoUs WITH EDUPHORE IAS ACADEMY AND VIVEK IAS CAREER ACADEMY**

The college has signed MoUs with Eduphore IAS Academy and Vivek IAS Career Academy to cooperate and become knowledge partners based on result oriented principle of reciprocity to achieve excellence in the field of providing quality education for competitive examinations.

The MoUs encourage the students to prepare and excel in competitive exams (competitive exams for IAS, PCS, HCS etc.) with the aim of achieving their professional goals, social obligations (Duties & Rights) and thus bring laurels to their parents, teachers, mentors, colleagues, well-wishers and their academic institutions, respectively.

### **COLLABORATIONS FOR ON-JOB TRAININGS IN SKILL-BASED B.Voc. PROGRAMME AND M.Voc. PROGRAMME**

The college has collaboration with the following organizations for on-job training in Skill- Based B.Voc. courses and M.Voc. Course:

- Peep India
- IISER, Mohali
- Black Apparels India Limited
- Param Diagnostic Laboratory
- The Lifestyle Journalist Magazine
- DB Corp. Limited Radio Division (94.3 MyFm)
- G-Next Media Private Limited (PTC Network)
- The Rural Environment Enterprises Development Society (The REEDS)
- Galactic Infotech Pvt Ltd.
- NIELIT (national Institute Of Electronics And Information Technology)
- Hymn Clothing
- Him Packwell
- Onkar Infotech
- Future Retail (Big Bazaar)
- Kapsons Fashion Private Limited
- Shikhar Infotel Private Ltd.

In addition to the above, the college also has 30+ need-based industrial tie-ups for on-job training for skill-based courses.



#### **MoU WITH UBICO NETWORKS PRIVATE LIMITED**

The college has an MoU with Ubico Networks Private Limited whereby the company acquired an exclusive "License" for setting up relevant infrastructure to provide the facility of "In-Building Wireless Solutions (IBWS)" and "WiFi" including but not limited to putting up the wires, Optic Fibre Cables (OFC), Optical Repeaters, other cables, equipments, antennas, accessories etc.

#### **MoU WITH PUBLIC RELATIONS COUNCIL OF INDIA (CHANDIGARH CHAPTER)**

The college has an MoU with the Public Relations Council of India (Chandigarh Chapter) to promote joint educational and cultural collaboration and bring about excellence in the study and practice of public relations and communication. The MoU involves collaboration in all disciplines of communication management, conduct of guest lectures, conducting workshops for faculty for interactive sessions for upgradation of skills and knowledge about latest trends, conduct of programmes such as discussions, quiz programmes, competitions, case studios presentations, career counseling sessions etc., among others.

#### **MoU with Tata Consultancy Services (TCS ION)**

The college has a memorandum of understanding (MoU) with Tata Consultancy Services (TCS ION) for automation solutions and developing Enterprises Resource Planning (ERP). The college has hired services of TCS ION (an ERP solution) and is employing a comprehensive automation mode which has led to the digitization of the facilities.

#### **MoU with Chandigarh Management Association (C.M.A.)**

The college has an MoU with Chandigarh Management Association (C.M.A) for furthering cooperation through industrial, educational, academic and cultural association for the share pursuit of common good such as skill development, industry-academia intervention, enhancing the universal human values and inculcating the life-long learning process.

#### **MoU with IBM**

The college has an MoU with IBM to run job oriented courses.



### **INSTITUTE OF COMPANY SECRETARIES OF INDIA**

The Department of Commerce & Management is providing faculty, infrastructure and administrative help to the local chapter of ICSI. It is organizing preparatory classes of Foundation, Inter and Final stages of ICSI exams. The local chapter of ICSI is also situated in the college.

### **MoU with The Climate Project Foundation, New Delhi**

The college has an MoU in place with The Climate Project Foundation, New Delhi for collaboration in implementing Sustainable Development Goals (SDGs). The main areas of the collaboration include spreading awareness in the students, faculty, stakeholders and surrounding communities related to the environmental issues such as climate change, conservation of natural resources, use of renewable energy sources, solid waste management, water conservation and rainwater harvesting, tree plantation and other allied issues. Furthermore, The Climate Project Foundation will undertake measures under the MoU to implement "Green Campus Program" in the campus.

### **MoU with Atal Incubation Centre, ISB Association, Indian School of Business**

The college has entered into an MoU with Atal Incubation Centre, ISB Association, Indian School of Business to collaborate and build on the synergy of both parties to identify and nurture grassroots innovations and start-ups. The college is undertaking activities under the MoU under the umbrella of Institution Innovation Council (IIC) of The scope of the collaboration includes providing capacity-building and mentoring support for each other's start-ups and facilitating challenge-specific mentorship support under their respective areas of expertise.

### **MoU with Punjab Innovation Mission, Mohali**

The college has an MoU in place with Punjab Innovation Mission, Mohali to work collaboratively to strengthen and promote the innovation and entrepreneurship ecosystem in the State through sharing best practices, knowledge and resources for the better design of new programs and events in the area of innovation and start-up ecosystem of Punjab and Chandigarh. The tie-up also aims to assist start-ups through their lifecycle on important aspects such as financing mentoring, market expansion, feasibility testing, business advisory, domain expertise, marketing, technology commercialization, organization building and other related associations wherever applicable.



## MENTOR-MENTEE PROGRAMME

Young college students, edgily moving through adolescence towards maturity, constantly need guidance and support. Student pursuing Under Graduate/ Post Graduate programme often require mentoring, guidance and counselling. Also, finer nuances like career options or fear of a subject/course need greater involvement of the mentor. Our college has a robust Mentor Mentee Programme to meet these requirements.

This program works at different levels:

### 1. **Mentoring during UG classes**

Our UG students are constantly mentored by our experienced faculty through interactions occasioned by assignments and projects given to them. It also prepares them to learn something more than the prescribed syllabus as well as prepares them for research work in the future.

### 2. **Research guidance and mentoring for PG classes**

According to PU degree requirements, PG students of the college are expected to write dissertations. Our college has a robust research infrastructure, conducive environment and experienced faculty to help our students sail through it triumphantly and become valuable research scholars in their own right.

### 3. **Research guidance and mentoring for Ph.D. programme.**

Our college has been granted Research centres in Commerce, Biotechnology, Chemistry and Physics. Apart from it, a considerable number of teachers from the college provide supervision to Ph.D. candidates registered under various departments of Panjab University.

Thus, our mentor-mentee program guides and supports our students from the very first year in the college till his/her stay at the college.

**Co-ordinator- Dr. Pratibha Kumari**

For query, contact: [pratibha@ggdsd.ac.in](mailto:pratibha@ggdsd.ac.in)



## COLLEGE ALUMNI ASSOCIATION

Our alumni have made the college proud by making a mark for themselves in various fields. Many of the alumni have tremendous accomplishments to their credit and many are placed at prominent positions in prestigious organisations. We have a strong connection with our alumni and hold regular mentoring sessions for the current batches of students.

The Dean Alumni Relations and the SD Alumni Association (SDAAC) promotes close relations among the alumni that helps maintain a sense of belonging to the Alma Mater. The alumni may register themselves online on the college website through the following link: <https://forms.gle/N2qXHEoeFofDL9uw6>

### SDAAC

The college boasts of its numerous dynamic and well-placed alumni who maintain regular link with the college through an active Alumni Association SDAAC, which has been a source of continuous support and inspiration to the youngsters. Acting as a strong pillar in the growth and development of the college, It provides an interface for establishing a link between the alumni, staff, and students of the institution.

- **Dean Alumni** coordinates the various activities between the office bearers of SDAAC and institution
- **Alumni portal** has been created to keep track of Alumni and share their journey <https://alumni.ggdsd.ac.in/>
- **Valuable inputs** College banks upon the constructive feedback provided by executive committee in preparing a blueprint of the future plan for academic excellence
- **Annual reunion** is held once every year that keeps the spark intact and strengthening the bond between the old and the young, the past and the present generation with the sharing of valuable experiences
- **Alumni academic connect** is a healthy practice of sharing the expertise and experiences regarding skills, recent technologies and trends in corporate world. Department of Commerce and management organizes such lectures under 'Job Shadow Program'
- **Representative members in committees** - Alumni are members of IQAC, Institution Innovation Council, which is in its infancy, where they provide guidance and mentoring for innovation, entrepreneurship and start-ups
- **Alumni as Mentors** Renewing the bonds with their alma mater, academic counselling and mentoring sessions are conducted by several alumni
- **Participation in Institution Events** - Alumni association associates in various events conducted by the college. It participates in flag hoisting ceremony on Republic Day and the Blood Donation Camp held on the occasion of Prarthna Sabha in the revered memory of its founder member and in faculty retirements as a mark of gratitude
- **Annual Gala Dinner** is held to keep the tradition of being a family alive

### **Distinguished Alumni**

Alumni of the college are excelling in various professions and holding coveted positions in media, bureaucracy, judiciary, business, journalism, fashion industry, acting, singing, academics, research, IT professionals, scientists and as successful entrepreneurs

**Distinguished Sportspersons** - College has to its credit a wide list of sportspersons who have made their name at national and international level in various games

**Dr. Amit Mohindroo-Dean Alumni**

For query contact- [alumni@ggdsd.ac.in](mailto:alumni@ggdsd.ac.in)



**Alumni Registration**



## OUR DISTINGUISHED ALUMNI

| Name                   | Profile  |
|------------------------|--|
| Justice Rajesh Bindal  | Judge, Pb. & Hry. High Court                             |
| Mr. Parmod Goyal       | DSJ cum Registrar, Pb. & Hry. High Court                 |
| Mr. Kumar Gaurav       | IRS (Excise and customs)                                 |
| Ms. Anu Bansal         | Assistant Commissioner (IRS)                             |
| Mr. Mandeep Singh      | Astt. Commissioner Service Tax, Govt. of India           |
| Mr. Lagan Sandhu       | Deputy Income Tax Commissioner, Govt. of India           |
| Mrs. Tamana Sehgal     | Astt. Provident Fund Commissioner, Govt. of India        |
| Mr. Anuj Chabra        | Vice-President, United Bank of Scotland                  |
| Mr. Arun Khurana       | Vice-President, United Bank of Scotland                  |
| Mr. Devinder Singla    | Director, Punjab National Bank                           |
| Mr. Sunil Grover       | Film and TV Actor  |
| Mr. Rajat              | IIM Alumni and budding entrepreneur                      |
| Mr. Abhisar Sharma     | ABP News   |
| Mr. Abhimanyu          | Music Jockey/Radio Jockey                                |
| Mr. Manav              | Radio Jockey   |
| Ms. Anu Bansal         | IRS  |
| Mr. Vikram Tandon      | Advocate   |
| Mr. Neeraj Gautam      | Advocate, District Court Chandigarh                      |
| Mr. Harish Chhabra     | Advocate, Harish Chhabra & Associates                    |
| Mr. Amit Parashar      | Advocate, Punjab & Haryana High Court                    |
| Mr. Anshul Gupta       | Advocate, Punjab And Haryana High Court                  |
| Mr. Surjit Singh Virk  | Agriculturist  |
| Mr. Vivek Sahni        | Apac & Asean IT Head; Asst VP-DuPont                     |
| Mr. Sandeep Sharma     | Area Business Manager, Flair Stationery Ltd              |
| Ms. Sangeeta Kharbanda | Assistant Account's Officer, Accountant General, Haryana |



| Name                             | Profile  |
|----------------------------------|--|
| <b>Mr. Narinder Kumar</b>        | Assistant Controller of Defence Accounts, Controller General Of Defence Accounts, Delhi Cantt. |
| <b>Mr. Manvir Singh Saini</b>    | Assistant Editor, The Times of India   |
| <b>Dr. Gunjan</b>                | Assistant Professor, MCM Dav College for Women, Chandigarh                                     |
| <b>Dr. Alka</b>                  | Assistant Professor, Higher Education Department, Haryana                                      |
| <b>Ms. Rinkey Priya Bali</b>     | Assistant Professor, SD College Chandigarh   |
| <b>Dr. Mani Parti</b>            | Assistant Professor, Goswami Ganesh Dutta Sanatan Dharma College, Sector 32, Chandigarh        |
| <b>Dr. Sumedha Vikram Khanna</b> | Assistant Professor, Sri Guru Gobind Singh College, Sector 26, Chandigarh                      |
| <b>Ms. Avneet Kaur Kohli</b>     | Assistant Professor (visiting Faculty), DAV College, Chandigarh                                |
| <b>Mr. Jeewan Garg</b>           | Assistant Vice President, Legal, RBL Bank Ltd.   |
| <b>Ms. Karuna Kapoor</b>         | Associate Director, Global Regulatory Affairs, Baxter Healthcare Inc                           |
| <b>Mr. Rajnish Kler</b>          | Associate Professor, Motilal Nehru College(e), University of Delhi                             |
| <b>Ms. Anuja Gupta</b>           | Associate Professor, Government College for Women, Sector 14, Panchkula                        |
| <b>Ms. Gauri Arora</b>           | Asst. Vice President, Axis Bank Limited  |
| <b>Dr. Meenu Gupta</b>           | Asst. Professor, Goswami Ganesh Dutta Sanatan Dharma College, Chandigarh                       |
| <b>Dr. Anish Garg</b>            | Aura Reader/Healer, Nature Cure Society  |
| <b>Mr. Vishal Gupta</b>          | Business Head, Eureka Forbes   |
| <b>Mr. Vishal Dhall</b>          | Business Development Manager, Make My Trip   |
| <b>Mr. Umesh Gupta</b>           | Businessman, Gupta Builders  |
| <b>Mr. Ravi Grover</b>           | Businessman Professional, Truvisory Waves Limited  |



| Name                      | Profile  |
|---------------------------|--|
| Ms. Samiksha Gupta        | C.E.O, HKL Group of Institutes   |
| Mr. Anand Sabharwal       | CA, Anand Sabharwal & Associates   |
| Ms. Radhika Mehta Teotia  | Career Counsellor, IDC   |
| Ms. Sugandha Sood         | Celebrity Stylist, Style by Sugandha Sood  |
| Mr. Raghav Khanna         | CEO, R. K. Power   |
| Mr. Jatin Singla          | CEO, Janki Dass Rice Mills   |
| Mr. Ajay Gupta            | CFO cum Director, Sivantos India Private Limited and Widex India Private Limited |
| Mr. Rakesh Khurmi         | CFO, FTTH Biz-reliance Jio   |
| CA Krishan Juneja         | Chartered Accountant, KJMA And Associates  |
| Mr. Ajaj Jain             | Chartered Accountant, Innovative Medicare Technologies Pvt. Ltd.                 |
| Mr. Uma Kant Mehta        | Chartered Accountant In Practice, U.K. Mehta & Associates                        |
| Mr. Shiraz Khanna         | Chief Financial Officer, Exicom Tele-systems Ltd.                                |
| Mr. KS Jyotsna            | Chief General Manager, Reserve Bank of India                                     |
| Mr. Pramod Kumar Joshi    | Chief Manager, Union Bank of India   |
| Mr. Ishwar Chandra Dhyani | Chief Sub Editor, The Tribune  |
| Ms. Shikha Mishra         | Co-owner, King Fisheries   |
| Mr. Naveen Teotia         | Colonel, Army  |
| Mr. Sahdev Singh Raizada  | Colonel, Defence   |
| Ms. Shumana Sen           | Commissioner of Income Tax, Department of Revenue, Ministry of Finance           |
| Ms. Amita Vaid            | Consultant Modicare Pvt. Ltd., Modicare Pvt. Ltd.                                |
| Ms. Gurpreet Kaur         | Co-ordinator, Chandigarh Ayurved and Panchkarma Centre                           |
| Mr. Gurpreet Singh Gabi   | Councillor Ward No.34, Municipal Corporation Chandigarh                          |
| Ms. Sunita Misra          | Counsellor, Freelance  |



| Name                              | Profile   |
|-----------------------------------|---|
| <b>Ms. Nikita Gandhi</b>          | CS, SP Singla Constructions Pvt. Ltd.                                       |
| <b>Ms. Ritu Kamal Aggarwal</b>    | Deputy Director, Nielit (Erstwhile RCC, Chandigarh)                         |
| <b>Ms. Manish S. Bhatia</b>       | Deputy Manager, State Bank of India   |
| <b>Mr. Kanwaljit Singh Anand</b>  | Development Officer, LIC Of India   |
| <b>Mr. Man Mohan Singh Banga</b>  | Director, Contemporary Software Services Pvt. Ltd.                          |
| <b>Mr. Ranjeev Kumar Dahuja</b>   | Director, Berkeley Motors Limited   |
| <b>Mr. Harsh Kohli</b>            | Director, Snap Realtors Pvt. Ltd.   |
| <b>Mr. Durgesh Tuknayat</b>       | Director, Education Management and Consulting                               |
| <b>Mr. Punit Bansal</b>           | Director, Theon Pharmaceutical Ltd.   |
| <b>Mr. Ashwani Batra</b>          | Director and CFO, Tieto India Pvt. Ltd.                                     |
| <b>Mr. Anurag Dutta</b>           | Director, HR Operations, Indian Subcontinent, DSV Air and Sea               |
| <b>Mr. Ajay Gulati</b>            | Director Sales and Operations, The Best of Planet                           |
| <b>Mr. Rajan Vishal</b>           | District Collector and District Magistrate, Jaipur-Government of Rajasthan  |
| <b>Mr. Davinder Kumar Singla</b>  | Dy. General Manager (HR&A), Bharat Electronics Limited, Ministry of Defence |
| <b>Mr. Ashwani Kumar</b>          | Executive Director, Indian Bank   |
| <b>Mr. Sunil Kumar Chopra</b>     | Executive Vice President, MRL Tyres Ltd.                                    |
| <b>Mr. Chander Mohan Kumar</b>    | Founder, Address Store Real Estate  |
| <b>Mr. Deepak Gupta</b>           | Founder, Luxury Trips   |
| <b>Mr. Amit Singla</b>            | Founder & CEO, Next Generation Computers                                    |
| <b>Mr. Dinesh</b>                 | Freelance Actor and Director, Rang Virasat                                  |
| <b>Mr. Sanjay Gaur</b>            | Group Chief Financial Officer, Caesars Group of Companies                   |
| <b>Mr. Rajiv Chalana</b>          | Group General Manager, Arzoo Resorts Pvt. Ltd.                              |
| <b>Mr. Manmeet Singh Khurana</b>  | Head, Retail Distribution, SBI Cap Securities                               |
| <b>Mr. Sudhir Mehta</b>           | Head of Department, Okshan.com  |
| <b>Mr. Aakanksha Kohli Wadhwa</b> | Homemaker, Home   |





| Name                     | Profile   |
|--------------------------|---|
| Mr. Amreek Singh Sandhu  | Independent Director, Zen Technology Ltd.       |
| Mr. Rajesh Kumar         | ITO, Income Tax Department                      |
| Mr. Vikas Mehta          | Khanna, Onkar Rai & Co.                         |
| Mr. Sanjay Tangri        | Lawyer, Udan Chambers                           |
| Mr. Suman Kashyap        | Lecturer, Govt. Senior Secondary School         |
| Mr. Dharminder Abrol     | LIC Corporate Advisor, LIC of India             |
| Mr. Sukhdev Singh Sandhu | Manager, Quarkcity India Pvt. Ltd.              |
| Mr. Sudeep Jacob         | Manager, Appen                                  |
| Mr. Vipul Gandhi         | Manager, HDFC Limited                           |
| Mr. Anuj Kumar Mahajan   | Manager (Finance & Accounts), Kribhco           |
| Ms. Divya Vashisht       | Manager HR, Innovation Technology by Design     |
| Mr. Mahender Khurana     | Managing Director, Sunder Jewellers             |
| Mr. Vikram Singh         | Managing Director, Swaaz Studio                 |
| Mr. Anurag Dutt          | Managing Director, Intelliworx Consulting       |
| Mr. Rahul Mittal         | Managing Partner, Sunshine Concast              |
| Mr. Tarun Kumar Suneja   | MD, Exceed Marketing                            |
| Mr. Amit Jain            | MD, Jain Jewellers.                             |
| Mr. Amit Seth            | MD (Proprietor), Bells Fast Food                |
| Ms. Madhu Priya          | Personal Firm                                   |
| Ms. Pranika Garg         | Operations Head, Signa Medi Solutions Pvt. Ltd. |
| Mr. Sudhakar Kohli       | Owner, Sunrise Enterprises                      |
| Mr. Chanky Chawla        | Owner, Chanky Time Spares                       |
| Mr. Manish Jain          | Partner, Sammati Enterprises                    |
| Mr. Gagan Gupta          | Partner, Amar Rice and Gen Mills                |
| Mr. Subash Bansal        | Partner, Subash Piyush & Associates             |
| Ms. Kriti Kant Chadha    | Partner, GSA & Associates LLP                   |
| Mr. Ritesh Garg          | Partner, M/s Baldev Kumar & Co.                 |
| Mr. Sulalit Gupta        | Partner, Global Systems                         |



| Name                        | Profile   |
|-----------------------------|---|
| Mr. Arun Sawhney            | Partner, Sawhney Automobiles                            |
| Mr. Rachit Suri             | Personal Assistant, MP Chandigarh                       |
| Ms. Kiranjot Kaur           | Primary Teacher, St. Joseph's Sr. Sec. School           |
| Mr. Sandeep Verma           | Principal, GSSSS Co. Ed. Banga SBS Nagar                |
| Mr. Chandan Dhamija         | Private Banker Wealth Management, ICICI Securities Ltd. |
| Mr. Sahil Rekhi             | Process Improvement Manager, Paytm                      |
| Mr. Anil Kumar Sharma       | Procurement Officer, Punjab Health                      |
| Mr. Lagan Bansal            | Professional, Lagan Bansal and Co.                      |
| Ms. Damanpreet Kaur         | Professional Model, Freelancing, Self Employed          |
| Ms. Asha Rani               | Programmer, Haryana Govt.                               |
| Mr. Krishan Vrind Jain      | Prop. Jain K. Vrind & Co.                               |
| Mr. Narinder Dange          | Prop. Abhishek Chemicals                                |
| Mr. Amardeep Singh          | Prop. Aay Ess Financial                                 |
| Mr. Aman Gupta              | Prop. Natraj Builders                                   |
| Mr. Ajay Chaudhary          | Prop. Arshia Homes                                      |
| Mr. Rajeev Kumar            | Proprietor, Rajeev Lal and Associates                   |
| Mr. Raminder Singh          | Proprietor, Crunchy Commerce                            |
| Mr. Surinder Kumar Pahuja   | Proprietor, Mohindra Capital Publishers                 |
| Mr. Gagandeep Singh         | Proprietor, Your Cloth House                            |
| Mr. Manjot Pal Singh        | Proprietor, Prime Bodies                                |
| Mr. Kshitiz Sharma          | Proprietor, Kshitiz Sharma Photography                  |
| Mr. Munish Kumar Bansal     | Quality Assurance Manager, Nestle India Ltd.            |
| Ms. Ruchi Verma             | Research Scholar, Atree                                 |
| Mr. Navjot Parkash Bhandari | Retired, State Bank of India                            |
| Mr. Nalin Dua               | Retired, PNB  |
| Mr. Parveen Kumar           | Retired, Punjab National Bank                           |
| Mr. Vinod Pandit            | Retired, Oriental Insurance Company                     |



| Name                       | Profile  |
|----------------------------|--|
| Mr. Ramesh Gupta           | Retired Chief Associate, SBI   |
| Ms. Kulbir Kaur            | School Coordinator, Cambridge International School, Sultanpur Lodhi  |
| Mr. Pradeep Wadhera        | Self Employed, Apex Enterprises  |
| Mr. Bharat Malik           | Self Employed, Antipest Pest Control & Waterproofing Solutions   |
| Mr. Rashmi Sharma          | Self Employed  |
| Mr. Manu Sharma            | Self Employed, Advantage Mathematics   |
| Mr. Rajeev Mehan           | Self Employed, Berkely Insurance Brokers Pvt. Ltd.   |
| Mr. Vineet Mathur          | Senior Manager Finance, CNH Industrial   |
| Mr. Lakshya Sood           | Senior Manager Marketing, Mint, HT Media   |
| Mr. Kamal Mirg             | Senior Vice President, HDFC Bank   |
| Ms. Parvinder Kaur         | Social Service Founder of Humanity Charitable Trust, The International Association of Lions Club and Humanity Charitable Trust |
| Mr. Nitin Rai Chauhan      | Sports Teacher, Learning Paths School, Sector 67, Mohali   |
| Mr. Sushil Dutta           | Sr. Vice President, Platinum Honda Group   |
| Mr. Karamjot Singh Khurana | Sr. Manager, Mahindra, Bristlecone   |
| Mr. Varun Bhatia           | Sr. Partner, Bhatia Chandel and Associates   |
| Mr. Gopal Krishan Valecha  | Super Annuated As Ed., Chief Finance ONGC and Chief of Finance Air India Engineering, ONGC and Air India                       |
| Ms. Nikita Mahajan         | Teacher, Lbsnaa IAS  |
| Ms. Tanya Anand            | Teacher, Chitkara International School   |
| Ms. Monika                 | TGT Science, Little Angels Senior Secondary School   |
| Capt. (Dr.) Virender Singh | Head, Department of IT, GGSDS College, Chandigarh  |
| Mr. Varinder Kumar         | Head, Department of Bioinformatics, GGSDS College, Chandigarh  |



| Name                        | Profile   |
|-----------------------------|---|
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| <b>Mr. Keshu</b>            | GGSDS College, Chandigarh                         |
| <b>Adv. Himanshu Sharma</b> | Advocate, District and Sessions Court, Chandigarh |
| <b>Mr. Raunaq Singh</b>     | Manager-Compliance, OLA, Bangalore                |
| <b>Mr. Maneet Soni</b>      | Entrepreneur-Jaspal Auto Centre, Chandigarh       |
| <b>Mr. Mohit Gupta</b>      | Hotelier/Entrepreneur                             |
| <b>Mr. Rajit Batheja</b>    | Variety Book Store, Chandigarh                    |
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Principal

### STUDENT HANDBOOK COMPILATION TEAM

**Ms. Gaganpreet Walia**

**Ms. Nitika Garg**

**Mr. Shamim A. Khan**

**Mr. Keshu Prasad**





**Goswami Ganesh Dutta  
Sanatan Dharma College, Chandigarh**

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